



# PEACE RIVER REGIONAL DISTRICT

## JUNE BOARD MEETING MINUTES

DATE: June 9, 2011

TIME: 10:00 a.m.

PLACE: North Peace Cultural Centre Carpet Room, Fort St. John, BC

PRESENT:

Directors

Director Hiebert, Acting Chair  
Director Lantz  
Director Caton  
Director Jarvis  
Director White  
Director Bernier  
Director Ackerman  
Director Hadland  
Director Clark

Alternate Directors

Alternate Director Nichols  
Alternate Director Johnson

Absent

Director Goodings  
Director Saugstad  
Director Anderson

Staff

Fred Banham, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Faye Salisbury, Corporate Officer  
Kim Frech, Chief Financial Officer  
Bruce Simard, General Manager of Development Services  
Trish Morgan, Manager of Community Services  
Ashleigh Grant, Northern Lights College Student  
Sheila DeCosta, Secretary – Legislative Services, Recorder

Others

Michaela Garstin, Northeast News  
Corey Higham, Secure Energy Services  
Hanif Ladha, CCS Midstream Services Canada  
David Bell, CJDC TV / Astral Media

D-1 Sander Rose Bone Grindle LLP

Dale Rose, Chartered Accountant

D-2 Northeast Crime Stoppers

Sandy Levac, President

1) Call to Order                      The Chair called the meeting to order at 10:07 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

None

ADOPTION OF AGENDA:

- 2) Adoption of Agenda RD/11/06/01  
MOVED by Director Bernier, SECONDED by Director Hadland,  
that the Peace River Regional District agenda for the June 9, 2011 meeting, including  
additional handout items for the agenda, be adopted as amended:
1. Call to Order
  2. Directors' Notice of New Business
  3. Adoption of Agenda
  4. Minutes  
M -1 Regional District Meeting Minutes of May 19, 2011.
  5. Business Arising from the Minutes
  6. Delegations
- 10:15 a.m. D-1 Sander Rose Bone Grindle LLP  
Re: Consolidated Financial Statements  
Dale Rose, Chartered Accountant
- 11 a.m. D-2 Northeast Crime Stoppers  
Re: Regional Crime Stoppers  
Sandy Levac, President  
*Handout:* Sponsorship Brochure
7. Petitions
  8. Correspondence
    - C-1 May 16, 2011 - Village of Pouce Coupe - invitation to 2011 Canada Day Parade.
    - C-2 May 24, 2011 - STARS Foundation - invitation to June 16, 2011 AGM in Calgary, Ab.
    - C-3 May 30, 2011 - MLA Peace River South - invitation to June 16, 2011 breakfast with the Minister of Agriculture.
    - C-4 May 26, 2011 - Ministry of Energy and Mines - the removal of the North Peace Resource Review Area.
    - C-5 May 16, 2011 Spectra Energy - proposed T-North 2012 Expansion Project.
  9. Reports
    - R-1 ALR Subdivision Application 91/2011 (Hayward).
    - R-2 ALR Non-farm Use Application 99/2011 (Wilton).
    - R-3 ALR Non-farm Use Application 61/2011 (Secure Energy Services).
    - R-4 ALR Non-farm Use Application 87/2011 (Loewen).
    - R-5 Temporary Use Permit Application 43/2011 (Wilton).

*Handout:*  
June 3, 2011 letter of opposition from Rosalinde Embree.

  - R-6 May 26, 2011 - Jeff Rahn, Manager of Solid Waste Services - Crown Lease Application - new Upper Halfway Transfer Station.
  - R-7 June 9, 2011 - Christina Wards, Assistant Treasurer - Statement of Financial Information.
  - R-8 June 1, 2011 - Faye Salisbury Corporate Officer - 2011 Community Futures BC Annual Conference.
  - R-9 May 27, 2011 - Christina Wards, Assistant Treasurer - Surplus Assets.
  - R-10 May 30, 2011 - Shannon Anderson, Deputy CAO - Weed Control Officer Appointment.
  - R-11 May 31, 2011 - Director Lantz - Attendance at the BC Rural Network AGM & Conference.
  - R-12 June 2, 2011 - Trish Morgan, Manager of Community Services - Award of RFP for Regional Parks & Trails Master Plan.
  - R-13 May 31, 2011 - Faye Salisbury, Corporate Officer - Recommendations from the Electoral Area Directors' Committee. See MA-3
  - R-14 May 30, 2011 - Shannon Anderson, Deputy CAO and Elaine Armagost, Invasive Plant Manager - Award of Invasive Plan Management Contract

*Handout:*  
R-15 June 8, 2011 – Faye Salisbury, Corporate Officer – Special Board Meeting – June 16<sup>th</sup>, 2011.

