



Notice of Collection of Personal Information

Personal information on this form is collected for the purpose of processing this application. The personal information is collected under the authority of the *Local Government Act* and the bylaws of the Peace River Regional District. Documentation/Information submitted in support of this application can be made available for public inspection pursuant to the *Freedom of Information and Protection of Privacy Act*.

Business Facade Improvement Program Application

1. TYPE OF FACADE IMPROVEMENTS (Select all that apply)

- ☐ Exterior lighting (new but not replacement)
- ☐ Exterior architectural features
- ☐ Exterior surfaces and details (decorative details, moldings, trims, etc.)
- ☐ Windows (only if part of larger enhancements, no stand-alone window replacement)
- ☐ New siding
- ☐ Façade painting
- ☐ Entrances and doorways (only if part of larger enhancements, no stand-alone entrance/doorway replacement)
- ☐ Awnings
- ☐ Signage (permanent on applicant property)
- ☐ Wayfinding signage (sign located on the business property i.e. at the bottom of a driveway)
- ☐ Signs are eligible for 50 percent to a maximum of \$500 and must adhere to bylaw regulations
- ☐ Accessibility improvements (ramps, wider doors, etc.) to the outside of the building only
- ☐ Patios (permanent or semi-permanent patios that will have a legacy of more than one season and give a lasting impact)

2. CONTACT INFORMATION

Note: If you **do not** own the property for this application you will need to complete the Agent Authorization Form

Property Owner's Name:

Business Owner's Name:

Address of Property Owner:

Address of Business Owner:

City/Town/Village: _____
Postal Code: _____
Telephone Number: _____
Email: _____

City/Town/Village: _____
Postal Code: _____
Telephone Number: _____
Email: _____

3. PROPERTY DESCRIPTION

Please list the full Legal Description and PID (parcel identifier) of the application property:

Legal Description:

PID: _____

4. CIVIC ADDRESS OR LOCATION OF PROPERTY

Please list the civic address or describe the location of the application property:

5. PROPOSED IMPROVEMENTS

Please describe your proposed improvements and include as much detail as possible:

6. PROJECT COST

Please list the cost of the project and attach copies of all relevant quotes:

7. REQUIRED INFORMATION AND ATTACHMENTS

The following information is required to be completed and attached to this application:

- ☐ Agent Authorization Form (required if the business owner **is not** the property owner)
- ☐ Design/drawings for the project
- ☐ Contractor's cost estimate for the project
- ☐ Proof of existing condition of building(s)

8. SIGNATURE

I / We the undersigned hereby declare that the information provided in this application is complete and is, to the best of my / our knowledge, a true statement of the facts related to this application.

Signature of Property Owner

Date Signed (MM/DD/YYYY)

Signature of Business Owner

Date Signed (MM/DD/YYYY)