

PEACE RIVER REGIONAL DISTRICT

Bylaw No. 2607, 2026

A bylaw to establish procedures for Regional Board, Board Committees and Commissions

WHEREAS, the *Local Government Act* requires that a Regional Board enact a bylaw to establish the general procedures to be followed by the Board and Board committees in conducting their business, and identifies mandatory content for such a bylaw,

NOW THEREFORE the Board of the Peace River Regional District, in open meeting assembled, enacts as follows:

GENERAL PROVISIONS

1. This bylaw shall be cited for all purposes as "Board Procedure Bylaw No. 2607, 2026".
2. Peace River Regional District Board Procedure Bylaw No. 2490, 2022 and all amendments thereto, is repealed.
3. Elected Officials Oath of Office Bylaw No. 2177, 2014 is hereby repealed.
4. If any portion of this bylaw is declared invalid by a court, the invalid portion shall be severed and the remainder of the bylaw is deemed valid.
5. The headings used in this bylaw are for convenience only and do not form part of this bylaw, and are not to be used in the interpretation of this bylaw.
6. Any enactment referred to herein is a reference to an enactment of the Province of British Columbia and regulations thereto, as amended, revised, consolidated, or replaced from time to time.

DEFINITIONS

7. In this bylaw,

"Act" means the *Local Government Act*, [RSBC 2015], c.1;

"Board" means the Board of the Peace River Regional District;

"Board Meeting" includes any meeting of the Regional Board that is included on the annual meeting schedule published in accordance with Section 19 of this bylaw and may include a meeting referred to as an inaugural meeting, a budget meeting, or an annual meeting.

"Chief Administrative Officer" or **"CAO"** means the employee appointed by the Board as Chief Administrative Officer of the Regional District;

“Chair” means the Chair or Vice Chair of the Board elected pursuant to section 215 of the *Local Government Act* or other person presiding at a meeting of the Board, Committee, or Commission as the context requires, and who is responsible to conduct the meeting and maintain order;

“Charter” means the Community Charter, [SBC 2003], c.26.;

“Commission” means a Commission established by the Board;

"Committee" includes any Select or Standing Committee established by the Board and a Regional Board Commission;

“Corporate Officer” means the Corporate Officer of the Regional District assigned the corporate administration responsibilities of Section 236 of the *Local Government Act* and includes that officer’s deputy;

“Committee of the Whole” or “COW” means the Committee of the Whole established by the Board;

“Delegation” means any person who has requested and been scheduled to make a presentation to the Board, Committee or Commission;

"Director’s Address" means the e-mail address assigned by the Regional District to each member of the Regional Board and is the address that shall be used to provide notices to Directors required by this bylaw;

“Electronic Meeting” means a Meeting conducted by means of electronic or other communications facilities and which allows meeting participants and the public to hear, or see and hear the meeting;

"Meeting" includes an Inaugural Meeting, Regular Board Meeting, and Committee or Commission Meeting;

“Member” means a duly appointed or elected representative of the Board, a Commission or Committee;

"Public Notice Posting Place" means the notice boards, whether electronic or not, located in the lobby of the Regional District offices in Dawson Creek and Fort St. John;

"Regional District" or “PRRD” means the Peace River Regional District;

“PRRD Website” means the Peace River Regional District information source found at an internet address.

APPLICATION OF PROCEDURAL RULES AND APPLICABILITY TO OTHER BODIES

8. The provisions of this bylaw shall govern the proceedings of the Board, and all Committees of the Board, as applicable, provided these provisions do not conflict with alternative rules of procedure, terms of reference, or other governing documents approved by Board for each Committee, in which case the Board approved Committee specific rules of procedure, terms of reference, or other governing documents shall prevail.
9. For all matters of procedure not provided for in this bylaw, and where the Act and Charter are silent, the most current version of 'Roberts Rules of Order' shall apply to the extent that the rules are applicable.

INAUGURAL MEETING

10. The Board shall hold its Inaugural Meeting during the month of November in a local government general election year at a date, time and place directed by the Corporate Officer.
11. The Corporate Officer shall notify in writing each member of the Board of the Inaugural Meeting date, time and location and shall post notice of the Inaugural Meeting, including the date, time and location, in the Public Notice Posting Places and any other location the Corporate Officer deems appropriate.
12. In the year of a general local election, and in other years as required, there shall be a ceremonial making of oaths of office by Directors, prior to the election of the Chair and Vice Chair, and preceding the conduct of business of the Board.
13. Peace River Regional District elected officials, whether elected or appointed to the Regional Board, shall swear the Peace River Regional District Oath of Office, attached hereto as Schedule A, prior to participating in a Meeting.
14. The CAO shall preside over the Inaugural Meeting until such time as the Chair and Vice Chair have been elected.