Adoption of Agenda -  
continued

RD/11/06/01 continued:

11. By-laws
  - B-1 OCF and Zoning Amendment By-laws No. 1945 and 1946, 2011 (Hayward)
    - a) May 25, 2011 report from Jodi MacLean, Land Use Planner;
    - b) "Dawson Creek Rural Area Official Community Plan Amendment By-law No. 1945, 2011"; and
    - c) "Peace River Regional District Zoning Amendment By-law No. 1946, 2011".CONSIDERATION OF FIRST TWO READINGS AND AUTHORIZATION OF A PUBLIC HEARING OR DEFERRAL
  - B-2 Zoning Amendment By-law No. 1947, 2011 (Wade Group Development)
    - a) May 31, 2011 report from Timothy Donegan, Land Use Planner; and
    - b) "Peace River Regional District Zoning Amendment By-law No. 1947, 2011".CONSIDERATION OF THIRD READINGS

*Handouts:*

  - June 5, 2011 letter of opposition from Wendy Basisty.
  - June 7, 2011 letter of opposition from Richard Moody.
  - B-3 Zoning Amendment By-law No. 1948, 2011 (Jordan)
    - a) May 31, 2011 report from Timothy Donegan, Land Use Planner; and
    - b) "Peace River Regional District Zoning amendment By-law No. 1948, 2011"CONSIDERATION OF FIRST TWO READINGS AND AUTHORIZATION FOR PUBLIC NOTIFICATION
  - B-4 Zoning Amendment By-law No.1949, 2011 (Alexander))
    - a) May 31, 2011 report from Timothy Donegan, Land Use Planner, and
    - b) "Peace River Regional District Zoning Amendment By-law No. 1949, 1CONSIDERATION OF FIRST TWO READINGS AND AUTHORIZATION FOR PUBLIC NOTIFICATION
  - B-5 Zoning Amendment By-law No. 1925, 2011 (Peterson)
    - a) June 1, 2011 report from Debbie Kunz, Assistant Manager of Development Services
    - b) "Dawson Creek Rural Area Zoning Amendment By-law No. 1925, 2011".CONSIDERATION OF ADOPTION
  11. Diary
    - a) Regional Diary
    - b) Agenda Preparations Schedule
    - c) Schedule of Events
  12. New Business
  13. Appointments
  14. Consent Calendar
    - MA-1 Rural Budgets Administration Committee Special Meeting Minutes of April 28, 2011.
    - MA-2 Rural Budgets Administration Committee Meeting Minutes of May 26, 2011.
    - MA-3 Electoral Area Directors' Committee Meeting Minutes of May 26, 2011.
    - CA-1 May 25, 2011 - Canadian Cancer Society - appreciation of donation to the Kordyban Lodge Campaign.
    - CA-2 May 31, 2011 - Chair Goodings - copy of support letter of the Farmers' Advocacy Office second quarter progress report.
    - CA-3 May 10, 2011 - copy of District of Hudson's Hope letter of Support of the Canadian Kailuan Dehua Mines Co. Ltd. Gething Coal Bulk Sample Project.
    - RA-1 June 2, 2011 - Faye Salisbury, Corporate Officer - May 19, 2011 C-9 Resolution re: MS in the Northeast.
  15. Notice of Motion (for the next meeting):
  16. Media Questions (on agenda items and business discussed at the meeting)
  17. Adjournment

CARRIED

MINUTES:

3) M-1 RD/11/06/02  
Regional Board MOVED by Director Caton, SECONDED by Alternate Director Johnson,  
Meeting Minutes of that the Regional Board Meeting Minutes of May 19, 2011 be adopted.  
May 19, 2011 CARRIED

DELEGATIONS:

