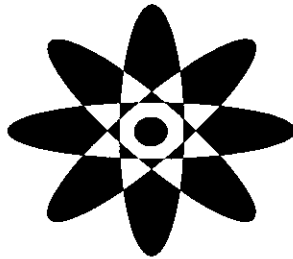


**PEACE RIVER REGIONAL DISTRICT**

**ADDITIONS TO THE AGENDA**

**February 28, 2008**



**PEACE RIVER REGIONAL DISTRICT**

**ADDITIONS TO THE AGENDA**

**for the February 28, 2008 Board Meeting**

**DELEGATIONS:**

D-3 **Re: Ducks Unlimited Canada**

**Additional Item:**

Letter received from Wayne Janowsky on February 22, 2008 on behalf of the Dawson Creek and Fort St. John committees, requesting continuation of funding through to 2010.

D-4 **Re: Royal Canadian Mounted Police – Rural Staffing Levels**

**Additional Item:**

Power Point Presentation – 2007 Mayors Report – Fort St. John Rural Detachment.

**REPORTS:**

R-6 February 22, 2008 report from Faye Salisbury, Corporate Officer regarding the Occurrence of Education and Status of Renovations at North Peace Care Centre.

*NOTE: Lee Hall, COO, Northeast Health Delivery Area is planning to be in the gallery after 11:00 a.m. and will be available to answer questions.*

R-7 February 28, 2008 report from Karen Goodings, Chair regarding the Provincial Agriculture Zone Wildlife Program.

R-8 February 22, 2008 report from Director Houley, Chair Solid Waste Committee and Shannon Anderson, General Manager of Environmental Services regarding recommendations from the February 22, 2008 meeting.

R-9 February 25, 2008 report from Christina Wards, Assistant Treasurer regarding Court of Revision – Authenticating Parcel and Frontage Tax Rolls.

*Additional Items*



Ducks Unlimited Canada

**D.3**



Ducks Unlimited Webfoot  
Adopt-A-Class Program.  
11121-14th Street.  
Dawson Creek.B.C.  
V1G 3Y6

Peace River Regional District  
1961 Alaska Avenue  
Dawson Creek.B.C.

On behalf of the Dawson Creek and Fort St John committees,I would like to request a continuation of funding for the next 3 years (2008-2010). In the past you contributed \$5000.00 per year to be split equally between Dawson Creek and Fort St John.

These funds were used to provide a learning kit plus support material for each student,and is taught in the classroom. In addition a field trip is organized in mid June and is available to all registered classes.

We have enrolled 17 classes (470 students) in Fort St John and 11 classes (330 students) in Dawson Creek per year. This works out to approximately 2400 students in the past 3 years.

I will be pleased to answer any questions that you have.Thank you for taking the time to consider our request.

Sincerely,  
*Wayne Janowsky*  
Wayne Janowsky

FEB 28 2008

**D.3**

D.4

**RCMP**  
ROYAL CANADIAN MOUNTED POLICE

**2007\* Mayors Report**  
Fort St. John Rural Detachment

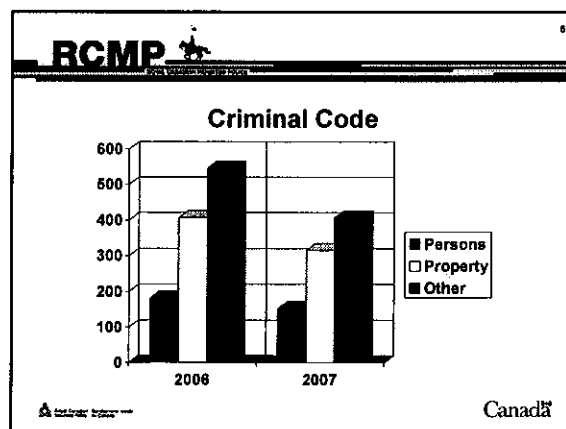
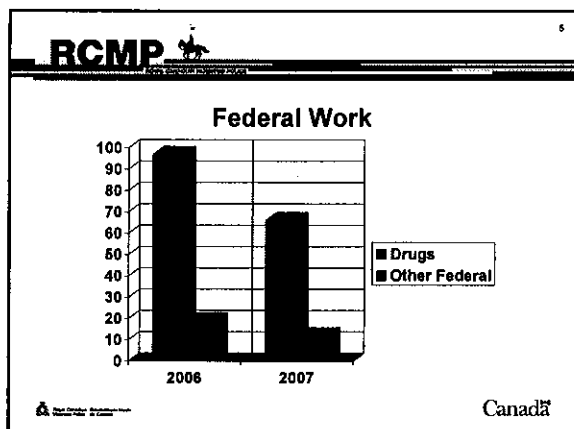
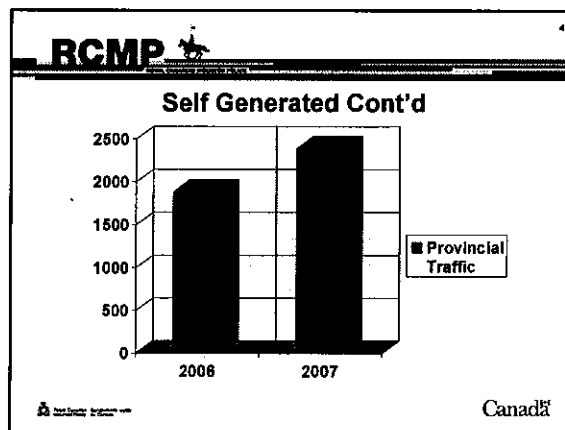
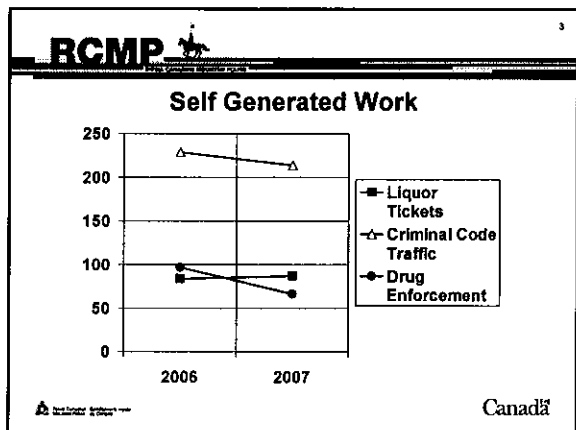
Presented by Inspector Keith Reid  
Officer in Charge  
Fort St. John Detachment

**RCMP**

**2006**

Police Strength:	10*
Total Criminal Code:	872
Total Person's:	151
Total Property:	315

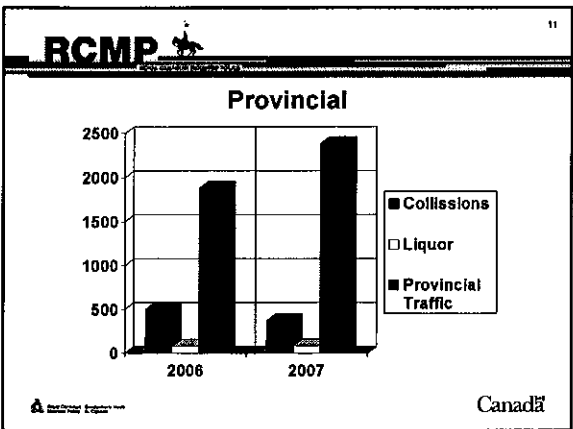
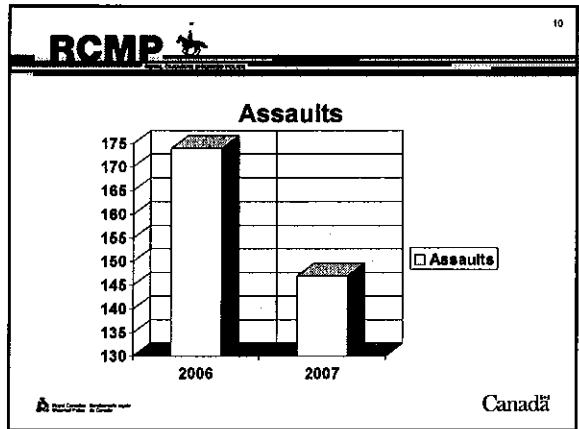
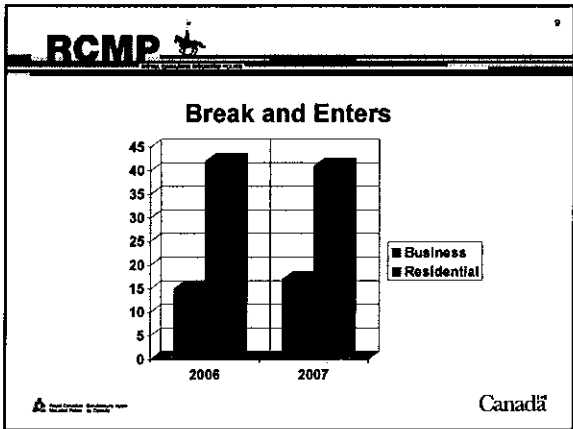
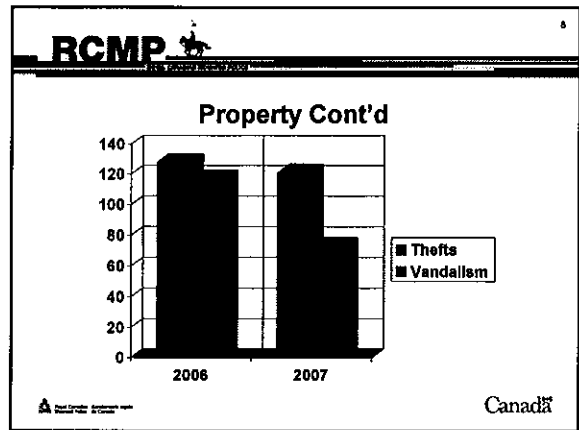
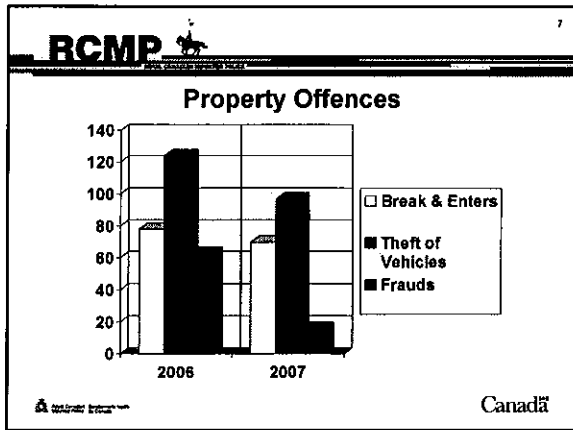
Canada



FEB 28 2008

D.4 1

D.4



D.4



# Peace River Regional District REPORT

R.6

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**TO:** Chair and Directors

**FROM:** Faye Salisbury,  
Corporate Officer

**DATE:** February 22, 2008

**SUBJECT:** Occurrence of Education and Status of Renovations at North Peace Care Centre

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At the February 14, 2008 Board meeting the following motion was made:

RD/08/02/16

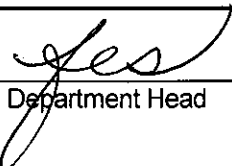
MOVED, SECONDED and CARRIED

That the January 30, 2008 letter from Jean Leahy, President SONS regarding action taken by the province to reduce concerns surrounding housing psychiatric patients with patients suffering from Alzheimer's Disease, be referred to the February 28<sup>th</sup> meeting order to allow time to determine if the proposed training and renovations have actually occurred at North Peace Care Centre.

The attached documentation outlines the aggressive behavior management education that the staff of North Peace Care Centre, have received.

Ms. Hall is planning to be present in the meeting on February 28<sup>th</sup>, 2008 (11:00 a.m. and through lunch) to provide answers regarding the status of renovations and any other questions the Board may have.

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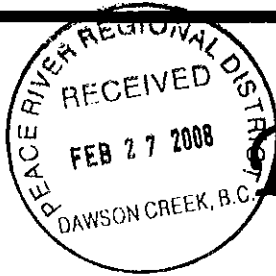
  
Department Head

  
CAO

FEB 28 2008

R.6

R.6



# *Fists, Slippers & Flying Canes*

## **Prevention & Management of Aggression in the Elderly**

**Wages for Home & Community Care Staff will be available, discuss with your manager first, register early, limited enrollment.**

**Date: Sept 6, 2007**

**Time: 0830 – 1630**

**Place: DCHU Multipurpose Room**

**Facilitator: Peter Weibe, RN, GNC (C), BRE,  
Geriatric Education & Consultation  
Services, Winkler, Manitoba,**

**Refreshments & Lunch will be provided**

**Please register: Call Barbara Glasier 250-719-6557  
or [barbara.glasier@northernhealth.ca](mailto:barbara.glasier@northernhealth.ca)**

FEB 28 2008

R.6

R-6

# *S.A.F.E.R. Practice for Managing Geriatric Aggression*

## **Non-harmful Self Protection**

This is a "train the trainer" workshop. Participants must be selected/approved by management based on their ability/willingness to train other staff. Fists, Slippers & Flying Canes is a pre-requisite. We are looking for 2-4 from each facility for a maximum of 12.

**Date: Sept 7, 2007**

**Time: 0830 – 1730**

**Place: FSJHU Multipurpose Room**

**Facilitator: Peter Wiebe, RN, (GNC), BRE,  
Geriatric Education & Consultation  
Services, Winkler, Manitoba**

**Refreshments & Lunch will be provided**

Please register: Call Barbara Glasier 250-719-6557  
or [barbara.glasier@northernhealth.ca](mailto:barbara.glasier@northernhealth.ca)

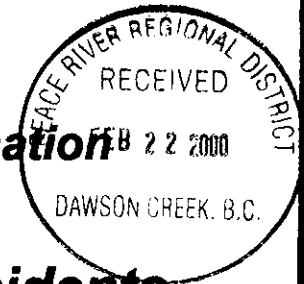
FEB 28 2008

R-6

R-6



**North Peace Care Centre Staff Education**  
**Fall 2007 Workshop Series**



**Supporting Quality Care for Residents**

**Quality Inn, Fort St. John**

*This workshop series takes a "hands-on" approach to providing caregivers with strategies that will optimize quality of life for residents and create a person-centred environment for residents, families and staff.*

**WORKSHOP #1**

**OCTOBER 3, 4 OR 5, 2007**

- ◆ Assessment and Creative Care Planning

**WORKSHOP #2**

**OCTOBER 29, 30 OR 31, 2007**

- ◆ Behavioural and Psychological Symptoms of Dementia

**WORKSHOP #3**

**NOVEMBER 20, 21 OR 22, 2007**

- ◆ Delirium and Depression

**WORKSHOP FACILITATORS**

Lori Amdam, RN, MSN  
 Lorraine Lyons, RPN, RN, MN  
 Laurie Duke, RN  
 Harrigan Consulting  
 Vancouver

**CLINICAL UPDATES FOR NURSES AND  
 INTERDISCIPLINARY TEAM MEMBERS**

Workshop sessions will be followed by a two-hour Clinical Update for Nurses and Interdisciplinary Team Members.

