

**PEACE RIVER REGIONAL HOSPITAL DISTRICT**

**BOARD MEETING AGENDA**

For the meeting to be held on Thursday, November 13, 2008  
in the North Peace Cultural Centre Carpet Room  
10015 - 106 Avenue, Fort St. John, BC  
commencing at 10:00 a.m.

1. **CALL TO ORDER:**

2. **DIRECTORS' NOTICE OF NEW BUSINESS:**

3. **ADOPTION OF AGENDA:**

4. **MINUTES:**

HM-1 Regional Hospital District Meeting Minutes of October 23, 2008.

5. **BUSINESS ARISING FROM THE MINUTES:**

6. **DELEGATIONS:**

7. **PETITIONS:**

8. **CORRESPONDENCE:**

9. **REPORTS:**

HR-1 October 27, 2008 report from Kim Frech, Chief Financial Officer regarding the 2008 Third Quarter Financial Report.

HR-2 October 27, 2008 report from Kim Frech, Chief Financial Officer regarding Temporary Borrowing Resolution No. 68, 2008.

HR-3 October 28, 2008 report from Kim Frech, Chief Financial Officer regarding the 2009 Provisional Budget.

10. **BY-LAWS:**

11. **DIARY:**

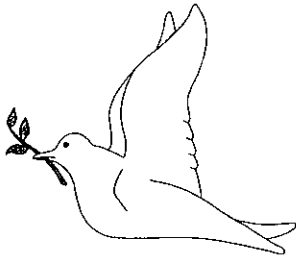
12. **NEW BUSINESS:**

13. **CONSENT CALENDAR:** (to be distributed at meeting for information)

14. **NOTICE OF MOTION** (for the next meeting):

15. **MEDIA QUESTIONS:** (on agenda items and business discussed at the meeting)

16. **ADJOURNMENT:**



PEACE RIVER  
REGIONAL HOSPITAL DISTRICT

HM-1

OCTOBER BOARD MEETING  
MINUTES

**DRAFT**

DATE: October 23, 2008

TIME: 10 a.m.

PLACE: Regional District Office Board Room, Dawson Creek, BC

PRESENT:

Directors

Director Goodings, Chair  
Director Hiebert  
Director Saugstad  
Director Houley  
Director Smith  
Director Harwood  
Director Caton  
Director Eglinski  
Director Ackerman  
Director Jarvis

Alternate Directors

Alternate Director Powell

Absent

Director Caisley

Staff

Fred Banham, Chief Administrative Officer  
Shannon Anderson, Deputy Chief Administrative Officer  
Kim Frech, Chief Financial Officer  
Bruce Simard, General Manager of Development Services  
Sheila DeCosta, Secretary - Legislative Services, Recorder

Others

Wally Harwood

1) Call to Order            The Chair called the meeting to order at 10:12 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

None

ADOPTION OF AGENDA:

2) Adoption of Agenda    RHD/08/10/01 (23)  
   MOVED by Director Smith, SECONDED by Director Jarvis,  
   that the Peace River Regional Hospital District agenda for the October 23, 2008  
   meeting be adopted as follows:

NOV 13 2008

Adoption of Agenda  
- continued

RHD/08/10/01 (23) - continued

CALL TO ORDER:

DIRECTORS' NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

MINUTES:

HM -1 Regional Hospital District Meeting Minutes of October 9, 2008.

BUSINESS ARISING FROM THE MINUTES:

DELEGATIONS:

PETITIONS:

CORRESPONDENCE:

REPORTS:

BY-LAWS:

DIARY:

NEW BUSINESS:

CONSENT CALENDAR: (to be distributed at meeting for information)

NOTICE OF MOTION (for the next meeting):

MEDIA QUESTIONS: (on agenda items and business discussed at the meeting)

ADJOURNMENT:

HM-1

**DRAFT**

**CARRIED.**

MINUTES:

3) HM-1  
Regional Hospital  
District Meeting  
Minutes of October 9,  
2008

RHD/08/10/02 (23)

MOVED by Director Harwood, SECONDED by Director Hiebert,  
that the Regional Hospital District Meeting Minutes of October 9, 2008 be adopted.

**CARRIED.**

4) Diary

RHD/08/10/03 (23)

MOVED by Director Harwood, SECONDED by Director Smith,  
that item #4 on the diary be updated with the following information:

*Met with Northern Health in Prince George on October 20, 2008, there was considerable discussion and excitement around the establishment of the cancer clinic in Prince George. The BC Cancer Agency funded project is expected to open in 2011.*

**CARRIED.**

5) Adjournment

RHD/08/10/04 (23)

MOVED by Director Hiebert, SECONDED by Director Houley,  
that the meeting adjourn.

**CARRIED.**

The meeting adjourned at 10:13 a.m.