4) D-1 Dale Rose of Sander Rose Bone Grindle LLP, Dale Rose, CA presented an oral report  
Sander Rose Bone regarding the 2010 Audited Financial Statements for the Peace River Regional District.  
Grindle LLP, Dale He highlighted some of the changes in this year's process and congratulated staff on a  
Rose, CA job well done.  
re: 2010 Audited A question and answer period ensued.  
Financial Statements

RD/11/06/03  
MOVED by Director Lantz, SECONDED by Alternate Director Nichols,  
that the June 9, 2011 oral report from Dale Rose, CA, Sander Rose Bone Grindle,  
regarding the clean audit of the Peace River Regional District 2010 Financial  
Statements, be accepted. CARRIED

CORRESPONDENCE:

5) C-1 RD/11/06/04  
May 16, 2011 - Village MOVED by Director Hadland, SECONDED by Director Caton,  
of Pouce Coupe - that the electoral area directors be authorized to participate in the Canada Day parade  
invitation to 2011 and celebrations in Pouce Coupe, BC on July 1, 2011.  
Canada Day Parade CARRIED

6) C-2 RD/11/06/05  
May 24, 2011 - STARS MOVED by Director Caton, SECONDED by Director Ackerman,  
Foundation - invitation that the Regional Board forward a letter of appreciation for the invitation to the STARS  
to June 16, 2011 AGM Foundation AGM in Calgary, expressing the Board's regrets as the date conflicts with  
in Calgary, Ab. the June 16, 2011 special meeting of the Board. CARRIED

7) C-3 RD/11/06/06  
May 30, 2011 - MLA MOVED by Director Caton, SECONDED by Director Clark,  
Peace River South - that the electoral area directors representing the South Peace area and Chair Goodings  
invitation to June 16, be authorized to attend the breakfast with The Honourable Don McRae, Minister of  
2011 breakfast with Agriculture and The Honourable Blair Lekstrom, Minister of Transportation and  
Provincial Ministers Infrastructure, in Dawson Creek, BC on June 16, 2011. CARRIED

CORRESPONDENCE: continued

8) C-5  
May 16, 2011 Spectra Energy - proposed T-North 2012 Expansion Project

RD/11/06/07  
MOVED by Director Caton, SECONDED by Director Ackerman, that the Regional Board forward a letter to Jay Morrison, Project Community Coordinator, Spectra Energy Transmission requesting that they develop an invasive plant control strategy for the two loops of the T-North 2012 Expansion Project and forward it to the Peace River Regional District.

CARRIED

9) Vary Agenda

RD/11/06/08  
MOVED by Director Caton, SECONDED by Director Bernier, that the agenda be varied to deal with items R-3 and B-5 at this time.

CARRIED

REPORTS:

10) R-3  
ALR Non-farm Use Application 61/2011 (Simmons / Secure Energy Services)

RD/11/06/09  
MOVED by Director Caton, SECONDED by Director Ackerman, that the Regional Board authorize ALR Non-farm Use Application 61/2011 for Daniel Cecil Simmons, (Owner) for Secure Energy Services (leaseholder) and Northern Rockies Environmental Services Ltd. to drill and operate a disposal well on LS4 (Lot 2 Plan 33934) Section 36, Township 78, Range 15, W6M, PRD, to proceed to the Agricultural Land Commission as it is consistent with the Official Community Plan and zoning by-laws.

CARRIED

BY-LAWS:

11) B-5  
Zoning Amendment By-law No. 1925, 2011 (Peterson / CCS Corporation)

RD/11/06/10  
MOVED by Director Bernier, SECONDED by Director Ackerman, that "Dawson Creek Rural Area Zoning Amendment By-law No. 1925, 2011" be adopted.

NAYS 1: Director Hadland

CARRIED

REPORTS - continued

12) R-1  
ALR Subdivision Application 91/2011 (Hayward)

RD/11/06/11  
MOVED by Director Caton, SECONDED by Director Bernier, that the Regional Board defer ALR Subdivision Application 91/2011 for Ross and Linda Hayward to subdivide Lot 1, Plan 24630, Section 31, Township 78, Range 15, W6M into three rural residential lots of the following sizes: 1.89 ha (4.7 acres), 2.58 ha (6.4 acres) and 4.26 (10.5 acres) to a later meeting, to be scheduled after the completion of the proposed South Peace Fringe Area Official Community Plan.

