



PEACE RIVER REGIONAL DISTRICT
RURAL BUDGETS ADMINISTRATION COMMITTEE
MEETING MINUTES

DATE: February 19, 2015
PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: Directors Absent
Director Rose, Meeting Chair Director Hiebert
Director Goodings
Director Sperling

Staff

Chris Cvik, Chief Administrative Officer
Kim Frech, Chief Financial Officer
Trish Morgan, Manager of Community Services
Jill Rickert, Community Services Coordinator
Shannon Anderson, Deputy Administrator (R-2)
Jeff Rahn, GM Environmental Services (R-2)
Jo-Anne Frank, Corporate Officer (R-2)
Diana Mitchell, Recording Secretary

Call to Order The Chair called the meeting to order at 10:00 a.m.

NEW BUSINESS:

C-7 Handout – Dawson Creek Sportsmans Club
C-8 Handout – Dawson Creek Gradfest Committee funding request
NB-1 Karen Goodings – travel expenses
NB-2 Kim Frech – Electoral Area Directors Budget

ADOPTION OF AGENDA:

February 19, 2015

MOVED by Director , SECONDED by Director,
That the Rural Budgets Administration Committee agenda for the February 19, 2015 meeting,
be adopted, including handouts and items of new business as follows:

1. CALL TO ORDER: Director Hiebert to Chair Meeting *** (Director Rose Chaired)*
2. DIRECTORS' NOTICE OF NEW BUSINESS:
3. ADOPTION OF AGENDA:
4. MINUTES:
M-1 Rural Budgets Administration Committee Meeting Minutes of January 15, 2015.
5. BUSINESS ARISING FROM THE MINUTES:
6. DELEGATIONS:
10am D-1 North Peace Seniors Housing Society
Gail Weber, Stella Hamilton, Sandra Ouellette and Gayle Wagner
7. CORRESPONDENCE:
C-1 January 1, 2015 funding amendment from Hats N Chaps Gymkhana Club.
C-2 January 12, 2015 grant request from the Tomslake & District Volunteer Fire Department.
C-3 January 28, 2015 grant request from the Groundbirch Historical Society.
C-4 January 31, 2015 funding request from the Chetwynd Midget Giants Hockey Team.
C-5 February 2, 2015 funding request from the North Peace Regional Grad Fest Society.
C-6 FCM 2015 Annual Conference and Trade Show.
Handout C-7 Dawson Creek Sportsmans Club – update
Handout C-8 Dawson Creek Gradfest Committee funding request

ADOPTION OF AGENDA: (continued)

8. REPORTS:

R-1 January 31, 2015 report from Kim Frech regarding the Rural Loan Fund Commitment.

R-2 February 16, 2015 report from Shannon Anderson regarding the a Charlie Lake Sewer System Alternate Treatment Option.

R-3 February 17, 2015 report from Trish Morgan regarding 2015 Grant-in-Aid Application Review.

9. NEW BUSINESS:

NB-1 Karen Goodings – travel expenses

NB-2 Kim Frech – Electoral Area Directors Budget

10. COMMUNICATIONS:

11. ADJOURNMENT:

CARRIED.

VARY AGENDA

MOVED by Director Goodings, SECONDED by Director Sperling,
That the agenda be varied to deal with item D-1 at this time.

CARRIED.

D-1
Gail Weber, Stella
Hamilton, Gayle Wagner
NP Seniors Housing
Society

North Peace Seniors Housing Society - Apartment 4 (Funding)

The delegation presented information on the Apartment 4 project and thanked Electoral Area B & C directors for their donations of \$250,000 each toward the renovations. Gail Weber advised that grants of this size allow each of the Directors the privilege of naming a wing in Apartment 4 if they wish to do so.

A question and answer period ensued.

MINUTES:

M-1
January 15, 2015 RBAC
Minutes

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee Meeting Minutes of January 15, 2015 be adopted.

CARRIED.

CORRESPONDENCE:

C-1
Hats N Chaps Gymkhana
Club – funding
reallocation

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve the January 1, 2015 Funding Amendment Application from the Hats N Chaps Gymkhana Club requesting \$3,958.99 from its 2012 Grant-in-Aid funds be reallocated to go toward completion of the new arena.

CARRIED.

C-2
Tomslake & District
Volunteer Fire
Department – Grant
Request

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve a Fair Share Grant of \$150,000, according to policy, to the Tomslake & District Volunteer Fire Department to go toward the purchase of new fire trucks.

CARRIED.

CORRESPONDENCE: (continued)

C-3
Groundbirch Historical
Society funding request

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee approve up to \$30,000 from the Electoral
Area E Cemetery Function, payable to the Groundbirch Historical Society, to go toward the
purchase of a columbarium for the Groundbirch Cemetery.

CARRIED.

Staff to research the rules around cemeteries: cost, who can or cannot use, etc.

C-4
Chetwynd Midget Giants
Re: funding request

MOVED by Director Rose, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve a \$500 Electoral Area E Youth
Travel Grant to the Chetwynd Midget Giants to go toward team travel to the BC Hockey
Provincial Championships in Clearwater, March 14-20, 2015.

CARRIED.

C-5
North Peace Grad Fest

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budget Administration Committee approve \$1,000 each from Electoral Areas B
& C Grant-in-Aid, for a total of \$2,000 to go toward the North Peace Grad Fest.

CARRIED.

