



**BUILDING PERMIT APPLICATION**

**APPLICANT INFORMATION:** (to be filled out by the applicant or authorized agent)

Owner's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

\*Owner's Email: \_\_\_\_\_ Daytime Phone(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

House Number & road name of construction site: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Legal Description: Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_

District Lot \_\_\_\_\_ Lot size/acres: \_\_\_\_\_ Building size: \_\_\_\_\_ Zoning Designation: \_\_\_\_\_

**PROJECT DESCRIPTION:** \_\_\_\_\_

Are there any other buildings occupying the property: Yes:  / No:  if yes, indicate on the site plan

Are there any steep grades exceeding 15% or any unstable conditions: Yes:  / No:

Class of work will be				Type of Construction		
New: <input type="checkbox"/>	Addition: <input type="checkbox"/>	Placing a home: <input type="checkbox"/>	Wood Frame: <input type="checkbox"/>	Concrete: <input type="checkbox"/>	Other: <input type="checkbox"/>	
Repair: <input type="checkbox"/>	Accessory Building: <input type="checkbox"/>	Wood Stove: <input type="checkbox"/>	Masonry: <input type="checkbox"/>	Steel: <input type="checkbox"/>		
Alteration: <input type="checkbox"/>	Demolition: <input type="checkbox"/>	Chimney: <input type="checkbox"/>	Timber: <input type="checkbox"/>	Logs: <input type="checkbox"/>		

**ESTIMATED CONSTRUCTION VALUE:** please use table on the back for calculating value: \$ \_\_\_\_\_

**SIGNATURE OF OWNER OR AUTHORIZED AGENT:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

The applicant agrees that construction will be in accordance with the BC Building Code and all other regulations which are applicable to the proposed work and that a failure to request inspections does not relieve the applicant from the obligations to comply with the required standards and regulations and that the Peace River Regional District assumes no responsibility for the design, construction, safety or suitability of the building or structure subject to this application.

**PLEASE SEE THE CHECKLIST ON THE BACK FOR ADDITIONAL INFORMATION REQUIRED WITH THIS APPLICATION**

<b>HEAD OFFICE – Dawson Creek</b> 1981 Alaska Avenue Box 810 Dawson Creek BC V1G 4H8 Tel: (250) 784-3200 Fax: (250) 784-3201 Toll Free: 1-800-670-7773 Email: <a href="mailto:prrd.dc@prrd.bc.ca">prrd.dc@prrd.bc.ca</a>	<b>Building Inspector:</b> <b>Gordon Johnsen</b> Email: <a href="mailto:gordon.johnsen@prrd.bc.ca">gordon.johnsen@prrd.bc.ca</a>	<b>BRANCH OFFICE – Fort St. John</b> 9505 – 100 <sup>th</sup> Street Fort St. John BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: <a href="mailto:prrd.fsj@prrd.bc.ca">prrd.fsj@prrd.bc.ca</a> Website: <a href="http://www.prrd.bc.ca">www.prrd.bc.ca</a>
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### Checklist Guide

Submit the following information with your application form  
select one of the following construction types applicable to your project  
any items pertaining to your building project listed below that do not accompany  
your application may result in your building permit being delayed

#### Single Family Dwelling / Built On Site

- (1) two sets of plans complete with foundation details / (see guide for residential construction, available at PRRD office)
- (2) engineer certified design drawings for trusses and engineered floor systems
- (3) site plan showing services, distances from lot lines, location of all buildings.
- (4) HPO Declaration and Disclosure Notice
- (5) proof of ownership - current tax assessment notice or title certificate
- (6) arrange for an appointment with the building inspector to discuss your proposal

#### Garage / Accessory Building

- (1) detailed foundation drawings / cross section of wall assembly
- (2) engineer certified design drawings for trusses
- (3) site plan / showing distances from lot lines, location of all buildings and dimension of all buildings
- (4) proof of ownership - current tax assessment notice or title certificate

#### Manufactured Home / Mobile Home

- (1) foundation drawings / piling layout / site preparation details
- (2) site plan showing distances from lot lines, location of all buildings
- (3) any additions to mobile homes will require detailed construction drawings
- (4) proof of ownership - current tax assessment notice or title certificate

#### Commercial / Light Industrial

- (1) arrange for an appointment with the building inspector to discuss your proposal

#### RESIDENTIAL CONSTRUCTION VALUE TABLE

	Description	Est. Value per Sq. Ft.	Est. Value per Sq. Metres
1.	Basement home	\$ 90.00	\$968.78
2.	Basement finished (add)	\$ 20.00	\$215.28
3.	Crawl space home	\$ 80.00	\$861.14
4.	2 <sup>nd</sup> Story finished (add)	\$ 50.00	\$538.21
5.	Attached garage (add)	\$ 30.00	\$322.92
6.	Detached garage (add)	\$ 35.00	\$376.74
7.	With carport (add)	\$ 15.00	\$161.46
8.	With sundeck (add)	\$ 10.00	\$107.64
	or verified contract price		
	COMMERCIAL, INDUSTRIAL, INSTITUTIONAL verified contract price		

#### FOR OFFICE USE

Building Permit No: PID No: Folio No: Zoning By-law No. Property Zoning: Zoning Notes:	ALR ? : PALC Approval: Access Permit: Variance Permit: Development Permit: Delayed Demo Agreement: Electoral Area: Fire Protection Area:	Sewage Disposal Permit: Type of Disposal System: HPO Declaration Disclosure Notice: Geotech Required : Geotech Notes:
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