



PEACE RIVER REGIONAL DISTRICT

JULY BOARD MEETING MINUTES

DATE: July 28, 2011

TIME: 10:00 a.m.

PLACE: Rolla Community Hall, Rolla, BC

PRESENT: Directors
Director Goodings, Chair
Director Hadland
Director Lantz
Director Hiebert
Director Jarvis
Director White
Director Caton
Director Anderson
Director Bernier
Director Ackerman
Director Clark

Alternate Directors
Alternate Director Nichols

Absent
Director Saugstad

Staff

Fred Banham, Chief Administrative Officer
Shannon Anderson, General Manager of Environmental Services
Faye Salisbury, Corporate Officer
Kim Frech, Chief Financial Officer
Bruce Simard, General Manager of Development Services
Sheila DeCosta, Secretary – Legislative Services, Recorder

Others

Judy Swanton, Fort St. John
Joei Warm, Chetwynd Echo
Kate Hutchinson, CJDC
Mary Miller, Rolla
John Miller, Rolla
Mathew Bains, Mile 0 City News
Don Almond, Fort St. John
Ron Moffat, Fort St. John
Jill Earl, Dawson Creek

D-1 Rolla Homecoming Committee

Janet (Miller) Loiselle, Chair
Judi McGowan, Committee Member

- 1) Call to Order The Chair called the meeting to order at 10:25 a.m. She welcomed everyone to the meeting in Rolla.

DIRECTORS NOTICE OF NEW BUSINESS:

None

ADOPTION OF AGENDA:

2) Adoption of Agenda

RD/11/07/01 (28)

MOVED by Director Clark, SECONDED by Director Caton,
that the Peace River Regional District agenda for the July 28, 2011 meeting be
adopted:

1. Call to Order
2. Directors' Notice of New Business
3. Adoption of Agenda
4. Minutes
5. Business Arising from the Minutes
6. Delegations

10:30 a.m. D-1 Rolla Homecoming Committee
Re: 100th Anniversary Celebration
Support + Grant Request See R-9
Janet (Miller) Loiselle, Chair

7. Petitions
8. Correspondence
 - C-1 July 12, 2011 - North Peace Economic Development Commission - Workshop: North Peace - Moving Forward.
 - C-2 July 12, 2011 - Community Futures Peace Liard - Registration 2011 CF BC Annual Conference.
 - C-3 July 2011 - BC Climate Action Toolkit - GCC Communique on Making Progress Towards Carbon Neutrality.
 - C-4 July 12, 2011 - CN Rail - response - Rail Line between Dawson Creek, B.C. and Hythe Ab.
 - C-5 Response received July 19, 2011 - Minister of Health - Multiple Sclerosis Monitoring System.
 - C-6 July 12, 2011 - BC Hydro - Dave Cobb, President and CEO response to PRRD Invitation. See R-7
 - C-7 July 21, 2011 - Council of Forest Industries - invitation to the Annual Convention, in Prince George, BC.
 - C-8 July 14, 2011 - Districts of Chetwynd and Tumbler Ridge - Invitation to the 2011 Northeast BC Community Coal & Energy Forum.
 - C-9 BC Oil and Gas Conference, Fort Nelson, BC - Agenda, Registration Form, Sponsorship Package.

9 Reports

- R-1 July 18, 2011 - Fred Banham CAO - 2011 Operational Plan Second Quarter Report.
- R-2 ALR Subdivision Application 113/2011 (Hofstrand).
- R-3 ALR Subdivision Application 114/2011 (Bassett).
- R-4 ALR Subdivision Application 115/2011 (Umanetz)
- R-5 July 21, 2011 - Faye Salisbury, Corporate Officer - Construction without a Building Permit.
- R-6 July 15, 2011 - Director Clark - participation in Northern Corridor Development Corporation Conference Call.
- R-7 July 20, 2011 - Director Goodings - attendance at June 24, 2011 Initiatives Prince George Meeting.
- R-8 July 20, 2011 - Shannon Anderson, GM of Environmental Services, Deputy CAO - PRRD Feasibility Fund Request.
- R-9 July 22, 2011 - Faye Salisbury, Corporate Officer - Rolla 100th Anniversary Society - Special Event Grant Request. See D-1
- R-10 July 22, 2011 - Jeff Rahn, Manager Solid Waste - Transfer Station Construction Tender.

continued on next page...