**REGISTRATION**

To confirm your attendance, please complete the sign-up sheet with your preferred workshop date. Your attendance will be confirmed. Please contact Dave or Susan for more information.

Please arrive 15 minutes prior to the workshop session. Lunch and refreshments will be provided.

FEB 28 2008

R-6



# Peace River Regional District REPORT

R-7

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**TO:** Peace River Regional District Board of Directors  
**FROM:** Karen Goodings, Chair  
**DATE:** February 28, 2008  
**SUBJECT:** Provincial Agriculture Zone Wildlife Program

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While I will be doing a more detailed report I want to update you on the recent announcement in the BC Agriculture Plan which was discussed at the provincial wildlife meeting which I recently attended.

In the BC Agriculture Plan, one strategy that was announced is to implement a new Provincial Agriculture Zone Wildlife program which will integrate prevention, mitigation and compensation packages. This involves \$4 million in funding from the province and \$6 million from the federal government.

We owe MLA Lekstrom a debt of gratitude for the efforts he has put in on behalf of the agriculture sector. His support has been instrumental in making this happen.

From the wildlife committee it is especially gratifying to have recognition of all the efforts to establish the compensation, mitigation and prevention funding. This has been available in Alberta, Saskatchewan and Manitoba and will now be implemented in BC.

Mr. Larry Plett, MCL and Chris Vos, Senior Agrologist, both with the Ministry of Agriculture and Lands will be heading up the team to determine the plan. Lee Bowd will be working with Mr. Plett and Mr. Vos. Todd Bondaroff will be working under a contract with the Peace as a priority.

Thank you to all who have worked to see this come to fruition.

FEB 28 2008

R-7



# REPORT

To: Chair and Directors of the Regional Board

From: Director Larry Houley, Chair – Solid Waste Committee  
Shannon Anderson, General Manager of Environmental Services

Date: February 22, 2008

Re: Solid Waste Committee meeting recommendations

The following recommendation arising from the February 22, 2008 Solid Waste Committee meeting is for the Regional Board’s consideration and approval. The minutes are on the Consent for your information.

**Wayne Way Holdings Ltd.**

that the Solid Waste Committee recommend to the Regional Board that the Regional Board authorize the re-assignment of the Rural Refuse Collection and Transfer Services Contract No. 05-2003, between the Regional District and Wayne Way Holdings Ltd., to the Regional District and Excel Transportation Inc.

Rationale:

Mr. Wayne Way, W. Way Holdings has notified the Regional District that he wishes to retire and would like to assign the remainder of his Rural Refuse Collection and Transfer Services Contract No. 05-2003 to Excel Transportation.

Staff have met with the Area Manager, Mr. Rory Brandner, Excel Transportation, reviewed the terms and conditions of the Contract, Performance Bond, WCB, liability and checked the company's references. The contract term expires on November 1, 2008, at which time the contract will be re-tendered.

Department Head: SEA Page 1 of 2 CAO: [Signature]


FEB 28 2008



R.9

# Peace River Regional District REPORT

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To: Chair and Directors  
 From: Christina Wards, Assistant Treasurer   
 Date: February 25, 2008  
 Re: Court of Revision – Authenticating Parcel and Frontage Tax Rolls

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Pursuant to the Local Government Act the Regional District is required to hold a Court of Revision to authenticate parcel and frontage tax rolls on the following:

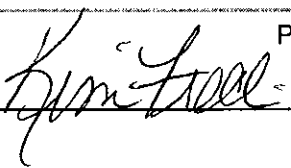
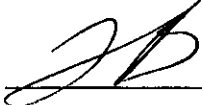
- Charlie Lake Sewer
- Chilton Subdivision Sewer
- Fort St. John Airport Water
- Fort St. John Airport Sewer
- Friesen Subdivision Sewer
- Kelly Lake Sewer
- Rolla Creek Water Dyke
- Rolla Sewer

**Recommendations:**

- a) that the 2008 Court of Revision be held on March 13, 2008 at 9:15 a.m., in the Regional District office, Dawson Creek, BC; and
- b) that the following Directors be appointed to sit for authentication of the assessment rolls:

- Director Wayne Hiebert
- Director Karen Goodings
- Director Larry Houley

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Page 1 of 1  
 Department Head:  CAO: 

FEB 28 2008

R.9

**PEACE RIVER REGIONAL DISTRICT**

**CONSENT CALENDAR**

**Items to be received for information.**

**February 28, 2008**

**PEACE RIVER REGIONAL DISTRICT**

**CONSENT CALENDAR**

**for the February 28, 2008 Board Meeting**

**MINUTES:**

- MA-1 Regional Solid Waste Management Plan Public Advisory Committee Meeting Minutes of January 22, 2008.
- MA-2 Regional Solid Waste Management Plan Technical Advisory Committee Meeting Minutes of January 22, 2008.
- MA-3 Regional Solid Waste Management Plan Steering Committee Meeting Minutes of January 23, 2008.
- MA-4 Special Solid Waste Committee Meeting Minutes of February 19, 2008.
- MA-5 Solid Waste Committee Meeting Minutes of February 22, 2008.
- MA-6 Agriculture Advisory Committee Meeting Minutes of February 5, 2008.
- MA-7 Emergency Executive Committee Meeting Minutes of February 19, 2008.
- MA-8 Electoral Area Directors' Committee Meeting Minutes of February 19, 2008.
- MA-9 Rural Budgets Administration Committee Meeting Minutes of February 19, 2008.

**CORRESPONDENCE:**

- CA-1 Copy of February 18, 2008 letter from Director Houley, Electoral Area 'C' to Patrick O'Rourke, Assistant Deputy Minister, Titles and Offshore Development regarding the draft North Peace Fringe Area – Official Community Plan.
- CA-2 February 19, 2008 letter from MLA Lekstrom regarding the BC Government's 2008 Throne Speech and 2008/2009 Budget.
- CA-3 Copy of February 21, 2008 letter from Bruce Simard, General Manager of Development Services to Ron Rodgers, and Theresa Mucci regarding a summary of their February 18, 2008 meeting.

**REPORTS:**

- RA-1 Monthly Building Report for the month of February 2008.



**PEACE RIVER REGIONAL DISTRICT  
Regional Solid Waste Management Plan  
Public Advisory Committee Meeting Minutes**

**MA-1**

DATE: Tuesday, January 22, 2008  
 TIME: 8:30 a.m.  
 PLACE: Regional District offices, Dawson Creek, BC  
 PRESENT: Robert Bacon, Rose Prairie, BC  
 Jewel Bacon, Rose Prairie, BC  
 Rupert Kirk, Dawson Creek, BC  
 Betty Ponto, Taylor, BC  
 Hellmut Patzelt, Dawson Creek, BC  
 Karen Thomas, Dawson Creek, BC  
 Judy Madden, Dawson Creek, BC  
 Wendy Rudder, B.Sc., Earth Tech, Burnaby, BC  
 Jan Enns, MA, Jan Enns Communications  
 Shannon Anderson, General Manager of Environmental Services  
 Suzanne Garrett, Information Services

- 1) Call to Order: The meeting was called to order at 8:45 a.m.
- 2) Adoption of the Agenda: BY CONSENSUS, that the Public Advisory Committee Meeting agenda for the January 22, 2008 meeting, including New Business and Additional Items for the agenda, be adopted.

CARRIED.

**Minutes**

- M-1 Regional Solid Waste Management Plan Public Advisory Committee Meeting Minutes of December 3, 2007
- M-2 Regional Solid Waste Management Plan Technical Advisory Committee Meeting Minutes of December 4, 2007
- M-3 Steering Committee Meeting Minutes of December 5, 2007

**Correspondence:**

- C-1 January 2008 Municipal World magazine article entitled "Resource or Liability? Looking at MSW through a new lens."

**Reports:**

- R-1 Regional Solid Waste Management Plan - Stage 2 - Draft#3.

**New Business:**

- NB-1 Public Consultation Phase - Jan Enns, MA, Jan Enns Communications

**MINUTES:**

- 3) M-1 RSWMP PAC Mtg. Min. of Dec. 3, 2007: BY CONSENSUS, that the Regional Solid Waste Management Plan Public Advisory Committee Meeting Minutes of December 3, 2007 be adopted.

CARRIED.

FEB 28 2008

**MA-1**

**Minutes:**

**MA-1**

4) M-2 and M-3  
RSWMP TAC and  
Steering Cmte.  
Mtg. Min.

BY CONSENSUS,

that the following minutes be received:

- a) Regional Solid Waste Management Plan Technical Advisory Committee Meeting Minutes of December 4, 2007; and
- b) Steering Committee Meeting Minutes of December 5, 2007.

CARRIED.

**REPORTS:**

5) R-1 Stage 2  
Plan - Draft #3

Members reviewed the Regional Solid Waste Management Plan - Stage 2 Draft#3.

Discussion ensued regarding:

1. the feasibility of developing a transfer station at Fort St. John
2. development of a replacement landfill for Fort St. John

These two items have been identified for implementation under Phase 2. It was suggested that these two tasks be moved to Phase 1.

It was felt that there are other suitable areas for siting of a new landfill i.e. Crown Land in the area known as Teko Pit, between the Pine and Moberly Rivers (part of the Del Rio area). Mr. Anderson noted that the Steering Committee had discussed the feasibility of utilizing this site, transportation into the area was one drawback.

It was felt that the Committee needs to take into account the purpose of the new site - is it "short" or "long" term, as well as factoring in CO<sub>2</sub> emissions. The new site needs to be accessible and ready within a specified time frame. The decision to move to Rose Prairie is not finalized. What ever site is decided upon, it must be capable to accepting waste for at least the next 25 years.

Concern was expressed regarding testing of water sources. The Rose Prairie landfill is situated on a hill and there may be seepage from the landfill down the hill to the creek, which flows into the Peace. Mr. Anderson advised that the creek water will be tested.

Ms. Rudder briefly explained that the Ministry of Environment Landfill Siting guidelines were utilized during the process to find a suitable location for a new landfill to replace the Fort St. John landfill which is nearing its fill capacity. A number of options were investigated, i.e. using the Bessborough Landfill - which would reduce its lifespan. The Rose Prairie site is more central to the northern portion of the Regional District. Mr. Anderson and Ms. Rudder will provide a summary of the site selection process that has occurred to date for the Committee to review. Mr. Anderson observed that the Fort St. John site selection process will require its own public consultation process. However, it does need to be identified in the Plan, as a general statement, that the Regional District plans to undertake replacement of the Fort St. John landfill.

**MA-1**

FEB 28 2008

**Reports:**

MA-1

5) R-1 Stage 2  
Plan - Draft #3  
(continued)

On Page 3 the phrase "Programs will be implemented equitably across the region" - this could be interpreted to mean that curbside recycling will take place in Lone Prairie. It was felt that this should be changed to reflect "equitable access to programs/services".

For ease of reference, it was suggested that a different font be used to identify revisions in the Plan.

Mr. Anderson advised that the Ministry of Environment has expressed some concern regarding the implementation of share sheds, on page 58. Share sheds in Prince George had to be closed down due to abuse at the sites. The Ministry feels that in order for the concept to work share sheds will have to be attended.

6) Public  
Consultation

- it was suggested that development of a benefitting area scenario would show the public how much the solid waste service costs each taxpayer.

Mr. Anderson advised that when the 1996 Plan was adopted, solid waste costs were to be recovered using a formula of 50% tipping fees / 50% taxes. 2007 was the first year where recovery costs have equalized - 50% tipping fees are now equal to 50% taxes received.

- it was noted that the concept of "disposal bans" needs to be clarified during public consultations. An item may be banned but that does not mean it is going to be buried - the item can be brought in for recycling, etc.
- need to have costs for "how much will it cost me?" questions
- use comparison costs, i.e. more waste that is recycled results in a reduction of landfill space resulting in lower costs in the long term. Show the benefit to the individual - more recycling = less taxes
- could a "cost accounting of the product" be factored in? Cost per year to keep an item out of the landfill
- show other options, i.e. some items will be banned - will cost individual extra to move it themselves yes, but Regional District will have to raise taxes - individual needs to do the right thing and use the facilities provided, "pay now" or "pay later."
- is it possible to have comparison costs, for example in 1980 it cost \$10 million to construct a landfill, in 2005 the cost is \$100,000 million. If the public reduces, reuses, etc. costs will go down. Provide to the public better options in the way their tax dollars are spent, they need to take ownership.

7) Agriculture  
Plastics

Discussion ensued regarding a pilot project for recycling of agriculture plastics. It was suggested that a pilot project be operated in the spring - implement under Phase 1. Need to get the message out through suppliers, producer groups, etc. Use posters, publish articles before May / June - education in the fall. If the program is successful, producers will use the program again.

Members were advised that in the early 1980's a pesticide container return program was initiated for agricultural producers. At the start of the program the return cost per container was \$4.00, twenty eight years later the cost per container is 15 cents.

- 8) Summary - add Del Rio/Teko Pit as a possible option for a landfill, need to develop some numbers
- public consultation - use \$ x / \$100,000 assessment to depict taxes
  - conduct an agriculture plastic pilot project, is it feasible this year?
  - Under goals - tabulate potential diversion using logical milestones
  - use different font to depict revisions in the Plan
  - guiding principle - Page 3 of Plan change to "equitable access to services/programs"
  - water testing of creek below Rose Prairie landfill
  - prepare table depicting landfill siting options summary, bring copy of "swiss cheese" map to next meeting
  - for public meetings note that Rose Prairie is part of the interim process, not the whole plan

9) Recess The meeting recessed for coffee 10:30 a.m.

10) Reconvene The meeting reconvened at 10:50 a.m.

#### **NEW BUSINESS:**

- 11) NB-1 Public Consultation Ms. Jan Enns, MA, Jan Enns Communications was in attendance to obtain input in the development of a presentation that can be shared with the general public and various community and business groups. Ms. Enns provided members with an overview of the public consultation process "Planning for the future of our Solid Waste."

Solid Waste Management Plan addresses concerns:

- ways to meet goals to reduce waste
  - meet the demand to provide more services
  - create a more equitable system for urban and rural residents and businesses
  - better use of tax dollars
  - ensure services are environmentally sound
  - road map to help guide future decisions
- Recognize some programs are new and that means change.

