



PEACE RIVER
REGIONAL DISTRICT

Join the PRRD Team!

Come work with the Peace River Regional District team in the mighty Peace Region of northeastern BC – world renowned for our friendly people, spectacular outdoor recreation and linkages to the Yukon and Alaska.

The Peace River Regional District includes four electoral areas and seven member municipalities, with a total population of approximately 60,000, covering a vast 120,000 square kilometer area.

Posting Date

March 9, 2026

Application Deadline

March 30, 2026 at 4:00 pm

Application Information

Visit prrd.bc.ca/employment to view the **job description** for a full list of qualifications and to find out the status of this posting and other employment opportunities with the PRRD.

Apply in confidence by providing a cover letter noting the position being applied for, a resume, and three supervisory references to:

Peace River Regional District
Human Resources
hrprrd@prrd.bc.ca
P. 250-784-1167

Chief Financial Officer

Full Time, Permanent

Position Overview

The PRRD is eager to welcome an enthusiastic, motivated, and team-orientated individual for the full time Chief Financial Officer (CFO) position in the Dawson Creek office Reporting to the Chief Administrative Officer.

Key Accountabilities

As an addition to the PRRD senior management team, the CFO performs all the statutory duties as required in the *Local Government Act*, in addition key accountabilities include:

- Delivers comprehensive accounting and financial services developing budgetary systems and preparing the financial plan.
- Translates budgets into Regional District tax rates for each municipal and electoral area.
- Manages all aspects of the finance department including the selection and supervision, coaching and developing, performance management and all other people management practices.
- Collaborates with the Board, and other departments in identifying and acquiring grant fund opportunities.
- Prepares and presents a variety of reports to the Board including quarterly updates on accounts and financial performance.
- Oversees the procurement, implementation and evaluation of financial accounting and integrative software to align with the requirements of PRRD.

Qualifications

The ideal candidate will have a post-secondary degree in finance-related discipline holding a professional accounting designation plus a minimum of five (%) years experience in a unionized local government environment, preferably a regional district (three of which should be at a working supervisor level). Experience with Vadim or other local government financial software plus sound knowledge and understanding of relevant legislation. An equivalent combination of education, training, and experience may be considered.

Additional Information

The hours of work are Monday to Friday, from 8:30 am – 4:30 pm, with one hour for lunch. This exempt position offers a competitive salary range of \$146,196 - \$171,996, benefits package, and an excellent team.

We thank all candidates for their interest, however, only those selected for interviews will be contacted.

www.prrd.bc.ca

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