ELECTION OF CHAIR AND VICE CHAIR

15. At the Inaugural Meeting, in a local government general election year, and at the first meeting held after November 1st in every year that a local government general election is not held, the CAO shall conduct the election for Chair as follows:
 - a) The Chief Administrative Officer shall call for nominations for the position of Chair of the Board.
 - b) Nominations do not need to be seconded.
 - c) A candidate must indicate their consent to the nomination; if a candidate is not present in person at the meeting, they must provide written consent to the nomination to Corporate Officer. Email is acceptable as written consent.
 - d) Each candidate shall be given the opportunity to address the Board for not more than two minutes before the voting takes place.
 - e) At the conclusion of the candidate statements, the Corporate Officer or designate shall issue one ballot to each Director in attendance.

- f) A vote shall be conducted by secret ballot.
 - i. In the event that a Member attending electronically is unable to cast their vote, that member shall indicate their vote by way of either a confidential email or a personal phone call to the Corporate Officer, who will vote as directed on behalf of the member either by electronically recording the vote or by marking a ballot and depositing it into the ballot box with all other ballots cast.
 - ii. The Corporate Officer shall not disclose the Director's vote to any party and shall permanently delete the email message indicating the vote.
 - iii. When all ballots have been cast, the Corporate Officer shall close the vote or in the event of a physical voting situation, shall with assistance from the Deputy Corporate Officer, remove the ballot box to a separate room for counting with the Chief Financial Officer or designate in attendance to observe the counting of the ballots.
- g) The winner shall be determined as follows:
 - i. When there are two candidates, the person who received the most votes is elected. In the event of a tie, another vote shall be held, and if no definitive result is obtained after three votes have been held, the winner shall be declared by way of a coin toss. The CAO shall conduct a coin toss giving the candidate whose first name is alphabetically first the opportunity to call the toss.
 - ii. When there are more than two candidates, and one candidate has received more votes than all other candidates together, they are elected.
 - iii. When there are more than two candidates, and no candidate receives more votes than all of the other candidates together, the candidate who received the least number of votes is eliminated and another vote between the remaining candidates is held, except:
 - If two candidates are tied for the least number of votes, the CAO must announce the names of the tied candidates and hold a run off vote to eliminate one of them. If the second vote results in another tie, the CAO must conduct a coin toss giving the candidate whose first name is alphabetically first the opportunity to call the toss. The loser of the coin toss is then eliminated, and the voting process continues.
 - iv. Voting will continue until one candidate receives more votes than all of the other remaining candidates in total.
- h) The number of votes received by each candidate will not be disclosed unless a Board resolution requiring disclosure is approved.
- i) The Corporate Officer shall advise the CAO of the determination of results and the CAO shall announce the results.

- j) Following the election of the Chair, the CAO shall conduct the election for the position of Vice Chair following the same voting procedure outlined above. Once the Chair and Vice Chair have both been declared, the CAO shall relinquish presiding authority over the meeting to the duly elected Chair.
- k) Once the CAO has declared an elected candidate, the Corporate Officer shall destroy all ballots and any votes electronically submitted to the Corporate Officer.

POWERS AND DUTIES OF THE CHAIR AND VICE CHAIR

- 16. In addition to the duties and responsibilities given to the Chair by the *Local Government Act*, and the *Community Charter*, the Chair shall:
 - a) preside over meetings, maintaining order and decorum and enforcing the rules of the Procedure Bylaw and relevant legislation,
 - b) rule on points of order if so requested by a Member,
 - c) determine the seating arrangements for Directors around the meeting room,
 - d) act as the official spokesperson for the Regional Board.
- 17. The Vice Chair shall:
 - a) act in place of the Chair in the absence of the Chair,
 - b) have the same power and duties of the Chair when acting in their place.
- 18. For clarity, the powers and duties of the Chair and Vice Chair of the Regional Board conferred by the *Local Government Act* are not powers of the Chair or Vice Chair of a Committee or Commission of the Board, unless specifically included in the alternative rules of procedure, terms of reference, or other governing documents approved by Board for that body.