CARRIED

REPORTS - continued

- 13) R-2  
ALR Non-farm Use  
Application 099/2011  
(Wilton)
- RD/11/06/12  
MOVED by Director Caton, SECONDED by Alternate Director Nichols,  
that the Regional Board refuse authorization for ALR Non-farm Use Application  
099/2011 as submitted, for Dan Wilton to utilize a ± 2 acre portion of Lot A, Plan 33459,  
District Lot 1129, PRD for the storage of industrial equipment, to proceed to the  
Agricultural Land Commission.
- NAYS 1: Director Bernier
- CARRIED
- 14) R-4  
ALR Non-farm Use  
Application 87/2011  
(Loewen)
- RD/11/06/13  
MOVED by Director Hadland, SECONDED by Director Caton,  
that the Regional Board support ALR Non-farm Use Application 87/2011 for Martin and  
Nettie Loewen to allow a card-lock fuel sales facility on Lot 1, Plan PGP44332, District  
Lot 2516, PRD, in order to sell the subject property to a card-lock fuel sales operator  
(Federated Co-operatives Limited); and authorize the application to proceed to the  
Agricultural Land Commission on the basis that it conforms to the Official Community  
Plan.
- NAYS 1: Director Bernier
- CARRIED
- 15) R-5  
Temporary Use Permit  
Application 43/2011  
(Wilton)  
and Handout
- RD/11/06/14  
MOVED by Director Caton, SECONDED by Director Clark,  
that the Regional Board refuse issuance of Temporary Use Permit 043/2011 to Daniel  
Wilton, for the application as submitted, for the purpose of storing industrial equipment  
on an approximately ± two acre portion of Lot A, Plan 33459, District Lot 1129, PRD.
- NAYS 1: Director Bernier
- CARRIED
- 16) R-6  
May 26, 2011  
Jeff Rahn  
- Crown Lease  
Application - new  
Upper Halfway  
Transfer Station
- RD/11/06/15  
MOVED by Director Hadland, SECONDED by Director Lantz,  
that the Regional Board apply for a Crown Lease granting tenure over a portion of Legal  
Subdivision 8 and 9 of Section 1, Township 87, Range 25, W6M, PRD, for the purpose  
of constructing a transfer station for the benefit of the residents in the Upper Halfway  
area.
- CARRIED
- 17) R-7  
June 9, 2011  
Christina Wards  
- Statement of  
Financial Information
- RD/11/06/16  
MOVED by Director Ackerman, SECONDED by Director White,  
that the Regional Board approve the Statement of Financial Information (SOFI)  
package for 2010, as presented.
- CARRIED

REPORTS - continued

18) R-8  
June 1, 2011  
Faye Salisbury  
- 2011 Community  
Futures BC Annual  
Conference

RD/11/06/17  
MOVED by Director Ackerman, SECONDED by Director Hadland,  
that the Regional Board provide a grant in the amount of \$1,000 to Community Futures  
Peace Liard to go toward the Annual Community Futures BC Provincial Conference  
being held September 11-13, 2011 in Dawson Creek, with funds coming from Grants to  
Community Organizations – Special Events.

CARRIED

19) R-9  
May 27, 2011  
Christina Wards,  
- Surplus Assets

RD/11/06/18  
MOVED by Director Caton, SECONDED by Director Hadland,  
that the Regional Board gift the Clearview Parent Advisory Arena Committee with the  
following list of surplus office equipment:

- Desktop Computer
- Monitor
- Keyboard
- Mouse

CARRIED

20) R-10  
May 30, 2011  
Shannon Anderson,  
- Weed Control Officer  
Appointment

RD/11/06/19  
MOVED by Director Caton, SECONDED by Alternate Director Nichols,  
that the Regional Board:

- a) rescinds the appointment of Mr. Dennis Meier as its Weed Control Officer; and
- b) resolves to recommend to the Province, that Ms. Elaine Armagost, the Peace  
River Regional District's new Invasive Plant Manager, be appointed as a Weed  
Control Officer under the authority of Section 10 of the *Weed Control Act*.