\_\_\_\_\_  
Sheila DeCosta, Recording Secretary

\_\_\_\_\_  
Karen Goodings, Chair

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional Hospital District from a meeting held on October 23, 2008 in the Regional District Office Board Room, Dawson Creek, BC

\_\_\_\_\_  
Fred Banham, Chief Administrative Officer

NOV 13 2008

**PEACE RIVER REGIONAL  
HOSPITAL DISTRICT**

**Report**

HR-1

**To:** Chair and Directors, Peace River Regional Hospital District  
**From:** Kim Frech, Chief Financial Officer  
**Date:** 27 October 2008  
**Re:** 2008 Third Quarter Financial Report

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**RECOMMENDATION**

**THAT the Hospital Board accept the 2008 Third Quarter Financial Report.**

**BACKGROUND**

Attached is the 2008 Income Statement by Function for the Peace River Regional Hospital District.

NOV 13 2008

  
Department Head

  
CAO

**PEACE RIVER REGIONAL HOSPITAL DISTRICT  
Income Statement By Function**



As of : 30-Sep-2008  
Fiscal Year : 2008  
Period : 9  
From Category : 1200 To Category : 1200  
Account Code : ??-?-????-??? To : ??-?-????-???

Budget Type : Approved Budget

*HR7*

Account Code	Account Name	Current Period	Year to Date	Budget Amount	Variance
<b>1--&gt; General Operating</b>					
<b>1200--&gt; REVENUES</b>					
<b>1--&gt; REVENUES</b>					
01-1-1200-110	Requisition - Electoral	0	-6,383,221	-6,383,221	0
01-1-1200-111	Requisition - Municipalities	0	-3,789,069	-3,789,069	0
01-1-1200-120	Grants in Lieu of Taxes	0	-7,746	-2,500	5,246
01-1-1200-151	Debenture Sink Fund Refund	-37,266	-204,785	0	204,785
01-1-1200-152	Investment Income	-69,845	-284,303	-100,000	184,303
01-1-1200-153	Debt Reserve Refund	-4,108	-4,108	0	4,108
01-1-1200-157	Recovered Costs	0	-6,718	0	6,718
<b>Total REVENUES</b>		<b>-111,218</b>	<b>-10,679,951</b>	<b>-10,274,790</b>	<b>405,161</b>
<b>2--&gt; EXPENDITURES</b>					
01-2-1200-261	Administrative Costs	0	25	10,000	9,975
01-2-1200-262	Debenture - Interest	13,504	1,115,739	1,711,924	596,185
01-2-1200-263	Debenture - Principal	8,306	640,133	1,553,285	913,152
01-2-1200-300	Grant - Major Capital (>\$100,0	0	0	400,000	400,000
01-2-1200-301	Grant - Minor Capital (<\$100,0	0	566,000	566,000	0
01-2-1200-303	Grant - SP Laundry Centralizat	0	66,000	66,000	0
01-2-1200-309	Grant - Loading Dock Renos (DC	0	0	206,334	206,334
01-2-1200-311	Grant - SP Pharmacy	0	0	207,266	207,266
01-2-1200-313	Security System (FSJ)	0	0	120,400	120,400
01-2-1200-398	Building Integrity	0	146,849	146,849	0
01-2-1200-399	IT - Clinical Information Syst	0	186,732	186,732	0
01-2-1200-400	Medical Manpower Recruitment	0	66,502	100,000	33,498
01-2-1200-604	Transfer to New Hospital Reser	0	0	5,000,000	5,000,000
<b>Total EXPENDITURES</b>		<b>21,810</b>	<b>2,787,980</b>	<b>10,274,790</b>	<b>7,486,810</b>
<b>REVENUES Surplus/Deficit</b>		<b>-89,408</b>	<b>-7,891,971</b>	<b>0</b>	<b>7,891,971</b>
<b>Report Total --&gt;</b>		<b>-89,408</b>	<b>-7,891,971</b>	<b>0</b>	<b>7,891,971</b>

HR.2



# PEACE RIVER REGIONAL HOSPITAL DISTRICT

## Report

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**To:** Chair and Directors of the Regional Hospital Board  
**From:** Kim Frech, Chief Financial Officer  
**Date:** October 27, 2008  
**Re:** Temporary Borrowing Resolution

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Section 31 of the Hospital District Act permits the borrowing of funds in anticipation of the receipt of the annual requisition on August 31.

This resolution permits the Regional Hospital District to continue operations until the annual requisition is received.

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Department Head: Kim Frech CAO: Ed K...

**PEACE RIVER REGIONAL HOSPITAL DISTRICT  
RESOLUTION NO. 68, 2008**



WHEREAS pursuant to Section 31 of the Hospital District Act, the Board may by resolution, borrow for purposes other than capital expenditures by way of temporary loan such sums as the Board may deem necessary to meet current operating expenditures for the year including the amounts required for principal and interest falling due within the year upon any debt of the Board;

AND WHEREAS pursuant to Section 25 of the Act, member municipalities and the Province are not required to make payment from taxation revenues of amounts requisitioned by a District until August 1, of each year;

AND WHEREAS estimated debt retirement and bank interest charges in the amount of \$1,500,000 must be paid before payment of such revenue is due;

NOW THEREFORE, BE IT RESOLVED that the Board of the Peace River Regional Hospital District borrow pursuant to Section 31 of the Hospital District Act a sum not exceeding \$1,500,000 for the purpose of paying the above mentioned debt retirement and bank interest charges.