Adoption of Agenda
- continued

RD/11/07/01 (28) - continued

10. By-laws
 - B-1 Zoning Amendment By-law No. 1924 (Samuel Ranch)
 - a) July 12, 2011 report from Timothy Donegan, Land Use Planner, and
 - b) "Peace River Regional District Zoning Amendment By-law No. 1924, 2011".CONSIDERATION OF SECOND AND THIRD READINGS
 - B-2 Security Issuing By-law No. 1954, 2011 – City of Fort St. John
 - a) July 18, 2011 report from Christina Wards, Assistant Treasurer; and
 - b) "Security Issuing By-law No. 1954, 2011".CONSIDERATION OF FIRST THREE READINGS AND ADOPTION
 - B-3 PRRD Rural Official Community Plan By-law No. 1940, 2011
 - a) July 19, 2011 report from Jodi MacLean, Land Use Planner, and
 - b) "Peace River Regional District Rural Official Community Plan By-law No. 1940, 2011". (95 pages)CONSIDERATION OF SECOND READING AND AUTHORIZATION OF 3 PUBLIC HEARINGS
11. Diary
 - a) Regional Diary
 - b) Agenda Preparations Schedule
 - c) Schedule of Events
12. New Business
13. Appointments
14. Consent Calendar
 - CA-1 Copy of Mayor Anderson District of Hudson's Hope's letter to Derek Drummond, District Manager, Ministry of Transportation - Halfway Hill Rest Area.
 - CA-2 Ombudsperson Report of Files Closed April 1 to June 30, 2011.
 - CA-3 Copy of Director Hadland's July 13, 2011 letter to the Federal Minister of Environment - Proposed Site 'C' Request for a Full Panel Review.
 - RA-1 June 2011 Monthly Building Permit Report.
15. Notice of Motion (for the next meeting):
16. Media Questions (on agenda items and business discussed at the meeting)
17. Adjournment

CARRIED

MINUTES:

3) M-1
Regional Board
Meeting Minutes of
July 14, 2011

RD/11/07/02 (28)
MOVED by Director Clark, SECONDED by Director Caton,
that the Regional Board Meeting Minutes of July 14, 2011 be adopted.

CARRIED

DELEGATION:

4) D-1 Rolla
Homecoming
Committee
- 100th Anniversary
Celebrations

Chair – Janet Loiselle

In conjunction with the Regional Board meeting taking place in the Rolla Community Hall, Janet Loiselle, a third generation member of the Miller family, and Chair of the Rolla Homecoming 2012 Committee presented an overview of their plans to commemorate the 100th anniversary of the Community of Rolla, BC. She introduced Judi McGowan, another committee member, who entertained the Board by singing a new song that she wrote especially for the homecoming event. The celebration will pay tribute to the Miller family who were the first to settle in the district in 1912. Lea Henderson Miller and his son Lloyd arrived in the Rolla district by horse and wagon after three years of travelling and moving. They named their new home Rolla, after their memory of their homeland, Rolla, Missouri. Their home became the centre for many community activities.

DELEGATION: continued

D-1 – continued
Rolla Centennial Celebrations

Ms. Loiselte elaborated on the broad range of activities which are being planned for the expected 350 registered participants, which start on Friday August 3rd and continue through till 5 pm on Sunday, August 5th, 2012. Members of the public are also welcome to share in the festivities.

The committee is applying for a \$200,000 Community Grant through the Building Communities through Arts and Heritage – Community Anniversaries, as a local unincorporated non-profit group, and is looking to the Peace River Regional District to provide financial assistance in supporting some of the costs that cannot be covered by the grant. Confirmation of Regional District support and financial commitment is a requirement for receipt of the Heritage Community Grant.