CARRIED

DELEGATIONS: continued

21) D-2  
Northeast Crime  
Stoppers, Sandy  
Levac, President  
re: Regional Crime  
Stoppers

Sandy Levac, President , Northeast BC Crime Stoppers advised the board that local  
crime stopper organizations have recently joined under one regional organization to  
fight back against crime in northeastern BC. They are presently looking for volunteers  
to join their board of directors to operate the non-profit corporation, raise funds and  
approve reward payments when crimes are solved. Fundraising and sponsorship  
packages are integral in keeping the organization operating. Representatives are  
currently attending municipal council and chamber of commerce meetings to raise  
awareness and garner support.

Handout: Sponsorship  
Brochure

Ms. Levac outlined the calling process, stressing that there is no possible way for the  
organization to identify the caller reporting an infraction, as the calls go to Ontario or are  
anonymously submitted on-line at [www.crimestoppersnebc.ca](http://www.crimestoppersnebc.ca)

The caller is given a tip number and is able to call in after two weeks and receive an  
update on their report. If the tip results in a conviction, the RCMP determines the value  
of the call and the amount to pay the tipster.

In the past few years, the organization has recorded that from the 2,273 tips received,  
over twenty-four thousand dollars has been awarded to tipsters; 235 arrests have been  
made; almost one million dollars of property has been recovered; and over three million  
dollars in drugs have been confiscated by police.

A question and answer period ensued.

REPORTS - continued

- 22) R-12  
June 2, 2011  
Trish Morgan  
- Award of RFP for  
Regional Parks &  
Trails Master Plan
- RD/11/06/20  
MOVED by Alternate Director Nichols, SECONDED by Director Ackerman,  
that the Regional Board award the Regional Parks and Trails Master Plan contract to  
Kootenay Planning Consultants in the amount of \$55,900 plus HST.
- CARRIED
- 23) R-13  
May 31, 2011  
Faye Salisbury,  
- Recommendations  
from the Electoral Area  
Directors' Committee
- RD/11/06/21  
MOVED by Director Hiebert, SECONDED by Director Hadland,  
that the Regional Board forward a letter to the Minister of Transportation and  
Infrastructure requesting:
- a) that more intense dust control on rural roads be undertaken;
  - b) that dust control include along the entire frontage of the home site properties,  
along gravel roads where crops have been planted and where animals are  
pastured; and along the road fronting public facilities such as schools, halls,  
cemeteries, etc.; and
  - c) that copies of the letter be forwarded to Caribou Road Service, Yellowhead Road  
and Bridge and John and Mary Miller.
- CARRIED
- 24) R-14  
May 30, 2011 -  
Shannon Anderson,  
and Elaine Armagost,  
- South and North  
Peace Invasive Plant  
Management Contract  
Award
- RD/11/06/22  
MOVED by Director Caton, SECONDED by Director Lantz,  
that the Regional Board award a three year contract for the management and operation  
of the South Peace Invasive Plant Management Area Program to Spectrum Resource  
Group Inc., as per the proposal submitted on May 27, 2011.
- CARRIED
- RD/11/06/23  
MOVED by Director Lantz, SECONDED by Director Caton,  
that the Regional Board award a three year contract for the management and operation  
of the North Peace Invasive Plant Management Area Program to Sunrise  
Environmental Inc., as per the proposal submitted on May 27, 2011.
- CARRIED
- 25) R-15 Handout  
June 8, 2011  
Faye Salisbury  
- Special Board  
Meeting June 16, 2011
- RD/11/06/24  
MOVED by Director Caton, SECONDED by Director Lantz,  
that that the Regional Board hold a special meeting on June 16th, 2011 starting at 12  
noon, in order to meet with The Honourable Blair Lekstrom, Minister of Transportation  
and Infrastructure / MLA Peace River South, The Honourable Don McCrae, Minister of  
Agriculture and Mr. Pat Pimm, MLA Peace River North.
- CARRIED

BY-LAWS:

- 26) B-1  
OCP and Zoning  
Amendment By-laws  
No. 1945 and 1946,  
2011 (Hayward)
- RD/11/06/25  
MOVED by Director Caton, SECONDED by Director Bernier,  
that the Regional Board defer first reading of OCP and Zoning Amendment By-laws  
No. 1945 and 1946, 2011 (Hayward) to a later meeting, to be scheduled after the  
completion of the proposed South Peace Fringe Area Official Community Plan.
- CARRIED
- 27) B-2  
Zoning Amendment  
By-law No. 1947, 2011  
(Wade Group  
Development)
- RD/11/06/26  
MOVED by Director Hadland, SECONDED by Director Lantz,
- a) that "Peace River Regional District Zoning Amendment By-law No. 1947, 2011" be  
given first and second readings to rezone Lot 1, Plan PGP35595, Section 36,  
Township 84, Range 20, W6M from A-2 (Large Agricultural Holdings Zone) to R-3  
(Residential 3 Zone), and to add a text amendment to the R-3 Zone (Residential 3  
Zone) that allows for the subject property a minimum parcel size of 1.6 ha (4.0 ac)  
when not connected to a community sewage system of 0.8 ha (2.0 ac) "when  
connected to a community sewage system, or where soil conditions are suitable  
for on-site sewage disposal and a system authorized by the agency having  
jurisdiction regarding sewage disposal", in order to subdivide 46 residential lots  
(0.8 ha to 1.3 ha each (2.0 ac to 3.3 ac)) with 10.9 ha (26.9 ac) of open space;
- b) that a public hearing be scheduled on July 11, 2011 at 7 p.m. at the Charlie Lake  
Community Hall; and
- c) that the holding of the Public Hearing be delegated to Director Hadland.
- CARRIED
- 28) B-3  
Zoning Amendment  
By-law No. 1948, 2011  
(Jordan)
- RD/11/06/27  
MOVED by Director Hadland, SECONDED by Director Lantz,
- a) that "Peace River Regional District Zoning Amendment By-law No. 1948, 2011" be  
given first and second readings to rezone Lot A, Plan 17096, Section 34, Township  
83, Range 18, W6M, PRD from A-2 (Large Agricultural Holdings Zone) to R-3  
(Residential 3 Zone), in order to subdivide 2 ha (5 ac) for residential use;
- b) that a public hearing be scheduled at the North Peace Cultural Centre; and
- c) that the holding of the Public Hearing be delegated to Director Hadland.
- CARRIED
- 29) B-4  
Zoning Amendment  
By-law No. 1949, 2011  
(Alexander)
- RD/11/06/28  
MOVED by Director Hadland, SECONDED by Director Lantz,
- a) that "Peace River Regional District Zoning Amendment By-law No. 1949, 2011" be  
given first and second readings to rezone Lot 1, Plan PGP41471, Section 16,  
Township 84, Range 19, W6M, PRD from A-1(Large Agricultural Holdings Zone) to  
R-4 (Residential 4 Zone), in order to subdivide 3 lots of 1.8 ha (4.5 ac) for  
residential use;
- b) that a public hearing be scheduled at the Charlie Lake Community Church; and
- c) that the holding of the Public Hearing be delegated to Director Hadland.
- CARRIED

DELEGATIONS: continued

30) D-2 RD/11/06/29  
Northeast Crime Stoppers, Sandy Levac, President re: Regional Crime Stoppers  
MOVED by Director Hiebert, SECONDED by Alternate Director Johnson, that the information from the Northeast Crime Stoppers delegation be forwarded to member municipalities for information and possible sponsorship. CARRIED

DIARY

31) Regional Diary/ Agenda Preparation Schedule/ Schedule of Events  
Director Clark advised the directors that on June 16, 2011 he would be representing the Peace River Regional District at the Northwest Corridor Development Corporation quarterly meeting, by conference call, and asked that they forward their list of discussion items to him.

32) Adjournment RD/11/06/30  
MOVED by Director Lantz, SECONDED by Director Ackerman, that the meeting adjourn. CARRIED

The meeting adjourned at 11:55 a.m.

\_\_\_\_\_  
Sheila DeCosta, Recording Secretary

\_\_\_\_\_  
Karen Goodings, Chair

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional District from a meeting held on June 9, 2011 in the North Peace Cultural Centre Carpet Room, Fort St. John, BC

\_\_\_\_\_  
Faye Salisbury, Corporate Officer