MEETINGS, NOTICE OF MEETINGS, AND AGENDAS

- 19. The Board shall set its meeting schedule annually by Board resolution. Unless otherwise resolved by the Board, Meetings shall be held at the Regional District offices located at 1981 Alaska Avenue.
- 20. The Corporate Officer shall post the meeting schedule in the Public Notice Posting Places, advertise the schedule in local print media, as available, and in any other manner the Corporate Officer deems appropriate.
- 21. Public notice of Meetings shall include the date, time and location of meetings, and public notice of Meetings that are to be held electronically must indicate the way the Meeting is to be conducted electronically, and the location at which the public may attend to hear, or watch and hear, the open to the public portion of the Meeting.
- 22. The Board may change the Board Meeting schedule or cancel a meeting, by way of Board resolution in which case, the Corporate Officer shall post the meeting schedule change within twenty four (24) hours to the Public Notice Posting Places, and in any other location or manner the Corporate Officer deems appropriate.

23. Agenda items shall be provided to the Corporate Officer or designate seven (7) business days prior to a Meeting.
24. At least seventy two (72) hours prior to a Meeting, the Corporate Officer shall give notice of the Meeting by posting a notice and the agenda to the Public Notice Posting Places and in any other location or manner the Corporate Officer deems appropriate and shall make a copy of the agenda available for public viewing at the Regional District Offices in Dawson Creek and Fort St. John.
25. The Board Meeting agenda shall consist of the following standard items:
- (a) Adoption of Agenda
 - (b) Gallery Comments or Questions
 - (c) Adoption of Minutes
 - (d) Business Arising From the Minutes
 - (e) Delegations
 - (f) Correspondence
 - (g) Reports
 - (h) Bylaws
 - (i) New Business
 - (j) Appointments
 - (k) Consent Calendar
 - (l) Strategic Plan
 - (m) Communications Update
 - (n) Chair's Report
 - (o) Notice of Motion
 - (p) Media Questions
 - (q) Recess to Closed Session
 - (r) Adjourn
26. The Corporate Officer shall make the Meeting agenda, including each item of business and any background information, electronically available to Directors at least five days before the scheduled Meeting.
27. Acceptance of agenda items after the agenda submission deadline stated in Section 23 shall be at the discretion of the CAO and Corporate Officer, in consultation with the Chair as they deem necessary.
28. Despite Section 27 above, agenda items received after the agenda submission deadline and prior to an advertised deadline for submission of a public comment relative to a land use application shall be added to the agenda and the agenda republished, up until 4:00 p.m. on the day prior to the Board meeting to allow the Members and the public to view all public comments received relative to a file that notice of intent to consider has been given for a specific meeting date.
29. In the event that an agenda item is accepted after the deadline, and the Meeting agenda is revised following the issuance of the Meeting agenda to the Directors, the Corporate Officer shall notify the Directors in writing of the changes and provide the revised agenda to the

Directors as soon as reasonably possible. The revised agenda for any portion of a meeting that is open to the public must also be posted in accordance with Section 24 of this bylaw except for an agenda revised in accordance with Section 28 above.

SPECIAL MEETINGS

30. Notice of Special Meetings shall be given to Directors at their Director's Address, and the public in accordance with the Local Government Act, at least twenty four (24) hours prior to the time of the meeting, unless notice is waived by unanimous vote of all Directors as per the Act.

ELECTRONIC MEETINGS

31. A Meeting or Special Meeting may be held electronically in accordance with the *Local Government Act*.

32. The Chair, Directors and Regional District staff may participate in a Board Meeting electronically, by way of electronic audio and/or video equipment that allows the Directors and the public to hear, or see and hear any person who is attending a meeting using electronic means only when they are unable to attend in person due to illness or when travel to the meeting location is unsafe as a result of weather conditions.

33. Attendance at Committee, Commission, or Special Meetings via electronic means is not subject to restrictions related to illness or weather conditions.

COMMITTEES

Committee of the Whole

34. The Regional Board establishes a Committee of the Whole, comprised of each person elected or appointed to the Regional Board.

35. The Committee of the Whole shall:

- a) consider topics that are referred to them by the Board for in-depth discussion and review prior to choosing a course of action;
- b) consider topics that involve multiple options or concerns requiring additional exploration and understanding;
- c) be Chaired by the Regional Board Chair or Vice Chair who shall, at their sole discretion, facilitate broad discussion in a round table format that includes Directors, staff, and any invited guest as the Chair deems appropriate;
- d) make recommendations to the Regional Board, who may accept, amend or reject any COW recommendation;
- e) forward the minutes of Committee of the Whole Meetings to the Regional Board for adoption.

