



**PEACE RIVER REGIONAL DISTRICT  
ELECTORAL AREA DIRECTORS' COMMITTEE  
MEETING MINUTES**

DATE: March 19, 2015  
PLACE: Regional District Office Boardroom, Dawson Creek, BC  
PRESENT:

Directors: Karen Goodings, Director, Electoral Area 'B' and Meeting Chair  
Brad Sperling, Director, Electoral Area 'C'  
Leonard Hiebert, Director, Electoral Area 'D'  
Dan Rose, Director, Electoral Area 'E'

Staff: Shannon Anderson, Deputy Chief Administrative Officer  
Jo-Anne Frank, Corporate Officer  
Bruce Simard, General Manager of Development Services  
Kim Frech, Chief Financial Officer  
Fran Haughian, Communications Manager / Commission Liaison  
Barb Coburn, Recording Secretary

Call to Order Chair Goodings called the meeting to order at 10 a.m.

ADOPTION OF AGENDA:

March 19, 2015 Agenda MOVED by Director Hiebert, SECONDED by Director Rose,  
that the Electoral Area Directors' Committee agenda for the March 19, 2015 meeting, including  
items of New Business, be adopted:  
Call to Order: Director Goodings to Chair the meeting  
Director's Notice of New Business:  
Adoption of Agenda:  
Adoption of Minutes:  
M-1 Electoral Area Directors' Committee Meeting Minutes of February 19, 2015  
Business Arising from the Minutes:  
Delegations:  
Correspondence:  
C-1 February 4, 2015 letter from Mike McConnell, President, Peace River Regional Cattleman's  
Association regarding the Agriculture Advisory Committee.  
Reports:  
R-1 Bruce Simard, General Manager of Development Services, regarding the Development  
Application Review Process.  
R-2 March 11, 2015, Chris Cvik, Chief Administrative Officer, regarding Project Update #3: Sub-  
Regional Water Function and Sub-Regional Septage Handling Function.  
R-3 March 6, 2015, Chris Cvik, Chief Administrative Officer, regarding Quarterly Listing - Open Board  
Items - Follow-up Report.  
New Business:  
NB-1 AAC Terms of Reference (Handout)  
NB-2 Fair Share  
NB-3 Notification Radius  
NB-4 Communications  
NB-5 Dogs  
NB-6 Rural Advisory Council Announced (Handout)  
Diary:  
Adjournment:

CARRIED.

ADOPTION OF MINUTES:

M-1  
EADC meeting minutes of  
February 19, 2015

MOVED by Director Rose, SECONDED by Director Hiebert,  
that the Electoral Area Directors' Committee Meeting minutes of February 19, 2015 be adopted.  
CARRIED.

M-2  
Special EADC meeting  
minutes of March 12, 2015

MOVED by Director Sperling, SECONDED by Director Hiebert,  
that the Special Electoral Area Directors' Committee Meeting minutes of March 12, 2015 be  
adopted.  
CARRIED.

CORRESPONDENCE:

C-1  
re: Agriculture Advisory  
Committee Vacancies

MOVED by Director Hiebert, SECONDED by Director Rose,  
That Item C-1 be tabled, to be discussed in conjunction with NB-1.  
CARRIED.

REPORTS

R-1  
re: Development  
Application Review Process

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee recommend that the Regional Board that a two  
week period be added to the application review process to allow time for the Electoral Area  
Director to review the application prior to it going to the Regional Board for consideration.  
CARRIED.

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the Electoral Area Directors' Committee recommend to the Regional Board that the rode of  
the Peace River Regional District regarding Agricultural Land Commission applications be  
reviewed.  
CARRIED.

Recess  
Reconvene

The meeting recessed for lunch at 11:55 a.m.  
The meeting reconvened 12:20 p.m.

R-2  
re: Water Function and  
Sub-Regional Septage  
Handling Function

The Directors discussed the various existing water facilities and the need for a water function in  
the future to meet the rules and regulations regarding supplying water to the public. It was  
suggested that a referendums be held in Electoral Areas 'B', 'C' and 'D' and that Director Rose  
have discussions with the residents in Electoral Area 'D' to determine the need and interest for a  
water function in that area. It was also felt that November would be a suitable time to hold the  
referendum.

R-3 (a)  
re: Open Board Follow-up  
Items R-14, July 11, 2013

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee recommend to the Regional Board that a letter be  
forwarded to Ted Henderson, President, Bear Mountain Pasture Association, to inform him of  
the new ATV legislation.  
CARRIED.

R-3 (b)  
re: Open Board Follow-up  
Items R-1, March 8, 2012

MOVED by Director Hiebert, SECONDED by Director Rose,  
That the Electoral Area Directors' Committee recommend to the Regional Board that R-1 from  
the February 27, 2102 Regional Board Meeting be archived.  
CARRIED.

NEW BUSINESS

NB-1  
re: AAC Terms of  
Reference

Following a lengthy discussion regarding the Agriculture Advisory Committee's (AAC) Terms of Reference, the Directors requested that Bruce Simard, General Manager of Development Services and Leonard Hiebert, Director, Electoral Area 'D' meet to develop a draft Terms of Reference to be presented to the next Electoral Area Directors' Committee meeting.

NB-3  
re: Notification Radius

MOVED by Director Rose, SECONDED by Director Sperling,  
That the Electoral Area Directors' Committee recommend that the Regional Board give consideration of a bylaw that:  
(1) amends the public notification area for Development Variance Permit notices to 100 meters around the subject property; and  
(2) amends the public notification area overlap into a municipality be a maximum of 100 meters for all land use applications.

CARRIED.

ADJOURNMENT

MOVED by Director Rose, SECONDED by Director Hiebert,  
That the meeting adjourn.

CARRIED

The meeting adjourned at 2:40 p.m.

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Karen Goodings, Chair

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Barb Coburn, Recording Secretary