Public Consultation objectives:

- increase awareness of the need to plan
- provide opportunities to inform and education the public about proposed options
- provide opportunities for public feedback via
- mail out to all homes and businesses
- provide information to local governments and key groups
- have information on the website
- media releases "we need your input"; "we need to hear from you", advertising and interviews
- send posters home with students
- Schedule Open House and Presentation events, "Lets Talk Garbage"
- presentations and/or meetings with key stakeholders as identified
- advance promotion i.e. distribution of posters at local "Trade Fairs" scheduled in Chetwynd, Dawson Creek and Fort St. John

**New Business:** (continued)

MA-1

- 11) NB-1      Open House events and locations  
Public        -      Open Houses will consist of a series of display panels  
Consultation -      staff, Committee members and elected officials on hand to discuss one-on-one  
(continued) -      presentation of plan - summary  
                 -      solicit feedback via comment cards/exit surveys

The following communities/locations were identified:

- Goodlow / Cecil Lake - use Clearview School
- Rose Prairie at Upper Pine School
- Prespatou
- McLeod Elementary School to cover Progress, East Pine, Sunset Prairie, Willow Valley, Groundbirch
- Upper Halfway
- Doe River / Rolla
- Charlie Lake Community Hall
- Tomslake
- Kelly Lake
- West Moberly and Saulteau First Nations - it was noted that First Nations consultations will need to be undertaken separately.

Discussion ensued regarding the best time to schedule open houses to facilitate booking of community halls, media releases, etc. It was felt that April is a more suitable time for rural residents (between calving and seeding); while May is better suited for urban residents. It was suggested that the Taylor Open House be kept from the City of Fort St. John as the issues are very different between the two communities.

**Supporting Materials**

- newsletter for mailout will include poster, survey, etc.
- summary of draft plan consisting of 4 or 5 pages
- will have complete version of draft plan available at open houses

**Media promotion**

- local newspaper ads / radio ads / public service announcements
- news release to include information re: the process, come to open house, etc.

**Media and public messages**

- ⇒ About the Solid Waste Management Plan
  - Required by law
  - last Plan adopted in 1996
  - previous focus on landfills for environmental protection
  - future focus and commitment on increasing diversion through more recycling initiatives, etc.
  - new goal
- ⇒ benefits of the Plan include
  - help manage costs of handling our waste, better ways to spend tax dollars instead of building new landfills
  - meet the demand to provide more opportunities to recycle for all residents and businesses
  - provide more service to the rural areas (equity)
  - ensure sustainable waste management for future generations
  - ensure high quality of environmental and social health of the region

MA-1

**New Business: (continued)**

- 11) NB-1      **Media and public messages**
- Public      ⇒ progress to date includes Public, Technical and Steering Committees
- Consultation - work on Plan underway since last year to ensure it is technically sound, (continued) workable and affordable
- responses to household mailer show support for more recycling and yard waste options, hazardous waste events and options for construction and demolition materials
  - ⇒ Focus on "we need to hear from you"
  - ⇒ information received "public feedback" will be incorporated into the Plan
  - final plan to Ministry of Environment and Regional Board for approvals
  - feedback will be used to help guide plans to reduce and manage waste through effective, cost-efficient and environmentally sound programs
- Branding the Campaign**
- build identity, reputation
  - visual and verbal
  - use on everything, make it fun, catchy and interesting
  - encourage positive media coverage
  - create a campaign brand, slogan and visual identity
- [Committee members liked the idea of using the trash can with the measuring tape around the middle as a logo]

Ms. Enns noted that Committee members are welcome to attend the Open Houses in their area. If anyone is involved or volunteers for other organizations and would like to distribute information materials these can be made available.

Another option identified as a source for getting the message out to the public was utilizing local "community news" brochures published by local municipalities, i.e. District of Taylor and Hudson's Hope.

Campaign information regarding the open houses will be forwarded to members for their review prior to publications.

- 12) Adjournment      **BY CONSENSUS,**  
that the meeting be adjourned.

CARRIED.

The meeting adjourned at 12:25 p.m.

MA-1



MA-2

**PEACE RIVER REGIONAL DISTRICT  
Regional Solid Waste Management Plan  
Technical Advisory Committee Meeting Minutes**

**DATE:** Tuesday, January 22, 2008  
**TIME:** 1:30 p.m.  
**PLACE:** Regional District offices, Dawson Creek, BC  
**PRESENT:** Randy Wolsey, Complete Environmental, Fort St. John, BC  
Brenda Smith, Recycle Plus, Grande Prairie, Alberta  
Dale Campbell, DC Campbell Recycling, Dawson Creek, BC  
Ben Van Nostrand, Ministry of Environment, Prince George, BC, 2:00 p.m.  
Wendy Lyka, Tembec, Chetwynd, BC  
Gary Kaulbach, District of Chetwynd, BC  
Victor Shopland, City of Fort St. John, BC  
Mike Ryder, District of Hudson's Hope, BC  
Harry Hamilton, Village of Pouce Coupe, BC, 2:40 p.m.  
Gordon Davies, District of Taylor, BC  
George Kunz, Regional District  
Sally Emory, Northern Environmental Action Team  
Wendy Rudder, B.Sc., Earth Tech, Burnaby  
Jan Enns, MA, Jan Enns Communications  
Shannon Anderson, General Manager of Environmental Services  
Suzanne Garrett, Information Services

- 1) Call to Order: The meeting was called to order at 1:35 p.m.
- 2) Adoption of the Agenda: **BY CONSENSUS,** that the Technical Advisory Committee agenda for the January 22, 2008 meeting, including New Business and Additional Items for the agenda, be adopted as amended.

CARRIED.

**Minutes**

- M-1 Regional Solid Waste Management Plan Technical Advisory Committee Meeting Minutes of December 4, 2007
- M-2 Regional Solid Waste Management Plan Public Advisory Committee Meeting Minutes of December 3, 2007
- M-3 Steering Committee Meeting Minutes of December 5, 2007

2) Adoption of the Agenda (continued)

**Correspondence:**

- C-1 January 2008 Municipal World magazine article entitled "Resource or Liability? Looking at MSW through a new lens."

**Reports:**

- R-1 Regional Solid Waste Management Plan - Stage 2 - Draft#3

**MINUTES:**

- 3) M-1 RSWM TAC Mtg. Min. of Dec 4, 2007: **BY CONSENSUS,** that the Regional Solid Waste Management Plan Technical Advisory Committee Meeting Minutes of December 4, 2007 be adopted.

CARRIED.

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MA-2  
1

MA-2

**Minutes:** (continued)

- 4) M-2 and M-3 RSWM PAC and Steering Mtg. Minutes
- BY CONSENSUS,  
that the following minutes be received:
- a) Regional Solid Waste Management Plan Public Advisory Committee Meeting Minutes of December 3, 2007; and
  - b) Steering Committee Meeting Minutes of December 5, 2007.

CARRIED.

**NEW BUSINESS:**

- 5) NB-1 Public Consultation
- Ms. Jan Enns, MA, Jan Enns Communications was in attendance to obtain input in the development of a presentation that can be shared with the general public and various community and business groups. Ms. Enns provided members with an overview of the public consultation process "Planning for the future of our Solid Waste."

Solid Waste Management Plan addresses concerns:

- ways to meet goals to reduce waste
- meet the demand to provide more services
- create a more equitable system for urban and rural residents and businesses
- better use of tax dollars
- ensure services are environmentally sound
- road map to help guide future decisions
- Recognize some programs are new and that means change.

Public Consultation objectives:

- increase awareness of the need to plan
- provide opportunities to inform and education the public about proposed options
- provide opportunities for public feedback via
- mail out to all homes and businesses
- provide information to local governments and key groups
- have information on the website
- media releases "we need your input"; "we need to hear from you", advertising and interviews
- send posters home with students
- Schedule Open House and Presentation events, "Lets Talk Garbage"
- presentations and/or meetings with key stakeholders as identified
- advance promotion i.e. distribution of posters at local "Trade Fairs" scheduled in Chetwynd, Dawson Creek and Fort St. John

Suggestions

- that recycling / composting displays be on hand at the open houses as a "hands on" educational tool,
- access to other Regional District staff, i.e. have Chief Financial Officer, etc. in attendance to answer public questions on other matters/issues
- use Trade Shows as a "launch of the Plan" for the public, squash any rumors that "the Plan is a done deal", would provide an information and public relations opportunity

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MA-2

**New Business:** (continued)

MA-2

- 5) NB-1      Open House events and locations  
Public      -      Open Houses will consist of a series of display panels  
Consultation -      have staff, Committee members and elected officials on hand to discuss,  
(continued) -      one-on-one, summary presentation of plan  
-      solicit feedback via comment cards/exit surveys

The following communities/locations were identified for open houses:

- Goodlow / Cecil Lake - use Clearview School
- Rose Prairie at Upper Pine School
- Prespatou
- McLeod Elementary School to cover Progress, East Pine, Sunset Prairie, Willow Valley, Groundbirch
- Upper Halfway
- Doe River / Rolla
- Charlie Lake Community Hall
- Tomslake
- Kelly Lake
- Moberly Lake
- West Moberly and Saulteau First Nations - it was noted that First Nations consultations will need to be undertaken separately.
- All municipalities
- PJ / Milligan - lots of complaints from that area

Discussion ensued regarding the best time to schedule open houses to facilitate booking of community halls, media releases, etc. It was felt that April is a more suitable time for rural residents (between calving and seeding); while May is better suited for urban residents.

**Supporting Materials**

- newsletter for mailout will include poster, survey, etc.
- summary of draft plan consisting of 4 or 5 pages
- will have complete version of draft plan available at open houses

**Suggestions:**

- need to have an impact statement - give public something to talk about, get them passionate, this will impact them "its in their wallet"
- more people are refusing "junk mail", the prrrdy newsletter used to be mailed to 20,700 residences, that number has been reduced to 17,300
- send newsletter home with students
- need to include Regional District logo on everything, lots of residents are not aware that the Regional District provides solid waste service
- should have information on recycling regulations and schedules to hand out at the open houses
- presentations to Rotary Club, Chamber of Commerce, etc. could take place at a later date

**Media promotion**

- local newspaper ads
- radio ads
- news release to include information re: the process, come to open house, etc.
- public service announcements

MA-2

**New Business:** (continued)

MA-2

- 5) NB-1      Media and public messages  
Public      ⇒      About the Solid Waste Management Plan  
Consultation -      Required by law  
(continued) -      last Plan adopted in 1996  
-      previous focus on landfills for environmental protection  
-      future focus and commitment on increasing diversion through more recycling initiatives, etc.  
-      new goal  
⇒      benefits of the Plan include  
-      help manage costs of handling our waste, better ways to spend tax dollars instead of building new landfills  
-      meet the demand to provide more opportunities to recycle for all residents and businesses  
-      provide more service to the rural areas (equity)  
-      ensure sustainable waste management for future generations  
-      ensure high quality of environmental and social health of the region  
⇒      progress to date includes  
Public, Technical and Steering Committees  
-      work on Plan underway since last year to ensure it is technically sound, workable and affordable  
-      responses to household mailer show support for more recycling and yard waste options, hazardous waste events and options for construction and demolition materials  
⇒      Focus on "we need to hear from you"  
⇒      information received "public feedback" will be incorporated into the Plan  
-      final plan to Ministry of Environment and Regional Board for approvals  
-      feedback will be used to help guide plans to reduce and manage waste through effective, cost-efficient and environmentally sound programs
- Branding the Campaign  
-      build identity, reputation  
-      visual and verbal  
-      use on everything, make it fun, catchy and interesting  
-      encourage positive media coverage  
-      create a campaign brand, slogan and visual identity
- Suggestions for slogans:  
-      "please reduce your dumping"  
-      PAC liked "Lets talk trash"  
-      keep key words "planning", "future", "garbage", "peace region"  
-      focus should be on reduction, Regional District wants to reduce landfill usage  
-      use word "reduction"  
-      Regional District looking at ways to reduce garbage, "can you help make our landfills last longer?"  
-      need to get the point across that it is "your garbage", the public needs to accept ownership as they produce the waste  
-      is it too late to state that we are planning for "zero waste" as our optimal goal?  
-      "on the pathway / journey to zero waste"

6) Recess

The meeting recessed for coffee at 2:55 p.m.

7) Reconvene

The meeting reconvened at 3:10 p.m.

MA-2

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MA-2

**REPORTS:**

- 8) R-1 Stage 2 Plan - Draft #3      Members reviewed the Regional Solid Waste Management Plan - Stage 2 with the following comments:
- under Goals on page, could this be shortened?  
Ms. Rudder advised that the new goal is.....moving toward zero waste. Revisions will be forwarded to members. It is recognized that figures will be included in the Plan for public consultation.
  - Q      Page 19, how do we enforce the minimum operating standards, for example strict enforcement of "no secured loads", will a surcharge be implemented?
  - R      Unsecured loads will be charged a straight fee
  - Page 22, Section 5.2.2 - third sentence in the paragraph should be changed to read "disposed" instead of "discourage."
  - Page 30, second paragraph should read "...and any other Codes of Practice..."
  - implementation of Share Sheds should be moved to Phase 1  
Ms. Rudder noted that any of the options identified can happen earlier in the Plan depending on workload, budget, etc.
  - Page 52 - develop building material reuse capacity - need fees to help offset costs of such a program
- 9) Next Meeting      Ms. Rudder inquired if it was necessary to schedule another meeting prior to the public consultation process. It was noted that the Public Advisory Committee felt that another meeting was not necessary.
- 10) First Nations consultation      Ms. Rudder noted that First Nation consultation will take place in the form of workshop sessions, i.e. condensed version of garbage school, etc.
- 11) Rose Prairie landfill      Members were advised that a lengthy discussion regarding siting of the new landfill to replace Fort St. John had taken place at the Public Advisory Committee meeting. Ms. Rudder will forward a summary of the landfill siting report including a preliminary analysis of utilizing the Teko Pit area to members for their review.
- 12) Adjournment      BY CONSENSUS,  
that the meeting be adjourned.

CARRIED.

The meeting adjourned at 4:15 p.m.

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Shannon Anderson,  
General Manager of Environmental Services

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S. Garrett, Information Services

MA-2



**PEACE RIVER REGIONAL DISTRICT  
Regional Solid Waste Management Plan  
Steering Committee Meeting Minutes**

**MA-3**

**DATE:** Wednesday, January 23, 2008  
**TIME:** 10:00 a.m.  
**PLACE:** Regional District offices, Dawson Creek, BC  
**PRESENT:** Director Larry Houley, Electoral Area 'C'  
 Director Karen Goodings, Electoral Area 'B'  
 Director Wayne Hiebert, Electoral Area 'D'  
 Director Calvin Kruk, City of Dawson Creek  
 Councillor Joanne Roberts, District of Chetwynd, BC  
 Wendy Rudder, B.Sc., Earth Tech, Burnaby, BC  
 Jan Enns, MA, Jan Enns Communications  
 Shannon Anderson, General Manager of Environmental Services  
 Suzanne Garrett, Information Services

- 1) Call to Order: Director Houley called the meeting to order at 10:05 a.m.
- 2) Adoption of the Agenda: **MOVED** by Karen Goodings, **SECONDED** by Joanne Roberts, that the Steering Committee Meeting agenda for the January 23, 2008 meeting, including New Business and Additional Items for the agenda, be adopted as amended.