Committees

36. Any Director may attend a Meeting of any Select or Standing Committee and they may participate in the debate at the discretion of the Meeting Chair; however, only the Board Chair, who is an ex-officio member of every Committee, shall be entitled to vote in addition to the appointed Committee members.
37. The Regional Board shall specify a date and time for the first meeting of any Board Committee by resolution when creating a committee, or by resolution at a later date.
38. Committee Meeting schedules shall be incorporated into the Regional Board meeting schedule adopted annually by the Board prior to December 1st and any changes or additions to the schedule required thereafter, including cancellations, shall be at the discretion of the Committee, by resolution, with no Board approval required.

MEETING PROCEDURES

39. At the scheduled start time, if quorum is present, the Chair shall call the meeting to order.
40. Quorum is a majority of the members of the Regional Board or Board Committee.
41. In the absence of quorum one hour past the scheduled start time for a Meeting, the Meeting shall be cancelled and all business on the agenda for the Meeting shall be dealt with at the next Meeting.
42. If quorum is lost at any point during a Meeting, the Board shall wait fifteen (15) minutes for quorum to be re-established, after which time, all remaining business on the Meeting agenda shall be placed on the next meeting agenda and the meeting is adjourned.
43. In the absence of both the Chair and the Vice Chair fifteen (15) minutes after the scheduled start time of a Meeting, if quorum is established, the CAO shall call the meeting to order and the Board must, by resolution, from those Directors present, elect an Acting Chair to preside over the meeting and the Acting Chair shall have the powers of the Chair in their absence.
44. If the Chair or Vice Chair arrives to the Meeting, the Acting Chair shall be dismissed and the Chair or Vice Chair shall assume the role of Chair.
45. The Board may adjourn a meeting to a date, time, and location specified by resolution to adjourn the Meeting. No additional notice is required for the continuation of the Meeting at a later date.

Conduct And Debate At Meetings

46. Members are expected to conduct themselves in an appropriate manner as described in the PRRD Board Code of Conduct Policy, and in keeping with the foundational principles of Integrity, Accountability, Respect, and Leadership and Collaboration that shall guide Board interactions and decision making.
47. Meeting attendees other than Members shall always demonstrate respect; abusive, defamatory or rude behavior will not be tolerated from guests and the Chair may expel from a meeting a person acting improperly, pursuant to the Act.
48. A Director may speak in a Meeting after the Chair has recognized the Director. If two or more Directors raise their hands at the same time, the Chair shall designate the order in which each is to speak. If the Chair wishes to speak in a Meeting, the Chair need only address the Meeting.
49. Directors shall limit their comments on an agenda item to not more than five minutes at one time; further, no Member shall speak for a second time on a matter until all other Members who wish to speak, have had the opportunity to speak.
50. Directors shall not speak when called to order by the Chair.
51. The Chair and Directors shall limit discussion to the matter under consideration and the motion on the floor.
52. A Director may debate any motion other than a privileged motion.
53. Members of the public in attendance at a Meeting are not meeting participants and shall not speak or address the Board other than specified in this bylaw for Gallery Comments, Media Questions, or Delegations, unless permitted to do so by resolution of the Board passed with a 2/3 majority vote.

Motions

54. The Board shall formalize its decisions in a Meeting by way of a resolution put to the meeting by a Director and seconded by another Director; including readings and adoption of Bylaws and all Motions shall be phrased in a clear and concise manner so as to express an opinion or achieve a result.
55. One amendment motion shall be allowed at one time and must be strictly relevant to the main motion and not be contrary to the principle conveyed by the main motion.
56. The Chair and Directors shall vote on all motions either by a show of hand, verbally indicating their vote, or by electronic means should they be available, and all votes shall be recorded.

Reconsideration

57. The Chair may require reconsideration of a matter in accordance with the Act, so long as the matter has not been acted upon by an officer, servant, or agent of the Board or previously reconsidered as a matter may be reconsidered only once.
58. Members who voted on a resolution in the prevailing manner may move to reconsider a previously decided manner, either at the same meeting or the next meeting, so long as the matter has not been acted upon by an officer, servant, or agent of the Board or previously reconsidered.

