



Before consideration may be given to the extension of credit, the attached confidential credit application must be completed and submitted to: Peace River Regional District Accounts Receivable, P.O. Box 810, 1981 Alaska Avenue Dawson Creek, BC, V1G 4H8 or via email to [ar@prrd.bc.ca](mailto:ar@prrd.bc.ca).

Please ensure that the application is completed in full:

1. **Commercial Credit references:** name, address, telephone and email address of three recent commercial suppliers who have extended credit to your company.
2. **Acceptance of PRRD terms of credit:** endorsement by applicant.
3. **Completion of personal guarantee:** endorsement by an officer of the company.
4. Ensure license plates of vehicles hauling on your behalf are listed on the application.
5. If your company is registered in Alberta or any province other than British Columbia, please provide a copy of your company's **Certificate of Registration** and/or **Director Information** showing the names of the authorized signing officers in the company.

#### Freedom of Information and Protection of Privacy

Personal information collected in this form will be used only for the purposes of processing this application and enforcing the terms of the credit agreement and personal guarantee. Inquiries about the collection or use of information on this form can be directed to [ar@prrd.bc.ca](mailto:ar@prrd.bc.ca).

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#### For Office Use Only

Credit Check by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Account Code: \_\_\_\_\_ Activation Date: \_\_\_\_\_

Applicable landfill site(s):      ☐ Bessborough      ☐ North Peace (Fort St. John)  
   ☐ Chetwynd      ☐ Other \_\_\_\_\_

[Contact Name]	[Title]	[Email Address]	[Phone]
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[Company Name]	[Parent Company if applicable]
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[Billing Address]	[City]	[Province]	[Postal Code]
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[Business Address if different from above]	[City]	[Province]	[Postal Code]
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[Type of Business]	[Years in Business]
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**PRINCIPALS:**

[Name]	[Title]	[Residential Address]	[Email Address]
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[Name]	[Title]	[Residential Address]	[Email Address]
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**VEHICLES USED TO HAUL WASTE: (Required for landfill access)**

[License Plate]	[Unit]	{Vehicle Description}
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[License Plate]	[Unit]	{Vehicle Description}
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[License Plate]	[Unit]	{Vehicle Description}
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**COMMERCIAL CREDIT REFERENCES**

[Company Name]	[Address]	[Phone]	[Email Address]
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[Company Name]	[Address]	[Phone]	[Email Address]
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[Company Name]	[Address]	[Phone]	[Email Address]
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I am an officer/agent authorized to sign for the applicant company, and I have read and fully understand and accept the conditions of this application.

I hereby authorize the Peace River Regional District to obtain credit information, reports or other information as may be deemed necessary in connection with the establishment and maintenance of a credit account or for any other direct business requirement.

NAME: \_\_\_\_\_ SIGNATURE: x \_\_\_\_\_ DATE: \_\_\_\_\_

The undersigned hereby expressly consents to the following terms and conditions of payment:

1. Payment in full shall be received by the Peace River Regional District within thirty (30) days of the invoice date. The Peace River Regional District will invoice monthly for refuse delivered during the preceding month. The invoice amount will be based on the total quantity of refuse delivered during the month, and the posted disposal rates in effect at the time of delivery.
2. Late payment(s) will be subject to:
  - 30 to 60 days: account holder will be notified via their statement that payment must be received prior to their account becoming 60 days overdue.
  - Over 60 days: account will be placed on hold as "cash on delivery" (COD) to all Peace River Regional District landfills until the account is paid in full.
  - Accounts on hold for more than 60 days will be forwarded to a collection agency for collection.
3. The Peace River Regional District reserves the right to restrict access to all area landfills and to cancel the credit offered herein for late payment, non-payment or other justified cause as judged solely by the Peace River Regional District.
4. The undersigned hereby expressly consents to the Peace River Regional District, or an agent thereof obtaining such reports containing credit or personal information regarding the undersigned from the undersigned's present suppliers, present or any future employer or from any other person or agency as the Peace River Regional District or its agent may from time to time see fit in connection with this application. This consent is given pursuant to the laws of British Columbia.
5. Accounts inactive for more than two years may be inactivated or closed.

I/We \_\_\_\_\_ hereby accept the terms of credit  
[Signing officer of company or owner – please print]

on behalf of \_\_\_\_\_.  
[Business or Company Name]

x \_\_\_\_\_  
[Signature of Signing Officer/Company Owner]

## PERSONAL GUARANTEE

In consideration of the Peace River Regional District extending credit to the business or company, in which I have a financial interest, known as \_\_\_\_\_, under the terms set out above, I hereby agree to pay to the Peace River Regional District upon their demand any monies, including interest owing thereon, owed by the business or company to the Peace River Regional District, as a result of the extending of such credit, and that has not been paid by the business or company when due.

1 \_\_\_\_\_  
[Officer's Name & Title – please print]

x \_\_\_\_\_  
[Signature]

2 \_\_\_\_\_  
[Officer's Name & Title – please print]

x \_\_\_\_\_  
[Signature]