

PEACE RIVER REGIONAL HOSPITAL DISTRICT

BOARD MEETING AGENDA

**For the meeting to be held on Thursday, April 24, 2008
in the North Peace Cultural Centre Carpet Room
10015 – 105 Avenue, Fort St. John, BC**

1. CALL TO ORDER:

2. DIRECTORS' NOTICE OF NEW BUSINESS:

3. ADOPTION OF AGENDA:

4. MINUTES:

HM-1 Regional Hospital District Meeting Minutes of April 10, 2008.

5. BUSINESS ARISING FROM THE MINUTES

6. DELEGATIONS:

(Tentative) HD-1 **Dale Rose, Auditor – Sander Rose and Trobak**
Re: PRRHD 2007 Annual Financial Statements
- *under separate cover*

7. PETITIONS:

8. CORRESPONDENCE:

9. REPORTS:

HR-1 2008 First Quarter Financial Report from Kim Frech, Chief Financial Officer

10. BY-LAWS:

HB-1 **Capital Expenditure and Borrowing By-law No. 181, 2008**

a) April 16, 2008 report from Kim Frech, Chief Financial Officer

b) "Northern Health – Fort. St. John Replacement Hospital Capital Expenditure and Borrowing By-law No. 181, 2008.

CONSIDERATION OF FIRST THREE READINGS

11. DIARY:

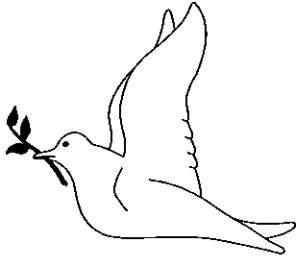
12. NEW BUSINESS:

13. CONSENT CALENDAR: (to be distributed at meeting for information)

14. NOTICE OF MOTION (for the next meeting):

15. MEDIA QUESTIONS: (on agenda items and business discussed at the meeting)

16. ADJOURNMENT:



HM-1

PEACE RIVER REGIONAL HOSPITAL DISTRICT

APRIL BOARD MEETING MINUTES

DATE: April 10, 2008

TIME: 10:00 a.m.

PLACE: Regional District Office Board Room, Dawson Creek, BC

PRESENT:

Directors

- Director Goodings, Chair
- Director Houley
- Director Hiebert
- Director Saugstad
- Director Eglinski
- Director Ackerman
- Director Caisley
- Director Caton
- Director Kruk
- Director Smith
- Director Harwood

Absent

- Director Jarvis

Staff

- Fred Banham, Chief Administrative Officer
- Faye Salisbury, Corporate Officer
- Kim Frech, Chief Financial Officer
- Sheila DeCosta, Secretary – Legislative Services, Recorder

Others

- Dave Read, Aspen Communications
- Greg Falk
- Jim Little, MacKeno Ventures
- Margaret Little, MacKeno Ventures
- Joel Warm, Northeast News
- Ken Gousseau, Alaska Highway News
- Alicia Asquith, CJDC TV News

1) Call to Order The Chair called the meeting to order at 10:00 a.m.

DIRECTORS NOTICE OF NEW BUSINESS:

None

APR 24 2008

HM-1

ADOPTION OF AGENDA:

RHD/08/04/01
2) Adoption of Agenda **MOVED** by Director Smith, **SECONDED** by Director Harwood,
that the Peace River Regional Hospital District agenda for the April 10, 2008 meeting,
including additional items for the agenda, be adopted as amended:

- CALL TO ORDER:**
- DIRECTORS' NOTICE OF NEW BUSINESS:**
- ADOPTION OF AGENDA:**
- MINUTES:**
HM -1 Regional Hospital District Meeting Minutes of March 27, 2008.
NOTE: Secretary has attachment available
- BUSINESS ARISING FROM THE MINUTES:**
- DELEGATIONS:**
- PETITIONS:**
- CORRESPONDENCE:**
HC-1 April 2, 2008 invitation from Charles Jago, Chair Northern Health, to meet to discuss health care
issues on May 9, 2008 during the North Central Municipal Association's AGM in Prince George, BC.
- REPORTS:**
- BY-LAWS:**
- DIARY:**
- NEW BUSINESS:**
- CONSENT CALENDAR:** (to be distributed at meeting for information)
- NOTICE OF MOTION** (for the next meeting):
- MEDIA QUESTIONS:** (on agenda items and business discussed at the meeting)
- ADJOURNMENT:**

CARRIED.

MINUTES:

3) HM-1 RHD/08/04/02
Regional Hospital **MOVED** by Director Caton, **SECONDED** by Director Ackerman,
District Meeting that the Regional Hospital District Meeting Minutes of March 27, 2008 be adopted.
Minutes of March 27, 2008 **CARRIED.**

CORRESPONDENCE:

4) HC-1 RHD/08/04/03
Invitation to meet with **MOVED** by Director Caton, **SECONDED** by Director Ackerman,
Northern Health during that the Regional Hospital Board forward a letter to Charles Jago, Chair thanking him
NCMA for the invitation to meet with Northern Health representatives on May 9, 2008; even
though a meeting will not be required by the Peace River Regional Hospital District at
that time. **CARRIED.**

5) Adjournment RHD/08/04/04
MOVED by Director Eglinski, **SECONDED** by Director Hiebert,
that the meeting adjourn. **CARRIED.**

The meeting adjourned at 10:05 a.m.