The Chair thanked Ms. Loiselte for her most interesting presentation and wished the committee success in organizing the centennial celebrations. She informed her that the Board would be making its decision regarding financial support, later in the meeting.

CORRESPONDENCE:

5) C-2
Community Futures
Peace Liard
- 2011 CF BC Annual
Conference

RD/11/07/03 (28)
MOVED by Director Jarvis, SECONDED by Director Clark,
that one director, as designated by the Chair, be authorized to attend the 2011
Community Futures BC Annual Conference on September 11th to 13th, 2011 in
Dawson Creek, B.C. CARRIED

6) C-4
July 12, 2011 - CN Rail
- Rail Line between
Dawson Creek, B.C.
and Hythe Ab

RD/11/07/04 (28)
MOVED by Director Caton, SECONDED by Director Hadland,
that the July 12, 2011 response from Michael A. Cory, Senior Vice President, Western
Region, CN Rail regarding the rail line between Dawson Creek, B.C. and Hythe, Ab. be
referred to the Rail Committee for discussion and report back. CARRIED

7) C-6
BC Hydro - Dave
Cobb, President and
CEO response to
PRRD Invitation

RD/11/07/05 (28)
MOVED by Director Bernier, SECONDED by Director Caton,
that Item C-6 be tabled to discussions with Item R-7 later in the meeting. CARRIED

8) C-7
Council of Forest
Industries
2011 Convention

RD/11/07/06 (28)
MOVED by Director Jarvis, SECONDED by Director Caton,
that one director, as designated by the Chair, be authorized to attend the 2011 Council
of Forest Industries Annual Convention on September 15th to 16th, 2011 in Prince
George, B.C. CARRIED

9) C-8
2011 Northeast BC
Community Coal &
Energy Forum

RD/11/07/07 (28)
MOVED by Director Caton, SECONDED by Director Lantz,
that one director, as designated by the Chair, be authorized to attend the 2011
Northeast BC Community Coal & Energy Forum on October 5th and 6th, 2011 in
Tumbler Ridge, B.C. CARRIED

CORRESPONDENCE: continued

10) C-9
BC Oil and Gas
Conference, Fort
Nelson, BC

RD/11/07/08 (28)
MOVED by Director Caton, SECONDED by Director Hiebert,
that the Chair or her designate be authorized to attend the 2011 BC Oil and Gas
Conference, on September 7th to 9th in Fort Nelson, B.C.

CARRIED

The Chair asked the directors to advise her if they had a particular interest in attending any of the aforementioned conferences.

REPORTS:

11) R-1
July 18, 2011 – Fred
Banham, CAO
- 2011 Operational
Plan Second Quarter
Report

RD/11/07/09 (28)
MOVED by Director Caton, SECONDED by Director Clark,
that the 2011 Operational Plan Second Quarter Update, as presented by Fred Banham,
CAO be received.

CARRIED

12) R-2
ALR Subdivision
Application 113/2011
(Hofstrand)

RD/11/07/10 (28)
MOVED by Director Caton, SECONDED by Alternate Director Nichols,
that the Regional Board authorize, ALR Subdivision Application 113/2011 for Darcy and
Angela Hofstrand to subdivide the ~4 ha (10 acre) homesite from the Northwest ¼ of
Section 32, Township 86, Range 19, W6M, PRD, in order to secure two separate titles
and to provide a continued residence for the owners' father; to proceed to the
Agricultural Land Commission on the basis that it conforms to the Official Community
Plan.

