

**PEACE RIVER REGIONAL HOSPITAL DISTRICT**

**MARCH BOARD MEETING AGENDA**

For the meeting to be held on Thursday, March 27, 2008  
in the Peace River Regional District Board Room  
1981 Alaska Avenue, Dawson Creek, BC  
commencing at 1:00 p.m.

1. **CALL TO ORDER:**

2. **DIRECTORS' NOTICE OF NEW BUSINESS:**

3. **ADOPTION OF AGENDA:**

4. **MINUTES:**

HM-1 Regional Hospital District Meeting Minutes of March 13, 2008.

5. **BUSINESS ARISING FROM THE MINUTES:**

6. **DELEGATIONS:**

1:00 p.m. HD-1 Northern Health  
Cathy Ulrich, Chief Executive Officer  
Mike Hofer, Executive Director Capital Planning and Support Services  
Re: Public/Private Partnerships (3P)

7. **PETITIONS:**

8. **CORRESPONDENCE:**

9. **REPORTS:**

HR-1 March 17, 2008 report from Kim Frech, Chief Financial Officer regarding Northern Health change to Grant from By-law.

10. **BY-LAWS:**

HB-1 **Annual Budget By-law No. 180, 2008**

- a) March 17, 2008 report from Kim Frech, Chief Financial Officer; and
- b) "Annual Budget By-law No. 180, 2008". (*bring your copy*)

**CONSIDERATION OF SECOND AND THIRD READINGS AND ADOPTION**

11. **DIARY:**

12. **NEW BUSINESS:**

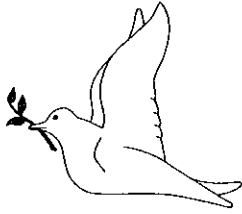
13. **CONSENT CALENDAR:** (to be distributed at meeting for information)

14. **NOTICE OF MOTION** (for the next meeting):

15. **MEDIA QUESTIONS:** (on agenda items and business discussed at the meeting)

16. **ADJOURNMENT:**

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# PEACE RIVER REGIONAL HOSPITAL DISTRICT

## MARCH BOARD MEETING MINUTES

# **DRAFT**

DATE: March 13, 2008

TIME: 12:35 p.m.

PLACE: Regional District Office Board Room, Dawson Creek, BC

**PRESENT:**

**Directors**

Director Goodings, Chair  
Director Caton  
Director Hiebert  
Director Houley  
Director Caisley  
Director Jarvis  
Director Harwood  
Director Ackerman  
Director Smith

**Alternate Directors**

Alternate Director Nicholson  
Alternate Director Stedel  
Alternate Director Christensen

**Absent**

Director Saugstad  
Director Kruk  
Director Eglinski

**Staff**

Fred Banham, Chief Administrative Officer  
Faye Salisbury, Corporate Officer  
Shannon Anderson, General Manager of Environmental Services  
Kim Frech, Chief Financial Officer  
Bruce Simard, General Manager of Development Services  
Sheila DeCosta, Secretary Legislative Services, Recorder  
Barb Coburn, Secretary, Recorder

**Others**

Lee Hall, Chief Operating Officer, Northeast Health Service Delivery Area  
Barry Cheal, VP Corporate Services and Chief Financial Officer  
Cathy Ulrich, Chief Executive Officer  
Mike Hoefler, Executive Director Capital Planning and Support Services (12:50 p.m.)  
Alicia Asquith, CJDC TV News  
Melanie Robinson, Northeast News  
Amanda Osmond, Northeast News  
Tessa Holloway, Alaska Highway News  
Joe Fries, Dawson Creek Daily News  
Wally Harwood

1) Call to Order                      The Chair called the meeting to order at 12:35 p.m.

**DIRECTORS NOTICE OF NEW BUSINESS:**

None.

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**ADOPTION OF AGENDA:**

2) Adoption of Agenda

RHD/08/03/01

MOVED by Alternate Director Christensen, SECONDED by Alternate Director Nicholson, that the Peace River Regional Hospital District agenda for the March 13, 2008 meeting, including Director's new business and additional items for the agenda, be adopted as amended:

**CALL TO ORDER:**

**DIRECTORS' NOTICE OF NEW BUSINESS:**

**ADOPTION OF AGENDA:**

**MINUTES:**

HM -1 Regional Hospital District Meeting Minutes of February 28, 2008.

**BUSINESS ARISING FROM THE MINUTES:**

**DELEGATIONS:**

D-1 Northern Health, re: 2008 Budget Discussions and Fort St. John Development  
Lee Hall, Chief Operating Officer  
Cathy Ulrich, Chief Election Officer  
Mike Hoefler, Executive Director Capital Planning and Support Services

**PETITIONS:**

**CORRESPONDENCE:**

**REPORTS:**

**BY-LAWS:**

HB-1 **Annual Budget By-law No. 180, 2008**

- a) March 3, 2008 report from Kim Frech, Chief Financial Officer; and
- b) "Annual Budget By-law No. 180, 2008".