Sheila DeCosta, Recording Secretary

Karen Goodings, Chair

CERTIFIED a true and correct copy of the Minutes of the Regional Board of the Peace River Regional Hospital District
from a meeting held on April 10, 2008 in the Regional District Office Board Room, Dawson Creek, BC.

Fred Banham, Chief Administrative Officer

HR-1

**PEACE RIVER REGIONAL
HOSPITAL DISTRICT**

Report

To: Chair and Directors, Peace River Regional Hospital District
From: Kim Frech, Chief Financial Officer
Date: 15 April 2008
Re: 2008 January to March - First Quarter Financial Report

RECOMMENDATION

THAT the Hospital Board accept the 2008 First Quarter Financial Report.

BACKGROUND

Attached is the 2008 Income Statement by Function for the Peace River Regional Hospital District.

APR 24 2008

HR-1


Department Head


CAO

**PEACE RIVER REGIONAL HOSPITAL DISTRICT
Income Statement By Function**



GL5240
Date : 15 Apr,2008

Page : 1
Time : 4:16 pm

HR-1

As of : 31-Mar-2008
Fiscal Year : 2008
Period : 3
From Category : 1200 To Category : 1200
Account Code : ??-?-????-??? To : ??-?-????-???

Budget Type : Approved Budget

Account Code	Account Description	Current Period	Year to Date	Budget Amount	Variance
1-->	General Operating				
1200-->	REVENUES				
1-->	REVENUES				
01-1-1200-110	Requisition - Electoral	0	0	-6,383,221	-6,383,221
01-1-1200-111	Requisition - Municipalities	0	0	-3,789,069	-3,789,069
01-1-1200-120	Grants in Lieu of Taxes	0	0	-2,500	-2,500
01-1-1200-152	Investment Income	0	-46,126	-100,000	-53,874
	Total REVENUES	0	-46,126	-10,274,790	-10,228,664
2-->	EXPENDITURES				
01-2-1200-261	Administrative Costs	0	0	10,000	10,000
01-2-1200-262	Debenture - Interest	0	212,684	1,711,924	1,499,240
01-2-1200-263	Debenture - Principal	0	7,431	1,553,285	1,545,854
01-2-1200-300	Grant - Major Capital (>\$100,0	0	0	400,000	400,000
01-2-1200-301	Grant - Minor Capital (<\$100,0	0	0	566,000	566,000
01-2-1200-303	Grant - SP Laundry Centralizat	0	0	66,000	66,000
01-2-1200-309	Grant - Loading Dock Renos (DC	0	0	206,334	206,334
01-2-1200-311	Grant - SP Pharmacy	0	0	207,266	207,266
01-2-1200-313	Security System (FSJ)	0	0	120,400	120,400
01-2-1200-398	Building Integrity	0	0	146,849	146,849
01-2-1200-399	IT - Clinical Information Syst	0	0	186,732	186,732
01-2-1200-400	Medical Manpower Recruitment	0	0	100,000	100,000
01-2-1200-604	Transfer to New Hospital Reser	0	0	5,000,000	5,000,000
	Total EXPENDITURES	0	220,115	10,274,790	10,054,675
	REVENUES Surplus/Deficit	0	173,989	0	-173,989
	Report Total -->	0	173,989	0	-173,989

HR-1

APR 24 2008

**PEACE RIVER REGIONAL
HOSPITAL DISTRICT**

Report

HB-1a

To: Chair and Directors, Peace River Regional Hospital District
From: Kim Frech, Chief Financial Officer
Date: 16 April 2008
Re: Capital Expenditure and Borrowing Bylaw No. 181, 2008

RECOMMENDATION

1. That the Board of the Peace River Regional Hospital District give first, second and third reading to "Northern Health - Fort St. John Replacement Hospital Capital Expenditure and Borrowing Bylaw No. 181, 2008".
2. That the Board of the Peace River Regional Hospital District adopt the "Northern Health - Fort St. John Replacement Hospital Capital Expenditure and Borrowing Bylaw No. 181, 2008".

BACKGROUND

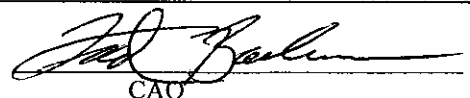
A new replacement of the Fort St. John Hospital will be built with a scheduled completion of 2011. The new hospital facility will consist of a 55-bed, 15,000 square metre acute care hospital; a 6600 square metre ancillary services building that will accommodate centralized food and laundry services; and a new 123-bed residential care facility for seniors. The initial cost of the project is estimated to be \$268 million. The Regional Hospital District has approved a maximum contribution of \$98 million.