C-6
FCM

MOVED by Director Sperling, SECONDED by Director Goodings,
That two Electoral Area Directors be approved to attend the Federation of Canadian
Municipalities Annual Conference and Trade Show, June 5-8, 2015 in Edmonton, Alberta.

CARRIED.

C-7
Dawson Creek
Sportsmans Club

MOVED by Director Goodings, SECONDED by Director Sperling,
That information received February 17, 2015, in support of the Dawson Creek Sportsmans
Club's grant request that was considered at the December 18, 2014 Rural Budgets
Administration Committee meeting, be referred to the next Rural Budgets Administration
Committee Meeting when Director Hiebert is present.

CARRIED.

C-8
Dawson Creek Gradfest
Committee

MOVED by Director Goodings, SECONDED by Director Sperling,
That the funding request received February 19, 2015 from the Dawson Creek Gradfest
Committee be referred to the next Rural Budgets Administration Committee meeting when
Director Hiebert is present.

CARRIED.

REPORTS:

R-1
Rural Loan Fund
Commitment

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee cancel its commitment of \$300,000 from the
Rural Loan Fund for the preparation of the detailed design and tendering of a public sewage
receiving facility located in Charlie Lake as the project will be funded through a Gas Tax grant
as the loan is no longer required.

CARRIED.

REPORTS: (continued)

R-2
Charlie Lake Sewer
System Alternate
Treatment Option

MOVED by Director Sperling, SECONDED by Director Rose,
That a place be reserved on the February 26, 2015 Board agenda for a possible report from the
Rural Budgets Administration Committee regarding Charlie Lake Sewer System.”

CARRIED.

R-3
R-3 (b)

2015 Recreational & Cultural Grants-in-Aid Application Review

Electoral Area B & C

1. Big Bam – no support for application: forward a letter in appreciation of their volunteer work and noting their Funding Amendment application to purchase a chair lift will be supported contingent on them securing matching funding from other sources
2. Charlie Lake Community Club – application to go to GIA
3. Kings Valley Christian Club – may be a candidate for NDIIT funding
4. Lakepoint Golf & Country Club – this club has the ability to raise/make money - application not supported
5. NP 4H District Council – Director Goodings will contact this group to discuss their application
6. North Peace Historical Society – application to go to GIA
7. North Peace Fall Fair – application to go to GIA
8. North Peace Light Horse Association – application to go to GIA, but contact them regarding getting a condition assessment on their building
9. North Peace Ride for Disabled – Electoral Area C will share the GIA contribution
10. Whisky Jack Nordic Ski Club – this application to be considered under the Regional Trails grant instead of GIA

Electoral Area E

- 1) Camp Emile – no support for this application
- 2) Chetwynd Community Arts Council – apply for Fair Share funding instead of GIA
- 3) Chetwynd & District Rod & Gun Club – application to go to GIA, applying the formula
- 4) Chetwynd Social Planning Committee – application to go to GIA, applying the formula
- 5) Pine Valley Exhibition Park – approve application for half of the \$37,860 funding request
- 6) Sagitawa Christian Camp – approve application for half of the \$30,000 funding request

Sub-Regional

- 1) Dawson Creek Sportsmans Club – no comment
- 2) DC Stable District & Arena Association – no comment
- 3) Farmington Community Association – application to go to GIA with the exception of the heater and generator which could be considered for funding by the Emergency Executive Committee
- 4) Hats n Chaps Gymkhana – no comment
- 5) Kiskatinaw Fall Fair – no support for funding until they use the money they have in the bank
- 6) McLeod Recreation & Social Services - application to go to GIA, applying the formula
- 7) Tomslake Recreation Commission – no comment

Director Goodings requested that the Electoral Area B Grant-in-Aid budget be increased to \$200,000 for 2015 only.

REPORTS: (continued)

R-3
GIA Application Review

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve up to \$5,000 each from Electoral Area B and Electoral Area C Fair Share, for a total of up to \$10,000 to go toward a facility condition assessment for the North Peace Light Horse Association's building.

CARRIED.

MOVED by Director Rose, SECONDED by Director Goodings,
That the Rural Budgets Administration Committee approve an Electoral Area E Fair Share grant of \$7,900 to the Chetwynd Community Arts Council to go toward costs of hosting a fall fair in Chetwynd.

CARRIED.

NEW BUSINESS:

NB-1
Director Goodings – travel expenses

MOVED by Director Sperling, SECONDED by Director Rose,
That the Rural Budgets Administration Committee approve payment of Director Goodings' expenses, totaling \$751.30, for her travel to Victoria, BC to meet with Minister Coralee Oakes on February 17, 2015.

CARRIED.

NB-2
Electoral Area Directors Budget Items

Kim Frech reviewed the 2015 budget items specific to the Electoral Area Directors.

MOVED by Director Goodings, SECONDED by Director Sperling,
That the Rural Budgets Administration Committee approve up to \$5,000 to be budgeted for rural training workshops.

CARRIED.

COMMUNICATIONS:

COM-1
FCM Trade Show

MOVED by Director Goodings, SECONDED by Director Sperling,
That staff be authorized to contact member municipalities to determine if there is support to partner in a booth, show-casing the region, at the 2015 Federation of Canadian Municipalities Conference and Trade Show.

CARRIED.

ADJOURNMENT:

MOVED by Director Sperling, SECONDED by Director Goodings,
That the meeting adjourn.

CARRIED.

The meeting adjourned at 1:30 p.m.