**CARRIED.**

**Minutes**

- M-1 Steering Committee Meeting Minutes of December 5, 2007.
- M-2 Regional Solid Waste Management Plan Public Advisory Committee Meeting Minutes of December 3, 2007
- M-3 Regional Solid Waste Management Plan Technical Advisory Committee Meeting Minutes of December 4, 2007

**Business Arising from the Minutes:**

**Correspondence:**

- C-1 January 2008 Municipal World magazine article entitled "Resource or Liability? Looking at MSW through a new lens."

**Reports:**

- R-1 Regional Solid Waste Management Plan - Stage 2 - Draft#3

**MINUTES:**

- 3) M-1 Steering Committee Mtg. Min. of Dec. 5, 2007: **MOVED** by Karen Goodings, **SECONDED** by Joanne Roberts, that the Regional Solid Waste Management Plan Steering Committee Meeting Minutes of December 5, 2007 be adopted.

**CARRIED.**

- 4) M-2 and M-3 RSWM PAC and TAC Mtg. Minutes: **MOVED** by Calvin Kruk, **SECONDED** by Karen Goodings, that the following minutes be received:
- a) Regional Solid Waste Management Plan Public Advisory Committee Meeting Minutes of December 3, 2007; and
  - b) Regional Solid Waste Management Plan Technical Advisory Committee Meeting Minutes of December 4, 2007.

**CARRIED.**

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**MA-3**

**REPORTS:**

**MA-3**

5) R-1  
Stage 2 -  
Draft #3

Members reviewed the Regional Solid Waste Management Plan - Stage 2 Draft #3 noting that planning for replacement of the Fort St. John landfill has been moved from Phase 2 to Phase 1. Phase 1 implementation will depend on resources, budget and staff.

Discussion ensued regarding information contained in the Plan, Phases are good but costs and budget process has not been clearly defined. Concern was expressed that the Plan utilizes tonnage and waste composition numbers from another Regional District. Ms. Rudder noted that the review of waste composition numbers, using the largest categories, proved to be the same across the board. It was felt that the numbers were not realistic, revisions to the Plan should have utilized numbers relevant to the Regional District's current operation. There is concern that the solid waste budget will increase, over a period of time, similar to the first Plan adopted in 1996, especially as tonnages keep increasing. Each improved program has a price tag, costs for these programs need to be identified. Mr. Anderson advised that the Solid Waste Management Plan has flexibility build into it, the Plan can be changed as economies increase or decrease. The Plan is also based on "triple bottom line" concepts, not just economics. While it is cheaper to landfill than recycle, it is better to recycle - greater value to the region and its residents. Provide a better service taking into account the triple bottom line - what is the Regional District's commitment? It was observed that more work needs to be done prior to public consultations.

Mr. Anderson advised that when the 1996 Plan was adopted, solid waste costs were to be recovered using of formula of 50% tipping fees and 50% taxes. 2007 was the first year where recovery costs have equalized - 50% tipping fees are now equal to 50% taxes received.

**NEW BUSINESS:**

6) NB-1  
Public Consultation

Ms. Jan Enns, MA, Jan Enns Communications, was in attendance to obtain input in the development of a presentation that can be shared with the general public and various community and business groups. Ms. Enns provided members with an overview of the public consultation process "Planning for the future of our Solid Waste."

Concern was expressed that members of the public have many complaints regarding solid waste. It was noted that the open house / public meetings should focus on the last ten years - landfill management reduced, landfills monitored closely and remind the public that this is their opportunity to provide input to change things. Economics and maturity of technology may provide alternatives which the Regional District will continue to explore - what is available in the market, investigate to see if its feasible, etc.

The following communities/locations were identified for possible open houses: Kelly Lake, Rolla / Doe River; Osborn, Milligan, combine Pink Mountain and Wonowon; Goodlow / Cecil Lake; Rose Prairie at Upper Pine School; Prespatou; McLeod Elementary School; Upper Halfway; Charlie Lake; Tomslake; Kelly Lake; plus the municipalities.

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MA-3

**New Business:** (continued)

6) NB-1  
Public  
Consultation  
(continued)

It was noted that consultations with First Nations will take place separately, workshops are being planned.

Discussion ensued regarding the best time to schedule open houses to facilitate booking of community halls, media releases, etc. The Public and Technical Advisory Committees had identified April as more suitable time for rural residents (between calving and seeding); while May is better suited for urban residents. Mr. Anderson advised that elected officials are welcome to attend the open houses. It had been suggested that other staff be invited, for example, Chief Administrative Officer / Chief Financial Officer - provide the public with access to Regional District staff, to answer questions on other matters/issues

NEAT attends area trade shows and has indicated their willingness to support distribution of materials, giveaways i.e. shopping bags with dates of the open houses.

Media / distribution, etc:

- poster boards
- mail out of newsletter
- advertising costs
- find a sponsor for "giveaways" i.e. shopping bags
- "postage paid" so public can return surveys, suggested the survey be included in municipal utility bills (similar to BC Hydro inserts),
- have materials located at local libraries, municipal offices, post offices, schools, etc.

7) Recess  
8) Reconvene

The meeting recessed for lunch at 12:05 p.m.  
The meeting reconvened at 12:22 p.m.

Media and public messages

- it was noted that some rural residents only pick up their mail every three weeks or so. It was suggested that in these areas a telephone call to a key person in the community - who would call other neighbours to spread the word - would be more beneficial
- add CBC Radio to the media list
- rural routes only receive mail service every second day
- presentations to oil and gas, industry and other groups can take place at a later date

MOVED by Calvin Kruk, SECONDED by Joanne Roberts,  
that the Steering Committee recommends to the Regional Board that staff be authorized to conduct public consultations within the Regional District to enable area residents an opportunity to provide comments and input on the draft Regional Solid Waste Management Plan.

CARRIED.

Open Houses / Public meetings to take place at Wonowon, Rose Prairie, Cecil Lake, Prespatou, McLeod, Rolla/Doe River, Tomslake, Dawson Creek/Pouce Coupe, Chetwynd, Taylor, Tumbler Ridge, Hudson's Hope and Fort St. John. Need to check with Director Caton if an Open House should be scheduled for Moberly Lake area.

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**MA-3**

- 9) Rose Prairie landfill      Members were advised that a lengthy discussion regarding siting of a new landfill to replace Fort St. John had taken place at the Public Advisory Committee meeting. Ms. Rudder will forward a summary of the landfill siting report including a preliminary analysis of utilizing the Teko Pit area to members for their review.
- 10) Next Meeting      Committee members felt there was no need to meet again prior to the public consultation process.
- 11) Adjournment      MOVED by Joanne Roberts, SECONDED by Calvin Kruk, that the meeting be adjourned.
- CARRIED.
- The meeting adjourned at 1:30 p.m.

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Director Larry Houley,  
Chair

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S. Garrett, Information Services

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**MA-3**



# PEACE RIVER REGIONAL DISTRICT

MA-4

## Special Solid Waste Committee Meeting Minutes

DATE: Tuesday, February 19, 2008  
TIME: 8:30 a.m.  
PLACE: Regional District offices, Dawson Creek, BC  
PRESENT: Director Larry Houley, Electoral Area 'C', Committee Chair  
Director Jim Eglinski, City of Fort St. John  
Director Tim Caton, Electoral Area 'E'

### Staff

Fred Banham, Chief Administrative Officer  
Shannon Anderson, General Manager of Environmental Services  
Suzanne Garrett, Information Services

- 1) Call to Order: Director Houley called the meeting to order at 8:40 a.m.
- 2) Purpose: Director Houley noted that the purpose the meeting was to address concerns regarding the cardboard recycling program and the process for "request for price quotes."
- 3) Cardboard recycle bins  
It was felt that the recent cardboard recycling price quote lacked criteria, who monitors the contracts to ensure criteria is going to be met. Director Eglinski and Houley conducted a site visit of cardboard bins in the North and South Peace. They found full bins, some were full of garbage and some had not been emptied for awhile. It is felt that the Regional District is not providing sufficient supervision to ensure contractor(s) are fulfilling their contractual requirements. Contractors need to be monitored on a regular basis.  
  
It was suggested that the contract be changed. Members felt that this was not necessary, what is required is someone to oversee that contractors are doing their jobs. It is the contractors responsibility manage the service being provided.
- 4) Bin tips  
It was noted that within municipalities there is a given pickup schedule - two times per week. The local recycler accepting cardboard has been experiencing difficulties, i.e. high grade cardboard mixed in with regular box board (printed cardboard i.e. cereal boxes). In Taylor, the owner calls for service when the bins are full. The bins were removed from the Dawson Creek IGA store location in 2006, yet the Regional District is still being charged for bin tips. Mr. Anderson advised that Waste Management Canada has a poor accounting system, however the Finance Department diligently reviews all bin tips and locations, which are correct.
- 5) Mile 54 bin site  
It was noted that the situation at the Shell 54 site has been ongoing. For example, Fort St. John bins with no lids, etc. Some time ago the Regional District removed bins from its remote sites in the North Peace as Eco Depot was willing to provide a site, 24 hours x 7 days. Residents at Mile 54 wanted to keep their bin site - Waste Management currently has a contract to supply cardboard bins at Fort St. John remote site locations. Director Houley advised that a week ago Friday, upon Mr. Bush's request, Waste Management was called to remove the bins from the site.

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6) Contract It was felt that there should have been more thought put into the contract prior to issuing the "request for price quote." There was some discrepancy regarding the number of price quotes received. How does the Regional District issue contracts?

7) Purchasing Policy Members were advised that the following is the Regional District purchasing policy:

Items up to \$1,000	estimates, catalogue prices, oral quotes optional
Items from \$1,0001 to \$10,000	3 oral quotes
Items \$10,001 to \$50,000	Invitation to Tender
Items over \$50,000	Publicly advertised Tender

All forms of price quotes are given a timeframe within which respondents can submit their quotes. Should a price quote be received after the identified deadline, it is date stamped and the time is marked on the document. Under the public tender process a quote cannot be considered if it did not come within the specified closing time frame.

It was suggested that perhaps the Regional District relinquish cardboard recycling. For example, remove the bins at Wal Mart, Extra Foods, etc. and direct the public to the major recycling centres. Separate facilities could be set up for rural residents.

Members felt that this discussion should have taken place prior to the request for price quotes being offered. There is great public interest in recycling which needs to be encouraged. However, it was felt that there is a need to educate the public better, for example the difference between high grade cardboard (corrugated) and box board (painted boxes similar to cereal boxes, detergent boxes).

Discussion ensued regarding the need for the Regional District to be in the "recycling business." It should be up to private business to implement and operate recycling programs. The Regional District could provide a subsidy - pay for how many tonnes are in the truck - no need to worry about the end product. It was felt that there needs to be a "motivator" / "incentive" - right now the contractor gets paid per tip regardless of whether the product is re-marketable or not. They will have to prove to us that they have delivered this amount of this product. With the current review of the Regional Solid Waste Management Plan now is the time to change how the Regional District operates. Put the onus on the private sector to provide the service. They can partner with municipalities to find incentives to get public and business to keep cardboard out of dumpsters.

8) Follow-up

Mr. Anderson will:

- re-negotiate with D & T Disposals to provide bins, pick up and hauling, global cardboard recycling;
- Taylor contract operates on a month to month basis;
- cancel Mile 54 contract with Waste Management - failure to meet contract requirements

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MA-4

9) D & T  
Disposals

Mr. Anderson advised that the February 15, 2008 letter from D & T Disposals Ltd. regarding a rate increase at the Bessborough Landfill was being provided to members for their information. The letter will be on the February 28, 2008 Board agenda. Mr. Anderson noted that a meeting with D & T Disposals has been scheduled for Thursday, February 21<sup>st</sup>.

MOVED by Director Caton, SECONDED by Director Eglinski, that staff report on the outcome of the meeting with D & T Disposals at the Solid Waste Committee meeting scheduled for Friday, February 22, 2008.

CARRIED.

10) Next Meeting

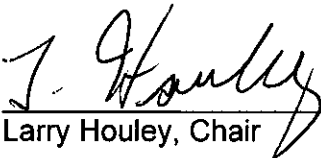
The next meeting of the Solid Waste Committee is scheduled for Friday, February 22, 2008 at 9:00 a.m.

11) Adjournment

MOVED by Director Eglinski, SECONDED by Director Caton, that the meeting be adjourned.

CARRIED.

The meeting adjourned at 9:55 p.m.

  
Larry Houley, Chair

  
S. Garrett, Information Services



# PEACE RIVER REGIONAL DISTRICT

MA-5

## Solid Waste Committee Meeting Minutes

DATE: Friday, February 22, 2008

TIME: 9:00 a.m.

PLACE: Regional District offices, Dawson Creek, BC

PRESENT: Director Larry Houley, Electoral Area 'C', Committee Chair  
 Director Jim Eglinski, City of Fort St. John  
 Director Tim Caton, Electoral Area 'E'

### Staff

Fred Banham, Chief Administrative Officer  
 Shannon Anderson, General Manager of Environmental Services  
 Kim Frech, Chief Financial Officer  
 Suzanne Garrett, Information Services

- 1) Call to Order: Director Houley called the meeting to order at 9:25 a.m.
- 2) Adoption of the Agenda: **MOVED** by Director Eglinski, **SECONDED** by Director Caton, that the Solid Waste Committee Meeting agenda for the February 22, 2008 meeting, including Directors' New Business and Additional Items for the agenda, be adopted as amended.

CARRIED.

### **Minutes**

- M-1 Solid Waste Committee Meeting Minutes of December 5, 2007  
 M-2 Special Solid Waste Committee Meeting Minutes of February 19, 2008

### **Business Arising from the Minutes:**

- BA-1 M-2 Item #9 regarding D & T Disposals Ltd. meeting

### **Correspondence:**

- C-1 February 20, 2008 email from Versus Goliath Project Solutions Inc. regarding greenhouse gas emission reduction presentation to the Committee. **Referred to next meeting.**
- C-2 February 19, 2008 letter from W. Way Holdings Ltd. regarding intent to assign the Rural Refuse Collection and Transfer Services Contract.

### **Reports:**

- R-1 2008 draft Solid Waste Management budget  
 R-2 February 21, 2008 report from Shannon Anderson, General Manager of Environmental Services regarding the BC Product Stewardship Council.

### **MINUTES:**

- 3) M-1 SWC Mtg. Min. of Dec. 5, 2007: **MOVED** by Director Caton, **SECONDED** by Director Eglinski, that Solid Waste Committee Meeting Minutes of December 5, 2007 be adopted.

CARRIED.

- 4) M-2 Special SWC Mtg. Min. of Feb. 19, 2008: **MOVED** by Director Eglinski, **SECONDED** by Director Caton, that the Special Solid Waste Committee Meeting Minutes of February 19, 2008 be adopted.