**CONSIDERATION OF FIRST READING.**

**DIARY:**

**NEW BUSINESS:**

**CONSENT CALENDAR:** (to be distributed at meeting for information)

**NOTICE OF MOTION:** (for the next meeting):

**MEDIA QUESTIONS:** (on agenda items and business discussed at the meeting)

**ADJOURNMENT:**

**DRAFT**

**CARRIED.**

**MINUTES:**

3) HM-1

Regional Hospital  
District Meeting

Minutes of

February 14, 2008

RHD/08/03/02

MOVED by Director Caisely, SECONDED by Director Harwood,  
that the Regional Hospital District Meeting Minutes of February 28, 2008 be adopted.

**CARRIED.**

**BUSINESS ARISING:**

4) MoU between  
Northern Health and Oil  
and Gas Commission

Director Houley asked if there has been a Memorandum of Understanding signed between Northern Health and Oil and Gas Commission as a result of the report from Dr. Medd. Ms. Ulrich advised that Charles Bradenhorst is now following-up on that report and suggested that perhaps he or Mr. David Bowery, Medical Health Officer could be invited to an upcoming meeting to discuss the issue.

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- 5) General Discussion While waiting for Mr. Hoefler to arrive, Ms. Hall gave an oral update advising that the smoke-free policy is going well, smoking is now prohibited in all public places in the Peace region.

She advised that the training at the North Peace Care Centre in Fort St. John by Harrigan Consulting had gone well. They have agreed to return to do more training in the near future. Pre- and post-education statistics indicate that incident reporting has decreased by fifty per cent which speaks well of the training.

**DIARY**

- 6) Items 3 and 4  
Cancer Care and Cancer Strategy Mrs. Ulrich advised that Premier Campbell had recently announced that a cancer care facility would be established in Prince George. Northern Health has been asked to prepare a strategy, indicating what it expects cancer care across the north would look like. They anticipate being advised in the near future regarding funding for the project.

**DELEGATIONS:**

- 7) HD-1  
Northern Health Mr. Hoefler arrived at the meeting. Chair Goodings welcomed the four delegates from Northern Health to the meeting. Mrs. Ulrich thanked the Board for giving Northern Health the opportunity to speak about the state of replacing the Fort St. John hospital. She also advised that Partnership BC will be assisting with some of the aspects. She then introduced Mr. Hoefler.

Handout: Mr. Hoefler handed out copies of the PowerPoint presentation. In his presentation he reviewed the background on how the decision to build a new hospital was determined. He explained the procurement analysis, the budget breakdown and the project schedule. He advised that he expects to attend the March 27, 2008 Hospital Board meeting with a representative from Partnership BC to expand on what the agreement will involve and more information on the progress of the new hospital.

Mr. Hoefler reviewed, item by item, the concerns noted in the Peace River Regional District letter of February 19, 2008. Directors expressed their concerns in response to Mr. Hoefler's comments.

RHD/08/03/03

MOVED by Director Harwood, SECONDED by Director Smith,  
that the Regional Hospital Board receive the handout, "*Fort St. John Hospital, Complex Care*".

**CARRIED.**

**BY-LAWS:**

- 8) HB-1  
Annual Budget By-law No. 180, 2008 Kim Frech, Chief Financial Officer presented the Peace River Regional Hospital District 2008 Annual Budget. She gave an overview of the budget then continued to present the budget going over it item by item, highlighting the significant points. She also advised that public hearings would be held in conjunction with the Regional District budget.

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# PEACE RIVER HOSPITAL REGIONAL DISTRICT

# Report

**To:** Chair and Directors of the Peace River Regional Hospital District  
**From:** Kim Frech, Chief Financial Officer  
**Date:** 17 March 2008  
**Re:** NH change to Grant from Bylaw

## Background

In Northern Health's presentation package on March 13<sup>th</sup>, page 49 had a comment that they would like to move to a grant from bylaw for major equipment.

Presently major equipment (> \$100,000) and projects are presented on the capital request as individual line items from Northern Health to the RHD Board. When the RHD Board approves the request the process should include the preparation of a bylaw for that piece of equipment or project. The Peace River Regional Hospital District has not followed that process and has only been preparing a bylaw when the funds for the major equipment or project are to be borrowed, not if being paid from annual tax requisition. It appears that the annual budget is the bylaw used for this. Other RHD's do prepare a bylaw for each piece of equipment and each project approved whether it is funded through tax requisition or debenture.