HB-1a

APR 24 2008



Department Head



CAO

PEACE RIVER REGIONAL HOSPITAL DISTRICT

HB-16

Northern Health – Fort St. John replacement hospital Capital Expenditure and Borrowing By-Law No. 181, 2008

A by-law to provide funding for a
replacement hospital in Fort St. John

WHEREAS the Board of the Peace River Regional Hospital District (the Board) proposes to collect, borrow and expend money for the capital expenditure of constructing a replacement hospital in Fort St. John;

AND WHEREAS this capital expenditure has received the approval required under Section 23 of the Hospital District Act;

NOW THEREFORE, the Board of the Peace River Regional Hospital District enacts the following capital expenditure and borrowing by-law as required by Sections 32 and 33 of the Hospital District Act:

1. The Board hereby authorizes and approves the collecting, borrowing and expending money necessary to complete the construction of a replacement hospital in Fort St. John:

Regional Hospital District share:
Ninety Eight Million Dollars (\$98,000,000)

2. The Board authorizes and approves:
 - a) the raising of Fifteen Million Dollars (\$15,000,000) via tax requisition of Five Million Dollars (\$5,000,000) in each of the years 2008, 2009 and 2010; and
 - b) the borrowing of a net sum not exceeding Eighty Three Million Dollars (\$83,000,000) upon the credit of the Regional Hospital District by the issuance and sale of securities in a form and manner agreed to by the Municipal Finance Authority of British Columbia. The term of the securities and repayment of the principal and interest shall be over a term not exceeding 27 years.
3. To meet the payments of principal and interest during the term of the securities, there shall be included in the estimates of the Regional Hospital District each year, the respective amounts of principal and interest falling due in that year.

HB-16

Peace River Regional Hospital District
Northern Health – Fort St. John replacement hospital
Capital Expenditure and Borrowing By-Law No. 181, 2008

HB-16

4. The Board hereby delegates to the Chair and the Chief Administrative Officer of the Peace River Regional Hospital District the necessary authority to settle the terms and conditions of the borrowings.
5. This by-law may be cited for all purposes as "Northern Health - Fort St. John Replacement Hospital Capital Expenditure and Borrowing By-law No. 181, 2008."

READ A FIRST TIME this _____ day of _____, 2008.

READ A SECOND TIME this _____ day of _____, 2008.

READ A THIRD TIME this _____ day of _____, 2008.

ADOPTED this _____ day of _____, 2008.

CERTIFIED a true and correct copy of the "Northern Health – Fort St. John Replacement Hospital Capital Expenditure and Borrowing By-Law No. 181, 2008."

THE CORPORATE SEAL of the Peace River Regional Hospital District was hereto affixed in the presence of:

Fred Banham,
Chief Administrative Officer

Karen Goodings, Chair

Fred Banham,
Chief Administrative Officer

I, Fred Banham, Secretary of the Peace River Regional Hospital District, DO HEREBY CERTIFY under the Corporate Seal of the said District, that the foregoing is a true copy of "Northern Health – Fort St. John Replacement Hospital Capital Expenditure and Borrowing By-law No. 181, 2008", and that the said by-law was adopted at a meeting called and held on the _____ day of _____, 2008, at which meeting the motion for adoption received an affirmative vote of a majority of the Directors of the Board having among them a majority of the votes, and that the said Directors were present in person.

Dated at Dawson Creek, British Columbia, this _____ day of _____, 2008.

Fred Banham, Chief Administrative Officer

HB-16

REGIONAL HOSPITAL DIARY

DIARY ITEM	DIARIZED	COMMENTS	LAST REVIEWED
1. Northern Medical Program Trust - University of Northern BC	02/11/28	May 2007 NCMA update: <ul style="list-style-type: none"> • An anonymous donor has contributed two million dollars; • Tom Berekoff, Dir. of University Development, will be leaving his position; • Calvin Kruk will be the Northeast representative on the NMPT 	Mar 2008
2. Shortage of Nurses	07/04/26	Paula Bond, Assistant Deputy Minister, Ministry of Health, Chief Nurse Executive advised the Board of the 50% increase in 2006/07 nursing spaces at UNBC and the initiation of a number of recruitment initiatives: grants, UK recruitment, revamping website, specialty education to existing RNs. – Diarized, to see how this affects nursing shortage numbers over time.	
3. Report – “Lets Talk About Addictions and Mental Health”	07/11/22	Diarized in order to allow Directors time to study the report and then make comments	
4. NH Report – “Cancer Care in Northern BC”	07/11/22	Diarized in order to allow Directors time to study the report and then make comments: <ul style="list-style-type: none"> • We want to encourage Northern Health to move ahead on their own recommendations, especially in regard to the discrepancies in service. 	