CARRIED.

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MA-5  
1

**BUSINESS ARISING FROM THE MINUTES:**

MA-5

5) M-2, Item 9  
re: D & T  
Disposals Ltd.

Mr. Anderson and Mr. Kunz met with representatives from D & T Disposals on February 20<sup>th</sup> in Fort St. John. In a letter dated February 15, 2008 from D & T Disposals Ltd. concern was expressed regarding a rate increase at the Bessborough Landfill. D & T has been hauling refuse from Fort St. John to the Bessborough landfill on Mondays as the Fort St. John landfill is closed. All regular waste loads mixed with a wood content have been charged at \$30.00 per tonne. When the same type of load is taken to the Fort St. John landfill these loads are charged \$60.00 per tonne. D & T was advised that the Fort St. John landfill operating permit, issued by the Ministry of Environment, stipulates that wood waste could be separated and burned on site. The operating permit for Bessborough stipulates that wood waste cannot be burned and therefore is buried in the pit, thus constituting the \$30.00/tonne tipping fee.

The landfill contractor is experiencing difficulty, during the winter, in obtaining daily cover at the Bessborough landfill and has started to separate the wood waste, which will then be processed, mixed with soil and used as alternate daily cover during the winter months. Mr. Anderson advised the Committee that members of the public and contractors will be notified that wood waste will be charged at a fee of \$60.00 per tonne if it is not separated.

**CORRESPONDENCE:**

6) C-2  
re: W. Way  
Holdings

Mr. Wayne Way, W. Way Holdings Ltd. has notified the Regional District that he wishes to retire and would like to assign the Rural Refuse Collection and Transfer Services Contract No. 05-2003 to Excel Transportation, Prince George, BC

Mr. Anderson has met with the owner Rory Brandner of Excel Transportation, reviewed the terms and conditions of the Contract, performance bond, WCB, liability, and checked out the Company's references. Excel was advised that the contract will be re-tendered when it expires in November 2008.

MOVED by Director Caton, SECONDED by Director Eglinski, that the Solid Waste Committee recommend to the Regional Board that the Regional Board authorize the re-assignment of the Rural Refuse Collection and Transfer Services Contract No. 05-2003, between the Regional District and Wayne Way Holdings Ltd. to the Regional District and Excel Transportation Inc.

CARRIED.

**REPORTS:**

7) R-2  
re: BC Product  
Stewardship  
Council

In September 2006 the Regional District became a member of the Local Government Stewardship Council, now referred to as the British Columbia Product Stewardship Council. The Council is a coalition of twenty six Regional Districts and provincial agencies and associations associated with solid waste management and waste reduction. One purpose of the Council is to shift BC's product waste management system from one focused on government funded and ratepayer financed waste diversion to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability. To promote administration services, each Regional District is being asked to pay an annual fee of up to \$1,000. As well, the Terms of Reference have been updated and a member pledge form has been prepared for each jurisdiction to sign.

MA-5

Reports: (continued)

MA-5

7) R-2  
re: BC Product  
Stewardship  
Council

MOVED by Director Eglinski, SECONDED by Director Caton,  
that the Solid Waste Committee recommend to the Regional Board:  
a) that the British Columbia Product Stewardship Council updated Terms of  
Reference be approved;  
b) and the Council membership Pledge form be signed by the Chair and  
Chief Administrative Officer; and  
c) that an annual fee of up to \$1,000 for administration services to the BC  
Product Stewardship Council be approved, from the Regional Solid Waste  
Management budget.

CARRIED.

8) R-1  
re: draft  
Solid Waste  
Management  
budget

Mrs. Frech, Chief Financial Officer reviewed the budget with Committee  
members.

North Peace resident generates 1,410 lbs of garbage, compared to South Peace  
resident who generates 4,579 lbs, compared to West Peace at 2,900 lbs per  
resident. Same guiding principles across the region - set up as a regional service  
- everyone pays but does not have equal access to services across the region.  
Services to be provided are stipulated in two documents - the Regional Solid  
Waste Management Plan and Solid Waste. Discussion ensued regarding the  
differences in waste streams from area to area. It was felt that there was no  
consistency in how loads are being recorded as they cross the scales. Loads  
could be categorized as residential when in fact the load is more commercial. It  
was felt that there is a need to ensure that loads are being separated at landfills.

Discussion points:

- \$524,000 increase in requisition
- yes, the tax rate stays the same due to increased assessment
- best practice is not to go to debenture, use surplus funds
- use surplus to reduce taxes, borrow/debenture (5 years) for projects
- NEAT contract, is it meeting Regional District services
- education component is very important, recycling is on the rise, word is  
getting out. It was suggested that the contract could be cut back.
- SA - it was felt that NEAT should have more contact with commercial  
businesses i.e. DC Recycling. It was suggested that NEAT be invited to a  
meeting.
- other Regional Districts do not provide funding for recycling, programs are  
operated by the private sector.
- is there a better system?
- Recycling saves landfill space which is expensive. Costs \$55.00 per  
cubic metre to landfill - recycling = volume 11,000m<sup>3</sup> x \$55.00 = \$600,000
- need incentives to keep recyclables out of landfills, collect as much  
as possible
- need evaluation of programs at landfills
- losing revenue, bins have mixed refuse
- we are encouraging them to separate, need to see if it is happening.
- revenue would drop if Fort St. John landfill charged \$30.00 per tonne  
same as Dawson Creek on residentially generated waste.
- need to do an audit or review
- an audit is performed halfway through the year
- it was felt that curbside pickup may not be tracked thoroughly enough

MA-5

**Reports: (continued)**

- 8) R-1 re: budget (continued)
- SA** - half tonne per capita, there is something wrong, missing revenue from that. Mr. Anderson advised that he would investigate.
  - Regional District could provide all the services, i.e. why is public paying for private business garbage? Should have been implemented as a regional "full service."
  - KF** - need an in detail comparative evaluation/analysis of what we are doing. Mrs. Frech advised that she would investigate.

Discussion ensued regarding construction of the Phase II cell at the Bessborough Landfill.

MOVED by Director Caton, SECONDED by Director Eglinski, that staff be authorized to arrange a meeting of the Solid Waste Committee with the Engineer/Designer of the Phase II cell of the Bessborough Landfill.

CARRIED.

Director Eglinski left the meeting at 12:25 p.m.

Other suggestions:

- can we have a realistic study done - burn waste to provide heat for the proposed new Fort St. John hospital - open discussions with Canfor.
- decrease requisition to 2007 rates but no lower
- need to address how much is spent on sorting waste
- it was noted that the rate for sorting was included in the contract
- not good management practice to pay for sorting then bury the items, how much is buried after it has been sorted?
- burning wood is not taken into account, saves landfill space, pay to separate
- 53% of loads are commercial, mixed loads.

9) Next Meeting The next meeting of the Solid Waste Committee is scheduled for Thursday, February 28, 2008 following the Regional Board meeting.

10) Committee Report MOVED by Director Eglinski, SECONDED by Director Caton, that the recommendations from the Solid Waste Committee Meeting of February 22, 2007 be recommended to the Regional Board for approval.

CARRIED.

11) Adjournment MOVED by Director Caton, SECONDED by Director Caton, that the meeting be adjourned.

CARRIED.

The meeting adjourned at 1:05 p.m.

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Larry Houley, Chair

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S. Garrett, Information Services

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MA-5



**PEACE RIVER REGIONAL DISTRICT  
Agriculture Advisory Committee Meeting**

MA-6

**MINUTES**

DATE: Tuesday, February 5, 2008

TIME: 10:00 a.m.

PLACE: Regional District offices, Dawson Creek, BC

PRESENT: Director Wayne Hiebert, Electoral Area 'D', Meeting Co-Chair  
 Ruth Veiner, Peace River District Women's Institute, Meeting Co-Chair  
 Director Karen Goodings, Electoral Area 'B', 11:10 am via telephone  
 Director Larry Houley, Electoral Area 'C'  
 Maurice Fines, North Pine Farmer's Institute  
 Judy Madden, Peace River Regional Cattlemen's Association

**Staff**

Bruce Simard, General Manager of Development Services  
 Suzanne Garrett, Information Services

1) Call to Order Co-Chair Wayne Hiebert called the meeting to order at 10:10 a.m. It was observed that pursuant to the Terms of Reference five members were present constituting a quorum.

**ADOPTION OF THE AGENDA:**

2) Adoption of the Agenda MOVED by Judy Madden, SECONDED by Ruth Veiner, that the Agriculture Advisory Committee Agenda for the February 5, 2008 meeting including New Business and Additional Items for the agenda, be adopted as amended.

CARRIED.

**Minutes**

- M-1 Agriculture Advisory Committee Meeting Minutes of March 21, 2007
- M-2 Agriculture Advisory Committee Meeting Minutes of December 12, 2007

**Correspondence:**

- C-1 January 28, 2007 letter from Karen McKean, Secretary, Peace River Regional Cattlemen's Association regarding an appointment to the Agriculture Advisory Committee.
- C-2 re: Orphan Site Reclamation Fund and Rental Leases
  - a) January 26, 2007 letter from Karen Goodings, Chair;
  - b) March 7, 2007 letter from the Honourable Richard Neufeld, Minister of Energy, Mines and Petroleum Resources; and
  - c) June 25, 2007 letter from the Honourable Richard Neufeld, Minister of Energy, Mines and Petroleum Resources

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MA-6

2) Adoption of the Agenda (continued)

**Reports:**

R-1 January 14, 2008 report from Bruce Simard, General Manager of Development Services regarding Agricultural Land Commission Delegation Agreement. **Referred from the Regional Board.**

**New Business:**

- NB-1 Election of Committee Chair
- NB-2 Term of Membership - possible extension
- NB-3 Agriculture Advisory Committee - Terms of Reference
- NB-4 Farm Assessment Review - farm status/classification

**MINUTES:**

3) M-1  
Ag. Adv. Cmte.  
Mtg. Min. of  
March 21, 2007

MOVED by Maurice Fines, SECONDED by Larry Houley, that the Agriculture Advisory Committee Meeting Minutes of March 21, 2007 be adopted.

CARRIED.

4) M-2  
Ag. Adv. Cmte.  
Mtg. Min. of  
Dec. 12, 2007

MOVED by Ruth Veiner, SECONDED by Judy Madden, that the Agriculture Advisory Committee Meeting Minutes of December 12, 2007 be adopted.

CARRIED.

**BUSINESS ARISING FROM THE MINUTES:**

5) M-1, Item #4  
C-3, re: signage

Members were advised that research of the Agricultural Land Commission regulations regarding erection of signage, including bracing, in agricultural areas to determine what is permitted has not been completed.

6) M-1, Item #7  
R-1, re: pipeline assessments

Members were advised that the following resolution was reviewed by the Regional Board at its meeting held on April 26, 2007: "that the Agriculture Advisory Committee recommend to the Regional Board that research be undertaken to ascertain:

- a) the manner in which pipeline assessments and taxation is determined; and
- b) the feasibility of pipeline companies paying annual rent to landowners; and
- c) the feasibility of establishing one tax for pipelines, whether the pipeline is in use or abandoned."

The Regional Board requested staff to report on the options i.e. who would execute the work, costs, etc.

7) M-1, Item #9  
C-1, re: buffer zones

Further to the Agriculture Land Commission's stipulation that developers place buffer zones on property being developed - concern was expressed that vigilance must be undertaken to ensure developers are adhering to their development plan. One area in question is the 210 Road south. Discussion ensued regarding types of buffers - members were advised that when a development proposal is received the type of buffer to be used can be clearly defined, i.e. fence as well as trees, berm, etc.

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**Business Arising from the Minutes:** (continued)

MA-6

8) M-2, Item #14  
re: response to  
R. Koechl

Members were advised that a letter was forwarded to Mr. Rick Koechl in response to his correspondence dated June 26, 2007 regarding the draft North Peace Fringe Area Official Community Plan.

9) M-2, Item #4  
re: South Taylor  
Management  
Area - NP Fringe  
Area OCP

Concern was expressed that lands identified in the South Taylor Development Permit Area have no protection. The land could be removed from the Agriculture Land Reserve (ALR). It was felt that this area has some of the best soils in the region, an "agri-tourism" designation will not save it - the area needs to be preserved and should be designated "agriculture use" only.

Members were advised that the language of the draft Plan could be revised, i.e. that ALR lands be protected for agriculture. Stipulate that lands are within the ALR and only certain agricultural uses are permitted. Ensure ALR lands are zoned "agriculture" only.

Some areas are leased by BC Hydro or rented out by the District of Taylor. Concern was expressed that if nothing is done to protect this area, in the future a proposal for business development could take place. It was noted that these types of proposals would require permission from the Regional District and ALC. Concern was expressed that future local government may be pressured or not as diligent in protecting ALR lands.

MOVED by Maurice Fines, SECONDED by Ruth Veiner, that the Agriculture Advisory Committee recommend to the Regional Board that Agriculture Land Reserve lands within the "South Taylor Management Area" of the draft North Peace Fringe Area Official Community Plan be designated "agriculture use" only.

CARRIED.

**CORRESPONDENCE:**

10) C-1  
re: appointment to  
AAC

MOVED by Ruth Veiner, SECONDED by Larry Houley, that the Agriculture Advisory Committee recommend to the Regional Board that the appointment of Judy Madden, as representative from the Peace River Regional Cattlemen's Association to the Agriculture Advisory Committee be ratified.

CARRIED.

**REPORTS:**

11) R-1  
re: Delegation  
Agreement  
**referred by the  
Regional Board**

Pursuant to Section 26 of the Agriculture Land Commission Act the Commission may delegate decision making to an authority, including the Regional District. This power applies to subdivision and non-farm use applications but not to inclusion or exclusion applications. All ALR applications, except inclusion applications or applications authorized by the Oil and Gas Commission Delegation Agreement, are considered by the Regional Board. Approved applications are forwarded to the ALC for their consideration.

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MA-6

MA-6

**Reports:** (continued)

11) R-1  
Delegation  
Agreement  
(continued)

Staff have been requested to investigate what a delegation agreement could look like and report on the possible advantages / disadvantages of a delegation agreement between the Regional District and the ALC.