What Northern Health is proposing is that the major equipment be a set amount as it is for the minor equipment grant - suggesting \$400,000 per year. This would be part of the \$1.5 million and would come from tax requisition with no borrowing Northern Health would provide a report of how the Major Equipment Grant funds were spent the same as they do now for the Minor Equipment Grant. Note that *if* the Federal Government reinstates it's funding program, that grant amount would be used to fund other projects.

I do not see this as a problem and as far as financial tracking and recording goes it is actually a benefit.

## Recommendation

THAT the Peace River Regional Hospital Board approve Northern Health's request for an annual Major Equipment (> \$100,000) Grant in the amount of \$400,000 to be included in the \$1.5 million Annual Equipment and Capital Grant budget.



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**PEACE RIVER REGIONAL HOSPITAL DISTRICT**

**Report**

**To:** Chair and Directors, Peace River Regional Hospital District  
**From:** Kim Frech, Director of Finance  
**Date:** 17 March 2008  
**Re:** 2008 Annual Budget

**Please bring your copy of the Bylaw and budget that was presented at the March 13<sup>th</sup>**

**RECOMMENDATION**

1. **THAT the Board of the Peace River Regional Hospital District give second and third reading to "Annual Budget Bylaw No. 180, 2008" as amended after first reading.**
  
2. **THAT the Board of the Peace River Regional Hospital District adopt "Annual Budget Bylaw No. 180, 2008".**

**BACKGROUND**

The Peace River Regional District Annual Budget Bylaw No. 180 was presented to the Board on March 13<sup>th</sup>, 2008 and received first reading.

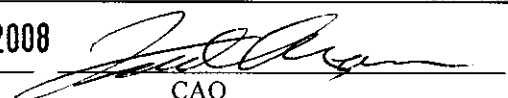
There have been no amendments or changes to the document presented on March 13<sup>th</sup>. If there are any changes required, a report will be presented at the Board meeting on March 27<sup>th</sup> to be attached for attachment to this report.

This bylaw results in a 32.8¢ increase of the 2007 tax rate of 27.9¢ per 1000 assessment, residential Class 1, to a rate of 60.7¢ per 1000. Note that the increase is directly attributed to the new Rotary Manor and funding \$5 million toward the new hospital.

Public sessions presenting the budget were scheduled to be held in Dawson Creek, Fort St. John and Chetwynd on March 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>.

  
 Department Head

MAR 27 2008

  
 CAO

## REGIONAL HOSPITAL DIARY

DIARY ITEM	DIARIZED	COMMENTS	LAST REVIEWED
1. Northern Medical Program Trust - University of Northern BC	02/11/28	<p>The University of Northern BC presented 'The Northern Medical Program' to the Regional Hospital Board on April 25, 2002. The University wishes to create an endowment fund of 6.2 million dollars, and is requesting 1 million from the Northeast Region. Kathleen O'Neal is head of the fund raising campaign. Fort St. John, Taylor, Hudson's Hope and Electoral Areas 'B' and 'C' have signed the North Peace Community Pledge. The document shows the communities commitments to raise over \$500,000 for the Northern Medical Trust Program. An account has been started at the Hudson's Hope Credit Union. North Peace Credit Union has committed \$40,000 over the next four years. The meeting in Calgary produced good results - Encana has pledged \$150,000 for our entire region. Thank you to the City of Fort St. John for sponsorship of travel to Calgary. Director Harwood reported on the AGM in Fort St. John on May 4, 2006 where Councillor Karen Simpson was elected to the Trust Board. The UNBC student doctor and nurse practitioner program is supplying 127 students throughout the region. Another trip to Calgary for funding is planned.</p> <p>Update received from the University of Northern BC - Fall 2006            May 2007 update:            Chair Goodings gave information received at the NCMA AGM in Williams Lake:</p> <ul style="list-style-type: none"> <li>• A donation of two million dollars has been received from an anonymous donor;</li> <li>• Tom Berekoff, Director of University Development, UNBC will be leaving his position;</li> <li>• Calvin Kruk will be the Northeast representative on the NMPT</li> </ul>	May 2007
2. Shortage of Nurses	07/04/26	Paula Bond, Assistant Deputy Minister, Ministry of Health, Chief Nurse Executive advised the Board of the 50% increase in 2006/07 nursing spaces at UNBC and the initiation of a number of recruitment initiatives: grants, UK recruitment, revamping website, specialty education to existing RNs. - Diarized, to see how this affects nursing shortage numbers over time.	
3. Report - "Lets Talk About Addictions and Mental Health"	07/11/22	Diarized in order to allow Directors time to study the report and then make comments	
4. NH Report - "Cancer Care in Northern BC"	07/11/22	Diarized in order to allow Directors time to study the report and then make comments: <ul style="list-style-type: none"> <li>• We want to encourage Northern Health to move ahead on their own recommendations, especially in regard to the discrepancies in service.</li> </ul>	

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