NAYS 1: Director Hadland

CARRIED

13) R-3
ALR Subdivision
Application 114/2011
(Bassett)

RD/11/07/11 (28)
MOVED by Director Hiebert, SECONDED by Director Bernier,
that the Regional Board support ALR Subdivision Application 114/ 2011 for Clay and
Katrina Bassett to subdivide a ~2 ha (5 acre) lot from the corner of the Northwest ¼
Section 13, Township 78, Range 17, W6M, except Plan A2053 and Pcl A(106877M);
and authorize the application to proceed to the Agricultural Land Commission as the
proposal meets the requirements for a subdivision under Section 946 of the *Local
Government Act*.

NAYS 1: Director Hadland

CARRIED

14) R-4
ALR Subdivision
Application 115/2011
(Umanetz)

RD/11/07/12 (28)
MOVED by Director Hadland, SECONDED by Director Ackerman,
that the Regional Board authorize ALR Subdivision Application 115/2011 for Joseph
Umanetz to subdivide the West ½ of Section 1, Township 85, Range 21, W6M, PRD
into two quarter-sections (~65 ha each) and to provide road access to the proposed
north quarter-section by means of an easement of about 100 m long along the west
boundary; and authorize the application to proceed to the Agricultural Land Commission
on the basis that it conforms to the Official Community Plan.

CARRIED

REPORTS: continued

- 15) R-5
July 21, 2011
Faye Salisbury,
Corporate Officer
- Construction without
a Building Permit
- RD/11/07/13 (28)
MOVED by Director Hiebert, SECONDED by Director Bernier,
that the Corporate Officer be directed to file a notice in the Land Title Office, that a
notice be placed against the title to Parcel 1, Section 14, Township 78, Range 14,
W6M, Plan 4504 PRD, pursuant to Section 57 of the Community Charter. The notice
would indicate that a building permit was not obtained for the house constructed on this
property pursuant to the Peace River Regional District Building By-law No. 1189, 1999.
- CARRIED
- 16) R-7 and C-6
July 20, 2011
Director Goodings
- Attendance at the
June 24, 2011
Initiatives Prince
George Meeting
- RD/11/07/14 (28)
MOVED by Director Bernier, SECONDED by Director Caton;
that the July 12, 2011 response from David Cobb, President and CEO, BC Hydro, to the
Regional Board Invitation to speak in the Peace Region, be lifted from the table for
discussion with item R-7.
- CARRIED
- RD/11/07/15 (28)
MOVED by Director Lantz, SECONDED by Director Hadland,
that the Regional Board forward a letter to Mr. David Cobb, President and CEO, BC
Hydro, stating the Directors are looking forward to meeting with him at the September
21, 2011 meeting of the BC Hydro Liaison Committee; however would still like him to
attend one of our regularly scheduled Regional District Board meetings on a date that
suits him, and if none does, will arrange for a special board meeting with him, and if he
wishes, we are willing to schedule a public information meeting on the same day.
- CARRIED.
- 17) Recess
The meeting recessed at 11:25 a.m.
- 18) Reconvene
The meeting reconvened at 11:35 a.m.
- 19) R-8
Shannon Anderson
GM of Environmental
Services
- PRRD Feasibility
Fund Request
- RD/11/07/16 (28)
MOVED by Director Hadland, SECONDED by Alternate Director Nichols,
that the Regional Board approve \$70,000 from the Feasibility Study Fund, to provide
funds in the updating of sewer costs, and public petitioning process, to provide sewer
service for specified areas within the Clairmont and Grandhaven subdivisions.
- CARRIED
- 20) R-9 re: D-1
July 22, 2011
Faye Salisbury, CO
- Rolla 100th
Anniversary Society
Special Event Grant
Request
- RD/11/07/17 (28)
MOVED by Director Hiebert, SECONDED by Director Bernier,
that the Regional Board re-allocate \$5,000 from the Grants to Community
Organizations Function – Annual Events to Grants to Community Organizations –
Special Events.
- CARRIED

continued on next page...