Discussion ensued:

- how many applications approved by the Regional District, were not supported or refused by the ALC?
- Regional District does not track those numbers, approximately 20% - 30%, would need to look up to determine exact number.
- appreciate the direction the Regional District takes, have concerns that there are only four rural directors who do not hold the balance of power.
- it was noted that the Regional Board, as a whole, turns down very few applications
- do the decisions made by the Agriculture Advisory Committee (AAC) assist the rural directors?
- Mr. Simard advised that the ALC has the same concern, input from the AAC should be utilized more
- the ALC does take into account the Official Community Plan (OCP) and Comprehensive Development Plans (CDP) when deciding on applications
- one advantage is shortening up the application process to 90 days from 150 days so landowners can get on with their lives. Provide quicker service to residents. A pilot project for Electoral Area 'D' was suggested.
- perhaps just homesite severance applications?
- great deal of speculators in the area, oil companies/real estate want things done yesterday
- the ALC has to agree with a "pilot project" before the Regional District could proceed
- how comfortable do the rural directors feel, you will have to stand up to speculators, real estate, and the odd agricultural landowner who will be applying pressure. Do you feel confident, could the AAC be an advantage to you, refer the application back to the Committee if you feel pressured
- the goal was to reduce wait time for applications, it takes time to schedule an AAC meeting - may not be able to keep within time frame
- the ALC would like to see some comments from the agricultural community
- AAC may lend strength, a form of security that the agricultural community is being represented
- the AAC is not charged with looking at applications, however a sub-committee could be formed for a pilot project in the South Peace, could come together as required without stalling the process
- a sub-committee of three to five members could get together to discuss applications
- totally support ALC to preserve ALR, however there is no community support for empty farms, homesite severance was disallowed as a disadvantage to the farm - land can produce food, "need to protect the person"

MA-6

**Reports:** (continued)

MA-6

11) R-1  
Delegation  
Agreement  
(continued)

- need an analysis of how support for the agricultural community could be fostered, look at barriers to farm enhancement, need to research, how to address within the realm of the Committee
- it was noted that within the Terms of Reference there are a few options identified, i.e. economic development plans for agriculture.
- the delegation agreement would stipulate what decisions could be made, so the sub-committee would be responsible to do what the ALC tells us can be done
- the Regional District would establish what terms, wide open availability to subdivision, non-farm use, etc.
- The Regional District would negotiate with the ALC, use a foundation document, i.e. a community plan, zoning, etc. List other principles, look at criteria / terms - this is the basis upon which we are expected to consider applications. The decision would be local, with the proviso that if the application is outside of the terms it could be referred to the ALC for final decision

**BY CONSENSUS,**

that the Agriculture Advisory Committee advises the Regional Board:

- a) that the Agriculture Advisory Committee agrees with investigating the potential for a Delegation Agreement pilot project between Electoral Area 'D' and the Agricultural Land Commission; and
- b) that the Agriculture Advisory Committee be involved in the review of any draft Delegation Agreement that may be developed between Electoral Area 'D' and the Agricultural Land Commission.

CARRIED.

12) Recess:

The meeting recessed for lunch 12:15 p.m.

13) Reconvene:

The meeting reconvened at 12:30 p.m.

**NEW BUSINESS:**

14) NB-1  
re: Election of  
Committee Chair

MOVED by Judy Madden, SECONDED by Maurice Fines,  
that the Election of the Committee Chair be referred to the next  
meeting.

CARRIED.

15) NB-2  
re: Term of  
Membership

MOVED by Maurice Fines, SECONDED by Judy Madden,  
a) that the Agriculture Advisory Committee recommend to the  
Regional Board that the Agriculture Advisory Committee Terms of  
Reference requirement to seek new nominations every two years  
be waived for this next term (2008 - 2010); and  
b) that a letter be forwarded to the current Committee members  
inquiring if they are willing to continue as an Agriculture Advisory  
Committee representative for a further term.

CARRIED.

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MA.G

**New Business:** (continued)

- 16) NB-3  
re: Terms of  
Reference  
MOVED by Larry Houley, SECONDED by Ruth Veiner,  
that the Terms of Reference be referred to the next meeting.  
CARRIED.
- 17) NB-4  
re: farm assessment  
review  
Members were advised that the Honourable Rick Thorpe, Minister of  
Small Business and Revenue has announced that a "farm status  
assessment policy" review will be undertaken. The review will be  
conducted by a review panel comprised of local government, a cross  
section of BC's agriculture community and the ministries of Agriculture  
and Lands, Small Business and Revenue, Finance, Community  
Services and the board of BC Assessment. It was noted that Karen  
Goodings will be a participant on the panel.
- 18) Next Meeting  
The next meeting is scheduled for Tuesday, April 15, 2008.
- 19) Committee  
report  
MOVED by Judy Madden, SECONDED by Larry Houley,  
that the recommendations from the Agriculture Advisory Committee  
Meeting of February 5, 2008 be recommended to the Regional Board  
for approval.  
CARRIED
- 20) Adjournment:  
MOVED by Judy Madden, SECONDED by Ruth Veiner,  
that the meeting be adjourned.  
The meeting adjourned at 1:00 p.m.

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Wayne Hiebert,  
Co-Chair

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Suzanne Garrett,  
Information Services

FEB 28 2008

MA.G



MA-7

**PEACE RIVER REGIONAL DISTRICT  
EMERGENCY EXECUTIVE COMMITTEE  
MEETING MINUTES**

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**DATE:** Tuesday, February 19, 2008  
**TIME:** 3:30 p.m.  
**PLACE:** Regional District office, Dawson Creek, BC  
**PRESENT:** Director Karen Goodings, Electoral Area 'B' – Meeting Chair  
Director Larry Houley, Electoral Area 'C'  
Director Wayne Hiebert, Electoral Area 'D'  
Director Tim Caton, Electoral Area 'E'  
Fred Banham, Chief Administrative Officer  
Ron Storie, Manager of Community Services  
Suzanne Garrett, Information Services

1) Call to Order The Chair called the meeting to order at 3:30 p.m.

**ADOPTION OF THE AGENDA:**

2) Adoption of the Agenda **MOVED** by Director Houley, **SECONDED** by Director Hiebert, that the Emergency Executive Committee agenda for the February 19, 2008 meeting including Additional Items for the Agenda, be adopted as amended.

CARRIED.

**Minutes:**

- M-1 Emergency Executive Committee Meeting Minutes of December 13, 2007
- M-2 Tomslake Fire Department / Oil and Gas Commission Meeting Notes of February 6, 2008
- M-3 Oil and Gas Commission / Regional District Meeting Notes of February 9, 2008

**Correspondence:**

- C-1 Re: Foreign Animal Disease / Animal Carcass Disposal strategy
  - a) February 17, 2008 report from Ron Storie, Manager of Community Services;
  - b) February 7, 2008 letter from the District of Hudson's Hope;
  - c) February 7, 2008 letter from the City of Dawson Creek; and
  - d) February 1, 2008 letter from Ron Storie, Manager of Community Services
- C-2 February 6, 2008 email from Ron Storie, Manager of Community Services regarding Oil and Gas Notifications in proximity to rural schools
- C-3 February 2, 2008 email from Ron Storie, Manager of Community Services regarding a Pandemic Workshop held on January 31, 2008.

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**ADOPTION OF THE AGENDA: continued**

**MA-7**

2) Adoption of the  
Agenda  
(continued)

**Correspondence:** (continued)

- C-4 January 28, 2008 email from Storie, Manager of Community Services regarding the Murphy Oil incident on December 29, 2007.
- C-5 Re: Alpha Controls Ltd. price quotes
  - a) January 25, 2008 for back up power supply to Community Halls;
  - b) January 25, 2008 for a portable backup power supply (generator); and
  - c) January 25, 2008 for a portable backup power supply for the EOC office.
- C-6 December 21, 2007 letter from Director Tim Caton, Electoral Area 'E' regarding Phase II of the Community Wildfire Protection Plan for the Moberly Lake area.
- C-7 December 19, 2007 letter from Director Tim Caton, Electoral Area 'E' regarding Emergency backup power supply to the Wabi Tower.
- C-8 December 17, 2008 email from Ron Storie, Manager of Community Services regarding Dawson Creek EOC activation.
- C-9 June 18, 2007 letter from Staples McDannold Stewart regarding Community Wildfire Protection Plans/Operational Fuel Management Liability Issues.
- C-10 February 7, 2008 Oil and Gas Notification Letter OGC #08-01 entitled "Flaring, Incinerating and Venting Reduction Guideline for BC."

**Reports:**

- R-1 January 1, 2008 Draft policy regarding Search and Rescue funding
- R-2 Policy – Answering Service Emergency Services Callout
- R-3 February 13, 2008 report from Ron Storie, Manager of Community Services regarding Pandemic Influenza Emergency Preparedness Kit (handout)

**Items for Information:**

- I-1 Emergency Incident Register

**MINUTES:**

3) M-1  
Emergency Executive  
Committee Mtg. Min.  
of December 13, 2007

MOVED by Director Caton, SECONDED by Director Hiebert, that the Emergency Executive Committee Meeting Minutes of December 13, 2007 be adopted.

CARRIED.

4) M-2  
Tomslake Fire Dept.  
Oil/Gas Cmsn.

MOVED by Director Hiebert, SECONDED by Director Caton, that the Tomslake Fire Department / Oil and Gas Commission Meeting Notes of February 6, 2008 be received with the following amendment:  
Page 2, Item 3 e) delete "Dawson Creek Fire Department" and replace with "Fort St. John Fire Department."

CARRIED.

5) M-3  
OGC Notes

MOVED by Director Caton, SECONDED by Director Houley, that the Oil and Gas Commission / Regional District Meeting Notes of February 9, 2008 be received with the following amendment:  
- meeting took place on February 8, 2008.

CARRIED.

**MA-7**

**CORRESPONDENCE:**

MA-7

6) C-1  
re: Foreign Animal  
Diseases and  
carcass disposal

The Union of BC Municipalities has provided funding for an emergency initiative regarding foreign animal diseases and animal carcass disposal. The primary goal of the initiative is to assist local governments in creating an annex of the Emergency Plan to take into account farm animal related threats to human health and the environment. This will include the identification of resources and key personnel to deal with the threats, methods of utilizing resources and activities that must be performed in the event of an emergency. A joint application between the District Hudson's Hope, City of Dawson Creek and the Regional District, for the Mass Carcass Disposal Program in the amount of \$40,000 has been applied for. The District of Hudson's Hope and City of Dawson Creek have provided Council resolutions in support of the program.

MOVED by Director Houley, SECONDED by Director Hiebert, that the Emergency Executive approve regional coordination of the Union of BC Municipalities funding available for plan development and exercises for the Foreign Animal Diseases and Animal Carcass Disposal Initiative on behalf of the Regional District, the District of Hudson's Hope and the City of Dawson Creek.

CARRIED.

7) C-2  
re: oil and gas  
notifications in  
proximity to  
schools

Discussions have been undertaken regarding oil and gas infrastructure in proximity to rural schools and emergency planning. The Provincial Emergency Program suggests that each School District has total discretion, as the Ministry of Education Authority, to determine who and what notification goes out to the school community, i.e. parents of children attending that school, after the School District has been notified by an oil and gas company that an operation is scheduled to occur.

It has been suggested that a joint meeting be scheduled with School Districts No. 59 and 60 to discuss the notification issues from the Oil and Gas Commission, PEP and the Regional District.

Mr. Storie will schedule a joint meeting – Regional District, Oil and Gas Commission and School Districts 59 and 60 - to include both incoming and outgoing School District Superintendents and operations staff.

8) C-3 and R-3  
re: Pandemic  
Workshop and  
Preparedness  
Kit

The Pandemic Emergency Preparedness Kit was shown to Committee members. The kit has been prepared by Northern Health to provide background information to enable residents to better understand and respond to a pandemic. It was felt that this type of information should be distributed by Northern Health. The best information for the public is education "wash your hands." One suggested avenue was placing an information page into the Telus phone book. Mr. Storie will research and report back to the Committee.

MOVED by Director Houley, SECONDED by Director Caton, that the Emergency Executive Committee authorize an amount up to \$15,000 in the 2008 Emergency Planning budget for future consideration of distribution of Pandemic Emergency Preparedness information.

CARRIED.

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**Correspondence:** (continued)

**MA-7**

9) C-5  
re: price quotes

Price quotes were obtained for back up power for community halls, the Regional District office, a portable backup generator and a rooftop mounted backup generator unit tied into a natural gas supply and transfer switch. It was felt that all community halls should have a back up power source in the event of an emergency, the Regional District needs to prioritize which halls. One community hall has been earmarked for this service in 2008 as a prototype. Mr. Storie advised that funding for the back up power to the community halls will be applied for under the Joint Emergency Preparedness Program (JEPP), which may be a 75% / 25% split.

It was felt that rather than purchase a back up generator for the community halls, one could be rented – PEP would reimburse the Regional District. What other facilities in the area have a backup power source is to be researched, i.e. municipal, school, etc., to alleviate duplication of services.

MOVED by Director Hiebert, SECONDED by Director Caton,

- a) that the Emergency Executive Committee allocate \$80,000 in the 2008 Emergency Planning budget, to be placed in a reserve fund, said funds to be allocated for installation of emergency backup power sources in community halls; pending grant availability from the Joint Emergency Preparedness Program; and
- b) that staff report back with a list facilities within the region that have existing emergency backup power; and
- c) that staff report back with a list of community halls, listed in priority, for installation of emergency power hook-ups (sub-panels).

CARRIED.

**REPORTS:**

11) R-1  
re: Search and  
Rescue funding  
- supplemental

In an effort to provide supplemental funding to North and South Peace Search and Rescue groups, who are expected to fundraise from alternate sources, a policy was drafted. Based on the number of searches done annually a baseline was devised in order to obtain funding to be self sufficient. A maximum annual budget of \$16,000 was identified. It was suggested that the municipalities be approached to inquire if they would be willing to cost-share based on population with the Regional District as search and rescue services are provided in rural and urban areas.

MOVED by Director Houley, SECONDED by Director Hiebert,

- a) that the Emergency Executive Committee, support in principle, a budget amount of up to \$7,000 for North and South Peace Search and Rescue funding; and
- b) that staff be authorized to forward letters to municipalities requesting funding support (recovered costs) for supplemental funding of Search and Rescue groups in the Peace Region.

CARRIED.

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**MA-7**

**Reports:** (continued)

MA-7

12) R-2  
re: Emergency  
Call out list

Director Goodings requested a "credit card" size card listing all staff emergency contact numbers for use by the Directors.

**NEW BUSINESS:**

13) NB-1  
Budget working  
Papers

Committee members reviewed the Emergency Planning budget working papers. Discussion ensued regarding the Emergency Social Services budget line item in the amount of \$15,000 – to purchase a trailer to bring equipment into an affected area, i.e. cots, portable reception area. It was suggested that this equipment be applied for under a JEPP grant.

MOVED by Director Hiebert, SECONDED by Director Caton, that the Emergency Executive Committee approve the Emergency Planning budget as revised.

CARRIED.

14) Adjournment

MOVED by Director Hiebert, SECONDED by Director Houley, that the meeting be adjourned.

CARRIED.

The meeting adjourned at 4:55 p.m.