MOVED by \_\_\_\_\_

SECONDED by \_\_\_\_\_

Total number of votes to be cast  
by Directors present at the meeting: \_\_\_\_ YEAS: \_\_\_\_ NAYS: \_\_\_\_

I, Fred Banham, Chief Administrative Officer, of the Peace River Regional Hospital District, certify the above to be a true copy of a resolution adopted by the Board at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2008.

Dated at Dawson Creek, British Columbia on \_\_\_\_\_, 2008.

\_\_\_\_\_  
Fred Banham,  
Chief Administrative Officer

**PEACE RIVER HOSPITAL  
REGIONAL DISTRICT**

**Report**

**To:** Chair and Directors of the Peace River Regional Hospital District  
**From:** Kim Frech, Chief Financial Officer  
**Date:** 28 October 2008  
**Re:** 2009 Provisional Budget

HR-3

**RECOMMENDATION**

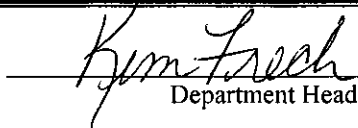
THAT the Peace River Regional Hospital District Board approve the Peace River Regional Hospital District 2009 Provisional Budget.

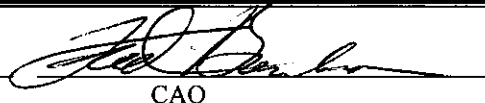
**BACKGROUND**

In accordance with legislative requirements, and to allow operations to continue until the adoption of the 2009 Annual Budget, the Regional Hospital District must adopt a 2009 Provisional Budget.

*Note that the Provisional Budget is prepared using estimates and assumptions and approval does not commit the Board to include these amounts in the Annual Budget.*

NOV 13 2008

  
Department Head

  
CAO

**Peace River Regional HOSPITAL District  
2009 PROVISIONAL BUDGET**

**HR-3**

**2009  
PROVISIONAL**

**Revenue**

Tax Requisition - Electoral Area	\$	6,397,885
Tax Requisition - Municipal	\$	3,797,781
Grants-in-lieu of taxes	\$	2,500
Investment Income and Refunds	\$	100,000
<b>Total Revenue</b>	<b>\$</b>	<b>10,298,166</b>

**Expenditures**

Administrative Costs	\$	10,000
Debenture - Interest	\$	1,522,166
Debenture - Principal	\$	1,507,822
Annual Equipment and Major Project Grant	\$	1,500,000
Building Integrity	\$	171,446
IT - Clinical Information Systems	\$	186,732
Medical Recruitment Grant	\$	100,000
Transfer to Capital Reserve	\$	300,000
Transfer to New Hospital Reserve	\$	5,000,000
<b>Total Expenditures</b>	<b>\$</b>	<b>10,298,166</b>

Certified a true and correct copy of the Peace River Regional Hospital District  
2009 Provisional Budget.

\_\_\_\_\_  
Kim Frech,  
Chief Financial Officer

## **REGIONAL HOSPITAL DIARY**

DIARY ITEM	DIARIZED	COMMENTS	LAST REVIEWED
1. Northern Medical Program Trust - University of Northern BC	02/11/28	May 2007 NCMA update: <ul style="list-style-type: none"> <li>• An anonymous donor has contributed two million dollars;</li> <li>• Tom Berekoff, Dir. of University Development, will be leaving his position;</li> </ul> Directors would like an update regarding the contributions.	July 24 2008
2. Shortage of Nurses	07/04/26	Paula Bond, Assistant Deputy Minister, Ministry of Health, Chief Nurse Executive advised the Board of the 50% increase in 2006/07 nursing spaces at UNBC and the initiation of a number of recruitment initiatives: grants, UK recruitment, revamping website, specialty education to existing RNs. – Diarized, to see how this affects nursing shortage numbers over time.	
3. Report – “Lets Talk About Addictions and Mental Health”	07/11/22	Diarized in order to allow Directors time to study the report and then make comments	
4. NH Report – “Cancer Care in Northern BC”	07/11/22	Diarized in order to allow Directors time to study the report and then make comments: <ul style="list-style-type: none"> <li>• We want to encourage Northern Health to move ahead on their own recommendations, especially in regard to the discrepancies in service.</li> <li>• Met with Northern Health in Prince George on October 20, 2008, there was considerable discussion and excitement around the establishment of the cancer care clinic in Prince George. The BC Cancer Agency funded project is expected to open in 2011.</li> </ul>	Oct. 23, 2008