Notice of Motion

59. Any Director may provide the Board with notice of a proposed discussion or request for a decision on a matter at the subsequent meeting by providing a Notice of Motion as follows:
- a) The Director shall, during the Notice of Motion portion of the meeting agenda, verbally advise the Board of their intent to bring forward a motion at the next meeting of the Board, including the subject of the motion and the desired outcome.
 - b) The Director shall, after the Notice of Motion has been provided to the Board verbally, provide the Corporate Officer with a written copy of the proposed motion for inclusion on the next meeting agenda or may provide a Directors' Report for inclusion on the next meeting agenda that provides the Director's reasons for bringing the matter before the Board, and any other background information they wish to share.
60. Any Director may propose an agenda item for an upcoming meeting by providing a Director's Report to the Corporate Officer prior to the deadline for inclusion on the next Board meeting agenda, whether or not a Notice of Motion was given.

Late Or New Business Items

61. Once the Meeting agenda is made publicly available, new business items shall be added only as follows:
- a) A Director or staff person proposing a new business item be added to the agenda must clearly explain the need for the addition of the new business item prior to the next scheduled meeting, due to a bona fide time sensitivity, and must clearly summarize the purpose of introduction of the item, and any desired outcome, should the new business item be accepted to ensure that all Directors present understand the proposed item, the reason it should be accepted, and the purpose for discussing the item/desired outcome.
 - b) Each new business item proposed for addition to the agenda must be accepted by way of a specific Board resolution for that item.
 - c) If new business items are approved by Board resolution, adoption of the agenda will include the new business items added by Board resolution.

- d) Consideration of information presented by, or a request made by a scheduled delegation as part of the agenda for the meeting is not deemed new business and is not subject to the requirements of this Section.

62. New Business is not permitted for Closed Meetings, unless added by Board resolution in an open meeting prior to calling to order a Closed Meeting.

63. New Business is not permitted for Special Meetings.

Delegations

64. Members of the public may appear as a Delegation to make presentations to the Regional Board as follows:

- a) An individual or group wishing to appear as a Delegation before the Board may do so only after having submitted a written request in the prescribed form and receiving written confirmation of their scheduled presentation. Any presentation materials must be received by the Corporate Officer 7 business days before the meeting to which the Delegation is scheduled. The Corporate Officer shall circulate such items under the Delegations section of the agenda distributed to Directors.
- b) The Delegation shall inform the Corporate Officer of the subject of the Delegation and the name and address of the speaker representing the Delegation. If the subject matter is:
 - i) of a commercial or for profit nature, whereby the applicant proposes to promote or advance a business interest;
 - ii) regarding a land use proposal or land use decision that has not yet been considered by the Board, or that has been considered by the Board, and a public hearing, consultation, or information session has been specified or held;

the Corporate Officer shall deny the Delegation request.

- c) Unless otherwise permitted by a resolution of the Board:
 - i) The maximum time for presentation of a petition or appearance of a Delegation before the Board is 20 minutes. This time limit does not apply to Public Hearings conducted by the Board under the Act or the Charter or to Delegations appearing by invitation of the Board.
 - ii) Delegations shall be limited to 3 per meeting except when three delegations have already been scheduled and a delegation invited by the Board indicates their availability, in which case the Corporate Officer has the discretion to schedule more than three delegations per meeting
 - iii) The Board shall refrain from making decisions on a petition or Delegation while the delegation has the floor and the Board may revisit

information provided by the delegation at a later time in the meeting without a resolution to approve new business as specified in Section 61.

- d) No Delegation may be presented to the Board unless this Section has been complied with.
- e) Despite Section 64 d), the Board may resolve by a two-thirds (2/3) majority to waive compliance with any of the procedural rules established regarding Delegations contained in this bylaw except for Section 64 b) ii relating to land use proposals as doing so would contravene the Act.

Gallery Comments

65. Any person in the gallery may ask a question or make a comment about any item or topic appearing on the current Board agenda, once recognized by the Chair during the “Gallery Comments or Questions” portion of the meeting subject to the following:

- a) the maximum time allotted for this portion of the meeting shall be limited to 15 minutes;
- b) each individual question or comment shall be limited to two (2) minutes;
- c) the Board may resolve to waive compliance with any part of this Section by way of a two-thirds (2/3's) majority except gallery comments regarding any land use application that has been or may be the subject of a public hearing which shall not be allowed and shall be directed to the public hearing.
- d) The Chair shall not allow Gallery Comments regarding any land use application that has been or may be the subject of a public hearing and shall direct all comments regarding land use proposals for which a public hearing is permitted to be held to the public hearing.

