



**PEACE RIVER REGIONAL DISTRICT
ELECTORAL AREA DIRECTORS' COMMITTEE
MEETING MINUTES**

DATE: February 19, 2015
PLACE: Regional District Office Boardroom, Dawson Creek, BC
PRESENT:

Directors: Karen Goodings, Electoral Area 'B' and Meeting Chair
Brad Sperling, Electoral Area 'C'
Dan Rose, Electoral Area 'E'

Staff: Chris Cvik, Chief Administrative Officer
Shannon Anderson, Deputy Chief Administrative Officer
Jo-Anne Frank, Corporate Officer
Bruce Simard, General Manager of Development Services
Fran Haughian, Communications Manager / Commission Liaison
Trish Morgan, Manager of Community Services
Jodi MacLean, Assistant Manager of Development Services
Jacqueline Burton, Bylaw Enforcement Officer
Barb Coburn, Recording Secretary

Call to Order Chair Goodings called the meeting to order at 1:45 p.m.

ADOPTION OF AGENDA:

February 19, 2015 Agenda MOVED by Director Rose, SECONDED by Director Sperling, that the Electoral Area Directors' Committee agenda for the February 19, 2015 meeting, be adopted:
Call to Order: Director Goodings to Chair the meeting
Director's Notice of New Business:
Adoption of Agenda:
Minutes:
M-1 Electoral Area Directors' Committee Meeting Minutes of January 15, 2014
Business Arising from the Minutes:
Delegations:
Correspondence:
C-1 February 4, 2015 letter from Mike McConnell, President, Peace River Regional Cattlemen's Association regarding the Agriculture Advisory Committee (referred at the February 12, 2015 Regional Board Meeting).
Reports:
R-1 February 17, 2015 Jacqueline Burton, Bylaw Enforcement Officer, report regarding Draft Bylaw Enforcement Policy
R-2 Bruce Simard, General Manager of Development Services, discussion regarding the Planning Report Process
R-3 February 13, 2015, Jodi MacLean, Assistant Manager of Development Services, report regarding the West Peace Fringe Area (WPFA) Official Community Plan (OCP) Update.
R-4 Trish Morgan, Manager of Community Services, discussion regarding the North Peace Recreation Master Plan.
New Business:
Diary:
Adjournment:

CARRIED.

MINUTES:

M-1
EADC meeting minutes of
January 15, 2015

MOVED by Director Sperling, SECONDED by Director Rose,
that the Electoral Area Directors' Committee Meeting minutes of January 15, 2015 be adopted.
CARRIED.

CORRESPONDENCE:

C-1
re: Agriculture Advisory
Committee Vacancies

MOVED by Director Rose, SECONDED by Director Sperling,
That the February 4, 2015 letter from Mike McConnell, President, Peace River Regional
Cattlemen's Association regarding the Agriculture Advisory Committee vacancies be referred to
the next Electoral Area Directors' Committee meeting.
CARRIED.

REPORTS

R-1
re: Bylaw Enforcement
Policy

MOVED by Director Rose, SECONDED by Director Sperling,
That the Electoral Area Directors' Committee recommend that the Regional Board amend the
Policy Statement for Bylaw Enforcement as presented.
CARRIED.

R-2
re: Planning Report
Process

MOVED by Director Rose, SECONDED by Director Sperling,
That the discussion regarding Development Services' Planning Report Process be referred to
the next Electoral Area Directors' Committee meeting.
CARRIED.

R-3
re: WPFA OCP Update

Jodi MacLean, Assistant Manager of Development Services gave a brief update on the process
to date regarding the redraft of the West Peace Fringe Area Official Community Plan. He also
presented an anticipated work plan for 2015. He and Fran Haughian, Communications Manager
/ Commission Liaison are working on a communication strategy to engage the residents of the
West Peace area.

R-4
re: North Peace
Recreation Master Plan

Trish Morgan, Manager of Community Services, discussed the possibility of working with the
City of Fort St John and District of Taylor on a North Peace Recreation Master Plan that would
provide further direction on the issues and opportunities identified in North Peace Recreation
Inventory and Assessment. She suggested that the plan should include consultation with rural
residents to determine their present and future needs, as well as options for appropriate service
areas to support future facilities.

R-5
re: Notice of Closed
Session

MOVED by Director Rose, SECONDED by Director Sperling,
That permission be granted to resolve to a closed meeting on February 24, 2015 at 2 p.m.,
pursuant to Section 90(1)(c) of the Community Charter which states that a part of a meeting may
be closed to the public if the subject matter being consider relates to labour relations or other
employee relations.
CARRIED.

NEW BUSINESS:

NB-1
re: Safety Concerns
regarding Trailer Parks

MOVED by Director Sperling, SECONDED by Director Rose,
That the Electoral Area Directors' Committee recommend to the Regional Board that staff
research options and a draft bylaw for a "campground regulation bylaw" to manage the
configuration and ensure the safety of campgrounds and RV parks, and prepare a report for the
Electoral Area Directors' review.
CARRIED.

Adjournment

MOVED by Director Sperling, SECONDED by Director Rose,
that the meeting adjourn.

CARRIED

The meeting adjourned at 3:20 p.m.

Karen Goodings, Chair

Barb Coburn, Recording Secretary