REPORTS: continued

R-9 re: D-1 - continued
Rolla 100th
Anniversary Society
Special Event Grant
Request

RD/11/07/18 (28)
MOVED by Director Hiebert, SECONDED by Director Jarvis,
that the Regional Board provide a grant of \$5,000 to the Rolla Remembers – 100th
Anniversary Society, hosts of the 100th Anniversary Rolla Homecoming Celebrations
scheduled to take place August 3, 4, & 5, 2012 in Rolla, BC with funds from 2011
Grants to Community Organizations – Special Events.

CARRIED

21) D-1
Rolla 100th Anniversary
Celebrations

RD/11/07/19 (28)
MOVED by Director Ackerman, SECONDED by Director Caton,
that the Regional Board forward a letter of support and funding commitment for the
Rolla Remembers - 100th Anniversary Celebrations taking place from August 3, 2012 to
August 5, 2012.

CARRIED

22) R-10
July 22, 2011 – Jeff
Rahn, Manager Solid
Waste – Transfer
Station Construction
Tender

RD/11/07/20 (28)
MOVED by Director Caton, SECONDED by Director Hadland,
that the Regional Board not proceed with the award of any contracts for construction of
six new waste transfer stations identified in the 2011 Financial Plan, due to bids
received from the July 18, 2011 public tender being significantly over-budget.

CARRIED

BY-LAWS:

23) B-1
Zoning Amendment
By-law No. 1924, 2011
(Samuel Ranch Ltd.)

RD/11/07/21 (28)
MOVED by Director Hadland, SECONDED by Director Ackerman,
that consideration of second reading of “Peace River Regional District Zoning
Amendment By-law No. 1924, 2011” to allow a third single-family dwelling on Lot 16,
Plan 3986, St. John Indian Reserve #172, Township 85, Range 18, W6M, PRD, except
Plans 18648 and Plan EPP713, in order to provide a residence for farm help; be
referred to the August 25, 2011 meeting in Fort St. John.

CARRIED

24) B-2
Security Issuing By-law
No. 1954, 2011
- City of Fort St. John

RD/11/07/22 (28)
MOVED by Director Lantz, SECONDED by Director Ackerman,
that “Security Issuing By-law No. 1954, 2011” be given first three readings.

CARRIED

RD/11/07/23 (28)
MOVED by Director Caton, SECONDED by Director Hiebert,
that permission be granted to adopt “Security Issuing By-law No. 1954, 2011”.

CARRIED

RD/11/07/24 (28)
MOVED by Director Jarvis, SECONDED by Director Clark,
that “Security Issuing By-law No. 1954, 2011” be adopted.

CARRIED

BY-LAWS: continued

25) B-3
PRRD Rural OCP
By-law No. 1940, 2011

RD/11/07/25 (28)
MOVED by Director Caton, SECONDED by Director Hadland,
that "Rural Official Community Plan No. 1940, 2011" be given second reading as amended.

CARRIED

RD/11/07/26 (28)
MOVED by Director Caton, SECONDED by Director Hadland,
that the following public hearings be authorized for "Rural Official Community Plan No. 1940, 2011":

1. October 13, 2011 at the PRRD office in Dawson Creek, delegated to Director Hiebert.
2. October 14, 2011 at the meeting room of the North Peace Leisure Pool in Fort St. John, delegated to Director Goodings; and
3. October 17, 2011 at the Chetwynd and District Recreation Centre in Chetwynd, delegated to Director Caton.

CARRIED

DIARY

26) Regional Diary/
Agenda Preparation
Schedule/ Schedule of
Events

RD/11/07//27 (28)
MOVED by Director Jarvis, SECONDED by Director Ackerman,
a) that the August 24, 2011 Regional Parks Tour be added to the Schedule of Events;
and
b) that all directors be authorized to attend.

CARRIED

27) Adjournment

RD/11/07/28 (28)
MOVED by Director Caton, SECONDED by Director Hiebert,
that the meeting adjourn.

CARRIED

The meeting adjourned at 11:56 a.m.

Sheila DeCosta, Recording Secretary

Karen Goodings, Chair

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on July 28, 2011 in the Rolla Community Hall, Rolla, B.C.

Faye Salisbury, Corporate Officer