Consent Calendar

66. Items placed on the Consent Calendar portion of the agenda are provided for the information of the Board and do not require a decision from the Board.

67. Should any Director wish to discuss an item on the Consent Calendar or move to take a particular action regarding the item, the Director shall, by way of a motion made in advance of a motion being made to accept the consent agenda, identify the item(s) they wish lifted for additional discussion.

68. All items listed on the agenda for a Meeting as part of the Consent Calendar shall be dealt with together by the Board by a single resolution of receipt.

MINUTES

69. Minutes of Meetings shall be kept by the Corporate Officer and shall be concise and sufficient to detail the proceedings of the Meeting and the decisions made at the Meeting.

70. The minutes of every Meeting must be adopted by resolution.
- a) If each Director has received a copy of the minutes of a Meeting, those minutes may be adopted by resolution of the Board without their being read to the Meeting.
 - b) The minutes of a Meeting may not be adopted until the Corporate Officer makes any changes that the Board has by resolution directed be made so that the minutes accurately record the Meeting.
71. Minutes of Meetings shall be legibly recorded, certified as correct by the Corporate Officer, and signed by the Chair or other presiding member.
72. Minutes of Meetings, other than portions of Meetings Closed to the Public in accordance with the Act and the Charter, must be publicly available at the Regional District offices and may be posted to the web page.
73. Directors who have been elected or appointed to the Board and who have sworn their oath of office shall be entitled to review the minutes and agendas for any Closed Meeting.

BYLAWS

74. Bylaws are adopted according to the following procedure:
- a) The Board has given first, second and third reading to the Bylaw;
 - b) All referrals, and any necessary approvals or other requirements imposed by statute have been obtained, fulfilled, and followed;
 - c) The Board adopts the Bylaw, by resolution.
75. The Corporate Officer shall record on every bylaw the dates on which each reading and adoption were given by the Board, and the dates any approvals or other requirements were obtained, fulfilled, and followed.
76. The Corporate Officer and the Chair shall sign every bylaw.
77. The Corporate Officer shall affix the corporate seal to every bylaw, once adopted.
78. The Corporate Officer is authorized to make minor corrections to bylaws at third reading and after adoption of bylaws, including but not limited to spelling mistakes and sequential numbering errors.

PUBLIC NOTICE PUBLISHED ON THE	<u>28th</u>	day of	<u>August</u>	, 2026.
READ A FIRST TIME this	<u>10th</u>	day of	<u>September</u>	, 2026
READ A SECOND TIME this	<u>10th</u>	day of	<u>September</u>	, 2026.
READ A THIRD TIME this	<u>10th</u>	day of	<u>September</u>	, 2026.
ADOPTED this	<u>10th</u>	day of	<u>September</u>	, 2026.

(Corporate Seal has been affixed to the original bylaw)

Schedule A

I hereby certify the foregoing to be a true and correct copy of
"Board Procedure Bylaw No. 2607, 2026" as adopted by the Peace River
Regional District Board on the 10th day of September, 2026.

Original signed by

Tyra Henderson, Corporate Officer

Original signed by

Brad Sperling, Chair

Original signed by

Tyra Henderson, Corporate Officer

SCHEDULE "A"
PEACE RIVER REGIONAL DISTRICT OATH OF OFFICE

I, _____, do swear / solemnly affirm that:

1. I am qualified to hold the office of Director for the Peace River Regional District to which I have been elected or appointed;
2. I have complied with the provisions of the *Local Government Act* in relation to my election to this office.
3. I will abide by all rules related to conflicts of interest under the *Local Government Act* and *Community Charter*;
4. I will carry out my duties with integrity;
5. I will be accountable for the decisions that I make, and the actions that I take, in the course of my duties;
6. I will be respectful of others;
7. I will demonstrate leadership and collaboration;
8. I will perform the duties of my office in accordance with the law;
9. I affirm, ascribe to, and agree to follow the Directors Code of Conduct policy adopted by the Peace River Regional District Board;
10. I understand and support the federation concept of regional districts.

SWORN / AFFIRMED before me at

in the Province of British Columbia

this ____ day of _____, 20____.

Director

Corporate Officer or Designate