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Karen Goodings,  
Chair

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Suzanne Garrett  
Information Services

MA-7



PEACE RIVER REGIONAL DISTRICT  
ELECTORAL AREA DIRECTORS' COMMITTEE  
MEETING MINUTES

MA-8

DATE: February 19, 2008  
TIME: 10 a.m.  
PLACE: Regional District Office Boardroom, Dawson Creek, BC  
PRESENT: **Directors:**  
Director Karen Goodings, Electoral Area 'B and Meeting Chair  
Director Larry Houley, Electoral Area 'C'  
Director Wayne Hiebert, Electoral Area 'D'  
Director Tim Caton, Electoral Area 'E'  
**Staff**  
Fred Banham, Chief Administrative Officer  
Bruce Simard, General Manager of Development Services  
Debbie Kunz, Assistant Manager of Development Services  
Barb Coburn, Recording Secretary

1) Call to Order Chair Goodings called the meeting to order at 10:15 a.m.

**ADOPTION OF AGENDA**

2) February 19, 2008 Agenda MOVED by Director Caton, SECONDED by Director Hiebert, that the Electoral Area Directors' Committee agenda for the February 19, 2008 meeting including Additional Items for the agenda, be adopted as amended:

**Call to Order: Director Goodings to Chair meeting**

**Adoption of Agenda:**

**Minutes:**

M-1 Electoral Area Directors' Committee Meeting Minutes of January 17, 2007

**Business Arising from the Minutes:**

**Delegations:**

**Correspondence:**

**Reports:**

R-1 February 8, 2008 Report from Debbie Kunz, Assistant Manager of Development Services regarding the Draft North Peace Fringe Area Official Community Plan - Joint Meeting Facilitator.

R-2 February 13, 2008 Report from Faye Salisbury, Corporate Officer, regarding the Part 26 Planning resolution from the January 24, 2008 Regional Board Meeting

R-2 February 15, 2008 Report from Faye Salisbury, Corporate Officer regarding By-law Enforcement Policy.

**New Business:**

NB-1

NB-2

**Diary:**

**Adjournment:**

**CARRIED**

**MINUTES**

3) M-1 re: EADC Meeting minutes of Jan 17/07 MOVED by Director Hiebert, SECONDED by Director Houley, that the Electoral Area Directors' Committee Meeting Minutes of January 17, 2008 be adopted.

**CARRIED.**

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MA-8

REPORTS

MA-8

4) R-1  
re: Draft NPFA OCP-  
Joint Meeting  
Facilitator

The Directors discussed whether there was a need to have a facilitator for a joint meeting between members of the North Peace Fringe Area Official Community Plan Advisory Committee and the Agricultural Advisory Committee with the Electoral Area Directors' Committee. It was suggested that, rather than employ a facilitator, interested members from the Official Community Plan and the Agricultural advisory committees join together to form a new advisory committee. It was proposed that members of the newly formed committee appoint or elect a chair and vice-chair and that the Directors be in attendance along with Development Services staff as observers. Another concern expressed by the existing committee members was the lack of participation of the Electoral Area 'D' and 'E' directors and the members were not comfortable making decisions concerning those areas without a representative at the meetings. It was suggested that these directors be more involved with the planning process.

Mr. Simard also proposed that Development Services staff could draft a second Official Community Plan for consideration that would address the following concerns:

- higher density;
- opportunities if connected to sewer services;
- include cost estimates to support compact development;
- discourage sprawl across the plan area; and
- reduce un-serviced rural residential subdivision areas.

Staff will acquire engineering estimates for the various scenarios for addressing sewer system concerns for new subdivisions and to approach the City of Fort St. John regarding any future possibilities of its sewer system being expanded to areas on the municipal/rural boundary. It was pointed out that whether a new system was to be constructed or new subdivisions connect to existing city systems, capacity would be an issue that would require a decision. There would be a cost to the developer whether a community sewer system was created or capacity for an existing system was increased. Development Services staff was also requested to prepare a draft schedule involving a new time line and budget for the second Official Community Plan draft.

The Directors requested that this information be presented in a report to them at the March 20, 2008 Electoral Area Directors' Committee meeting.

MOVED by Director Caton, SECONDED by Director Hiebert, that the February 8, 2008 Report from Debbie Kunz, Assistant Manager of Development Services regarding the Draft North Peace Fringe Area Official Community Plan - Joint Meeting Facilitator be received.

**CARRIED.**

5) R-2  
re: Part 26 Planning

The Directors discussed the participation of municipalities in Part 26 Planning and determined that it was important that the municipalities at least be involved in planning within fire protection areas as the possibility of future expansion of city boundaries could eventually encompass these areas. Therefore, zoning decisions regarding those areas could ultimately affect that city.

MOVED by Director Caton, SECONDED by Director Houley, that the February 13, 2008 Report from Faye Salisbury, Corporate Officer, regarding the Part 26 Planning resolution from the January 24, 2008 Regional Board Meeting be received.

**CARRIED.**

FEB 28 2008

MA-8

REPORTS (CONTINUED)

MA-8

6) R-3  
re: By-Law  
Enforcement Policy

The Directors discussed the By-law Enforcement Policy. They confirmed that it was not the intent of the policy to have a staff member spending his time driving the region in search of by-law infractions; however, it did not restrict a member of the staff or the Regional Board from reporting infractions that were of a concern. It was also suggested that it would behoove that person to report an infraction, especially if it was an issue of public safety.

MOVED by Director Caton, SECONDED by Director Hiebert,  
that the Electoral Area Directors' Committee recommend adoption of the proposed  
By-law Enforcement Policy.

**CARRIED.**

7) Adjournment

MOVED by Director Houley SECONDED by Director Caton  
that the meeting adjourn.

**CARRIED**

The meeting adjourned at 11:55 a.m.

---

Karen Goodings, Chair

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Barb Coburn, Recording Secretary

FEB 28 2008

MA-8

**PEACE RIVER REGIONAL DISTRICT  
RURAL BUDGETS ADMINISTRATION COMMITTEE  
MEETING MINUTES**

DATE: February 19, 2008  
TIME: 10:00 a.m.  
PLACE: Peace River Regional District, Dawson Creek, BC

PRESENT: **Directors**  
Director Tim Caton, Electoral Area 'E', Meeting Chair  
Director Wayne Hiebert, Electoral Area 'D'  
Director Karen Goodings, Electoral Area 'B'  
Director Larry Houley, Electoral Area 'C'

**Staff**  
Fred Banham, Chief Administrative Officer  
Kim Frech, Chief Financial Officer  
Faye Salisbury, Corporate Officer  
Diana Mitchell, Recording Secretary

- 1) Call to Order: The Chair called the meeting to order at 1:05 p.m.
- 2) Vary Agenda: MOVED by Director Goodings, SECONDED by Director Hiebert; that the agenda be varied to deal with item D-1 at this time.

**CARRIED.**

**DELEGATIONS:**

3) SP District Crime Prevention Association: Mr. Francois Veillette, President and Mr. Bill Deak, Director of the South Peace District Crime Prevention Association attended the meeting to provide information on their organization and to answer questions. It was noted that the Crime Prevention volunteer group provides assistance to the RCMP by vehicle patrol in the rural areas. The Association collects membership fees and does fund raising but could use additional financial support to go toward cell phone and training expenses.

MOVED by Director Hiebert, SECONDED by Director Goodings, that the Rural Budgets Administration Committee approve funding of \$3,500 from Area 'D' Grants to Community Organizations toward the South Peace District Crime Prevention Association's dues and expenses to attend training.

**CARRIED.**

**ADOPTION OF AGENDA:**

**MA-9**

MOVED by Director Goodings, SECONDED by Director Houley, that the Rural Budgets Administration Committee agenda for January 17, 2008, including Additional Items and items of new business be adopted.

**MINUTES:**

M-1 Rural Budgets Administration Committee Meeting Minutes of January 17, 2008

**DELEGATIONS:**

D-1 South Peace District Crime Prevention Association

- 1:00 p.m. a) Mr. Francois Veillette, President and Mr. Bill Deak, Director Rural Crime Watch update; and  
b) December 13, 2007 grant application for \$6,000  
(referred from the January 17, 2008 Rural Budgets Meeting).

**CORRESPONDENCE:**

- C-1 December 20, 2007 invoice from the Federation of Canadian Municipalities regarding membership fees in the amount of \$2,900.51 for April 1, 2008 to March 31, 2009  
(referred from the January 17, 2008 Rural Budgets Meeting)
- C-2 Union of BC Municipalities – re: 2008 Membership Dues  
a) January 16, 2008 letter and invoice from Ted Willmer, Manager Finance & Operations; and  
b) January 31, 2008 letter from Susan Gimse, UBCM President
- C-3 January 24, 2008 invoice from the North Central Municipal Association for 2008 Annual membership dues in the amount of \$8,423.61.
- C-4 January 28, 2008 letter from Mayor Smith, Village of Pouce Coupe:  
a) thanking Director Hiebert for the Electoral Area 'D' 2007 financial commitment to the Pouce Coupe Community Centre, library and cemetery;  
b) requesting \$3,000 toward the operations of the cemetery; and  
c) requesting \$10,000 toward the Pouce Coupe School Parent Advisory Committee's efforts to raise funds for playground equipment for the school.
- C-5 January 30, 2008 Fair Share Electrical Extension Grant application for \$786.84 from Shawny Fraser:  
• February 5, 2008 approved by Director Hiebert, Electoral Area 'D';  
• February 6, 2008 cheque issued; and  
• Grant approval to be ratified.
- C-6 February 1, 2008 Fair Share Electrical Extension Grant application for \$3,466.90 from Shawn and Cheryl Gaunt:  
• February 5, 2008 approved by Director Houley, Electoral Area 'C';  
• February 6, 2008 cheque issued; and  
• Grant approval to be ratified.
- C-7 Organizational profile, 2007/2008 budget, financial statements and January 29, 2008 letter from the Dawson Creek Art Gallery requesting a \$10,000 Fair Share Recreation and Culture Grant to assist with maintaining ongoing programs of the Gallery. (Fair Share Recreation and Culture Grant policy attached).
- C-8 February 6, 2008 letter from Barb Daley, Coordinator, Regional Juried Exhibition regarding an invitation to join in hosting the regional artists in Fort St. John and being a part of the 150<sup>th</sup> celebration in British Columbia.
- C-9 February 11, 2008 letter from McLeod Recreation and Social Services Society with Attached Fair Share Grant application for \$22,000.

**MA-9**

**ADOPTION OF AGENDA: continued**

MA-9

4) Adoption of Agenda

**CORRESPONDENCE: continued**

- C-10 February 7, 2008 Area 'B' Fair Share Electrical Extension Grant application for \$4,000 from Kevin Penner:
- February 18, 2008 approved by Director Goodings, Electoral Area 'B'
  - February 19, 2008 cheque was issued
  - Grant approval to be ratified.
- C-11 January 18, 2008 News Release from Cariboo Regional District regarding the 2008 BC Rural Communities Summit to be held March 13-15, 2008 in 100 Mile House.
- C-12 February 10, 2008 correspondence from Gwen Johansson, Custodians of the Peace Country Society, regarding funding assistance toward Dr. Kaye Kilburn's expenses for a proposed speaking tour entitled "H<sub>2</sub>S and Your Brain" February 28, 29 and March 1, 2008.

**REPORTS:**

- R-1 Financial Report as of December, 2007
- 1) Grants-in-Aid;
  - 2) Fair Share Money Market Fund;
  - 3) BC Rail; and
  - 4) Reserve Balances.
- R-2 Financial Report as of January, 2008
- 1) Grants-in-Aid;
  - 2) Fair Share Money Market Fund;
  - 3) BC Rail; and
  - 4) Reserve Balances.

**CARRIED.**

**MINUTES:**

5) M-1  
January 17, 2008  
RBAC Meeting Minutes

MOVED by Director Hiebert, SECONDED by Director Houley,  
that the Rural Budgets Administration Committee Meeting Minutes of January 17,  
2008 be adopted.

**CARRIED.**

**CORRESPONDENCE:**

6) C-1  
FCM membership fees

MOVED by Director Goodings, SECONDED by Director Hiebert,  
that the Rural Budgets Administration Committee approve payment of \$2,538.82  
from the Legislative Electoral Areas Budget – Membership, to the Federation of  
Canadian Municipalities for membership fees for the period of April 2008 to March  
2009.

**CARRIED.**

7) C-2  
UBCM membership dues

MOVED by Director Goodings, SECONDED by Director Houley,  
that the Rural Budgets Administration Committee approve payment of \$9,389.61  
from the Legislative Electoral Areas Budget – Membership, to the Union of British  
Columbia Municipalities for 2008 annual membership dues.

**CARRIED.**

MA-9

MA-9

**CORRESPONDENCE: continued**

8) C-3  
NCMA membership dues

MOVED by Director Goodings, SECONDED by Director Hiebert, that the Rural Budgets Administration Committee approve payment of \$8,423.61 from the Legislative Electoral Areas Budget – Membership, to the North Central Municipalities Association for 2008 annual membership dues.

**CARRIED.**

9) C-4  
Village of Pouce Coupe request for Cemetery and Pouce Coupe PAC funding

MOVED by Director Hiebert, SECONDED by Director Goodings, that the Rural Budgets Administration Committee approve a \$1,500 Electoral Area 'D' Cemetery Grant toward the operations of the Pouce Coupe Cemetery.

**CARRIED.**

MOVED by Director Hiebert, SECONDED by Director Houley, that the Rural Budgets Administration Committee approve a \$10,000 Area 'D' Fair Share Parent Advisory Council Grant payable to the Pouce Coupe Parent Advisory Council Playground Committee to go toward the purchase of playground equipment; and that the Parent Advisory Council Playground Committee be requested to recognize the rural contribution by displaying the Regional District logo on the equipment.

**CARRIED.**

*\*\* Forward a letter to the Village of Pouce Coupe advising that a grant has been approved for the Pouce Coupe PAC Playground Committee..*

10) C-5  
Fair Share Electrical Extension Grant application from Shawny Fraser

MOVED by Director Hiebert, SECONDED by Director Houley, that the Rural Budgets Administration Committee ratify Director Hiebert's approval of a \$786.84 Electoral Area 'D' Fair Share Electrical Extension Grant for Shawny Fraser.

**CARRIED.**

11) C-6  
Fair Share Electrical Extension Grant application from Shawn and Cheryl Gaunt

MOVED by Director Houley, SECONDED by Director Goodings, that the Rural Budgets Administration Committee ratify Director Hiebert's approval of a \$3,466.90 Electoral Area 'C' Fair Share Electrical Extension Grant for Shawn and Cheryl Gaunt.

**CARRIED.**

12) C-7  
Dawson Creek Art Gallery request for a grant

MOVED by Director Hiebert, SECONDED by Director Goodings, that the Rural Budgets Administration Committee approve a \$10,000 Area 'D' Fair Share Recreation and Culture Grant for funding assistance toward the Dawson Creek Art Gallery.

**CARRIED.**

13) C-8  
Fort St. John Community Arts Council – Regional Juried Exhibition request for sponsorship

MOVED by Director Goodings, SECONDED by Director Hiebert, that a letter be forwarded to Ms. Barb Daley, Host Coordinator Regional Juried Exhibition, Fort St. John Community Arts Council, declining sponsorship participation in the Exhibition as the Peace River Regional District already funds the Peace Liard Regional Arts Council on an annual basis.

**CARRIED.**

MA-9

MA-9

**CORRESPONDENCE: continued**

14) C-9  
McLeod Recreation and Social Services Society request for funds

MOVED by Director Caton, SECONDED by Director Hiebert, that the Rural Budgets Administration Committee approve a \$30,000 Area 'E' Fair Share Grant to the McLeod Recreation and Social Services Society to go toward upgrades of the McLeod Curling Rink and Outdoor Skating Rink.

**CARRIED.**

15) C-10  
Fair Share Electrical Extension Grant application from Kevin Penner

MOVED by Director Goodings, SECONDED by Director Houley, that the Rural Budgets Administration Committee ratify Director Goodings' approval of a \$4,000 Electoral Area 'B' Fair Share Electrical Extension Grant for Kevin Penner.

**CARRIED.**

MOVED by Director Goodings, SECONDED by Director Houley, that a letter be forwarded to BC Hydro requesting information on whether or not reimbursement is being paid by people who tie on to an existing electrical extension that was paid for by one property owner; and to ask if BC Hydro can offer an explanation why there have not been any Fair Share Electrical Extension Grant applications from Area 'E'.

**CARRIED.**

**REPORTS:**

16) R-2  
Financial Report as of January, 2008

MOVED by Director Caton, SECONDED by Director Hiebert, that the Rural Budgets Administration Committee approve changing the Future Consideration of a \$170,000 Area 'E' Fair Share Grant to a Commitment for the Moberly Lake Fire Department Waterfill System.

**CARRIED.**

The following additions/changes were also noted:

- \$150,000 Area 'E' Fair Share Future Consideration for Chetwynd Seniors Assisted Living
- \$100,000 Area 'C' Fair Share Future Consideration for Abbeyfield House of Fort St. John
- forward a Fair Share application to Mr. Ben Bergen, President, Abbeyfield House, Fort St. John
- increase Area 'D' Fair Share Future Consideration for Tomslake natural gas from \$100,000 to \$200,000
- that letters be sent advising schools of available dry grad funds
- \$850,000 Area 'B' Fair Share Future Consideration for Clearview Hall/Gymnasium

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Page 5 of 6

**MA-9**

**REPORTS: continued**

16) R-2  
Financial Report as of  
January, 2008  
(continued)

MOVED by Director Goodings, SECONDED by Director Houley,  
that staff develop a policy for Areas 'B' and 'C' to fund groups and facilities within  
municipal boundaries.

**CARRIED.**

**ADJOURNMENT:**

MOVED by Director Houley, SECONDED by Director Goodings,  
that the meeting adjourn.

The meeting adjourned at 3:20 p.m.

---

Tim Caton, Meeting Chair

---

Diana Mitchell, Recording Secretary

**MA-9**



# PEACE RIVER REGIONAL DISTRICT

DC  
CA-1

Office of Electoral Area C

February 18, 2008

Patrick O'Rourke, Assistant Deputy Minister  
Titles and Offshore Development  
PO Box 9312 Stn Prov Govt  
Victoria BC V8W 9N1

Dear Mr. O'Rourke:

**Re: October 12, 2007 discussion regarding draft NPFA - OCP tenures/deferrals**

Thank you first and foremost for your October 1, 2007 response letter. A happy new year to you and your staff members as well. We all look forward to the opportunities and options that the year ahead offers.

You have raised a number of good points regarding the protocol that needs to be addressed and in place regarding "existing tenures" within the OCP zone of interest. With consultation, with the Advisory Committee and other interested parties, some options have emerged for consideration.

**Point #1**

Any existing tenures would be subject to a "grand fathering" clause, allowing present gas/oil wells, or sites to continue on without impedance but clearly subject to new Regional District zoning criteria and restrictions. However, **no new exploration, development or expansion plans would be granted under the present or future tenure agreements with the company.** Any tenure renewals should NOT be granted or permitted in the zone of interest already identified within the NPRRA by MEMPR without the attached caveat. The Canadian Association of Petroleum Producers (CAPP) and Small Energy Producers Association of Canada (SEPAC) have both been alerted to the proposed status changes being flagged by the OCP.

**Please note new email addresses:**  
[prrd\\_dc@prrd.bc.ca](mailto:prrd_dc@prrd.bc.ca) or [prrd\\_fsj@prrd.bc.ca](mailto:prrd_fsj@prrd.bc.ca)

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PLEASE REPLY TO:

BOX 810, DAWSON CREEK, BC V1G 4H8, TELEPHONE: (250) 784-3200 or 1-800-670-7773 FAX: (250) 784-3201  
EMAIL: [prrd\\_dc@peacriverrrd.bc.ca](mailto:prrd_dc@peacriverrrd.bc.ca)

9912 - 106 AVENUE, FORT ST. JOHN, BC V1J 2N9, TELEPHONE: (250) 785-8084 FAX: (250) 785-1125  
EMAIL: [prrd\\_fsj@peacriverrrd.bc.ca](mailto:prrd_fsj@peacriverrrd.bc.ca)



CA-1

**Point #2**

The North Peace Fringe Area OCP is still under review and in its draft phase. At present, the Regional Board has made a request that certain aspects of the draft proposal need some specific attention, (a professional consulting firm will be retained to help facilitate and address some other key points).

Be aware that the new OCP will clearly address additional restrictions on any new oil/gas activities regardless. By implication then, our zone of interest (NPRRA) will continue to receive the appropriate and necessary protection. Final Regional Board endorsement of the overall OCP is still pending. MEMPR will be receiving the Regional Board's endorsement of the Official Community Plan in the near future.

**Point #3**

Regarding your point in the letter stating that **“the discussion on identifying areas where it could be agreed to that new tenures would not be granted”**. We would also appreciate the access code (or URL address) that would allow us to view the MEMPR website showing where there are NO tenures. From the information provided in your letter, several areas were specifically identified:

SW corner of Section 13-84-20

North from this corner the Alaska Highway

Section 7 and 8-24-20

Section 22 and 27 (Map 3)

From our understanding, the above tenures surround the Charlie Lake basin area and have been under deferral from the late 1990's. We certainly agree in principle that we start with these areas and continue to maintain them in their present status, without question. **However, this was precisely the reason that the NPRRA was drafted in order to expand and include a much larger land base incorporating other key residential areas within Area C for tenure deferral.**

We are entirely in agreement with the statement you made in the letter, **“EMPR could see this becoming an area of Non-dispositions!”**. We also see this as the logical next step, as the OCP unfolds. As a direct response to your point on **“implementing a long term strategy on dealing with the new and existing tenures within the OCP”**, we would like to initiate our first request: the following tenures below will be coming up for apparent renewal in the first few months of 2008. In the spirit of cooperation between MEMPR and the regional district, I would suggest that these tenures be withheld from re-sale or renewal OR that Titles Division clearly attach the caveat addressed under Point #1. This would provide us with our first test case under the new criteria established. It would also meet with your view point where you stated that, **“proposals that are located in this area are “flagged” - and that the proposal must be checked against special conditions”**.

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CA-1

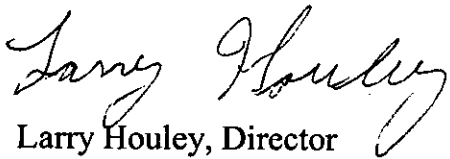
CA-1

<b>Title No.</b>	<b>Expiry Date:</b>
54079	2008-04-23
54077	2008-04-23
14905	unclear, but should be included
54078	2008-04-23
54076	2008-04-23

In conclusion, all of the above Title Numbers are presently located within the deferred disposition zone (NPRRA). Our first choice would be to initiate a NON RENEWAL status for these active leases. Conditions listed under Point #1 would now apply to any active well sites within these parcels. All of the above leases are also located within the proposed "Tea Creek Ridge" rural residential subdivision of the NPFA. A non renewal status for the above parcels would meet the new OCP criteria clearly and without prejudice.

We would welcome your response to our three initiatives listed above and look forward to your responses.

Best regards,



Larry Houley, Director

cc Greg Wagner, Deputy Director, Oil and Gas Titles  
Laurel Nash, Director, Oil and Gas Titles  
Karen Goodings, Chair, Peace River Regional District  
Cheryl Vickers MAB  
Gwen Johansson, Custodians of the Peace

FEB 28 2008

CA-1

*Budget to files  
letter on consent*

**Government Caucus**  
East Annex, Parliament Buildings  
Victoria, B.C. V8V 1X4  
Phone: 250 387-1960  
Fax: 250 387-9103



**Province of  
British Columbia**  
Legislative Assembly



**Blair Lekstrom, M.L.A.**  
(Peace River South)

**Constituency Office:**  
10300 - 10th Street  
Dawson Creek, B.C. V1G 3T6  
Phone: 250 784-1330  
Fax: 250 784-1333  
Toll-Free: 1 877 784-1330  
e-mail: [blair.lekstrom.mla@leg.bc.ca](mailto:blair.lekstrom.mla@leg.bc.ca)  
website: [www.blairlekstrommla.bc.ca](http://www.blairlekstrommla.bc.ca)

CA-2

February 19<sup>th</sup>, 2008

Karen Goodings  
Peace River Regional District  
1981 Alaska Hwy  
Dawson Creek, B.C. V1G 3T6



Dear ~~Chair Goodings,~~ *Karen*

It is my pleasure to enclose a copy of both our Government's 2008 Throne Speech as well as our 2008/2009 Budget. The Throne Speech lays out a clear vision for our Province and the Budget provides the financial path in which we will follow.

I am happy to say that our Government has found a way in which to balance climate change initiatives with a sound economic environment in which all British Columbians have the opportunity to prosper. I hope you will take the time to review both of these important documents.

Should you have any questions arising from either the Throne Speech or the Budget please feel free to contact me.

Sincerely,

Blair Lekstrom MLA  
Peace River South  
Parliamentary Secretary for Rural Development

Enclosure

FEB 28 2008

CA-2



# PEACE RIVER REGIONAL DISTRICT

CA-3

February 21, 2008

Mr. Ron Rodgers, Sunnus Properties  
Ms. Theresa Mucci, TMR Development Consulting Ltd.  
9912 – 100<sup>th</sup> Avenue  
Fort St John, B.C.  
V1J 1Y5

Sent by e-mail: ron@northeastbc.com  
TMR@shawbiz.ca

Dear Mr. Rodgers and Ms. Mucci,

**Re: Meeting of February 18, 2008**

Thank you so much for taking the time to meet with Board Chair Karen Goodings, Director Larry Houley, Debbie Kunz (Assistant Manager of Development Services), and myself. I feel that the meeting was productive and that communications are continuing with yourselves and the Regional District. Following is a brief summary of our discussion and its results.

Matters discussed at the meeting included ongoing communications about the Draft North Peace Official Community Plan (NPFA OCP) and your interests regarding four specific properties. The properties include the following:

1. Part of NE¼ Sec. 24, Tp. 83, Rge. 19, W6M (the "Peck property").
2. Part of SE¼ Sec. 2, Tp. 84, Rge. 19, W6M, except Plans A938, B4975, 2995, 3161, 165596, 17455 and 35181 (the "Raven Centre Holdings Ltd. property")
3. N ½ Sec. 35, Tp. 83, Rge. 19, W6M, except LS 13 and Plans 7141,8282,10051,10411, 14402 (the "Steve's Sand & Gravel Ltd. Property").
4. Lots 5 &6, Plan 25350, Sec. 9, Tp. 84, Rge. 19, W6M (the "Kitzke property").

Through the course of the meeting we discussed the current status of the draft NPFA OCP, wherein it was explained that a great deal of input has been submitted and that the information has been reviewed by the NPFA OCP Advisory Committee and the PRRD Agricultural Advisory Committee. All information received and all committee minutes are available on our website at the following location: [http://peacerrd.bc.ca/quick\\_links/NPFA/index.php](http://peacerrd.bc.ca/quick_links/NPFA/index.php). The Electoral Area Directors Committee of the regional district is now reviewing the plan and the comments received from the advisory committees.

As we discussed, the Peck property faces some challenges with respect to public concerns raised about the need to concentrate community growth and limit the continuing sprawl of more subdivision into ALR lands. The current Board decision on the proposal is as follows:

PLEASE REPLY TO:

BOX 810, DAWSON CREEK, BC V1G 4H8, TELEPHONE: (250) 784-3200 or 1-800-670-7773 FAX: (250) 784-3201  
EMAIL: prrd\_dc@peacerrd.bc.ca

9912 - 106 AVENUE, FORT ST. JOHN, BC V1J 2N9, TELEPHONE: (250) 785-8084 FAX: (250) 785-1125  
EMAIL: prrd\_fsj@peacerrd.bc.ca



CA-3

RD/07/06/16 (28) (June 28, 2007)

MOVED by Director Houley, SECONDED by Alternate Director Kosolowsky, that ALR Subdivision Application 79/2007, as submitted by Maureen Peck and Ronald Peck to subdivide Part Northeast ¼, Section 24, Township 83, Range 19, W6M, PRD into 1.8 ha (4.5 acre) sized lots for residential use, be referred to a future meeting in order to allow staff time to gather information from the North Peace Fringe Area Official Community Plan public information meetings which were held on June 19, 20 and 25, 2007.

**CARRIED.**

It was noted that the Raven Centre Holdings proposal has greater potential at this time, considered in the context of a possible northward expansion of the light industrial strip that exists along the Alaska Highway in that location. The current Board decision on the proposal is as follows:

RD/07/02/09 (February 8, 2007)

MOVED by Director Houley, SECONDED by Director Ackerman, that "North Peace Official Community Plan Amendment By-Law No. 1704, 2007" and "Peace River Regional District Zoning Amendment By-Law No. 1705, 2007" be postponed pending completion of the North Peace Fringe Area Official Community Plan.

**CARRIED.**

Regarding the Steve's Sand & Gravel proposal you indicated that there is more to the project than originally put forward in applications to the Agricultural Land Commission and submissions to the OCP process. As agreed, we look forward to your submission of a more detailed concept plan for this property so that it may be considered more fully in the context of the draft OCP, with particular regard to options for servicing toward the Grand Haven area. There are currently no open applications with the Regional District on this property and the previous Board decision on the ALR exclusion proposal is as follows:

RD/06/11/15 (November 9, 2006)

MOVED by Director Houley, SECONDED by Director Hiebert, that the Regional Board support ALR Exclusion Application 204/2006 for Steve's Sand and Gravel Ltd. to exclude the North ½ Section 35, Township 83, Range, 19, W6M, PRD, Except Legal Subdivision 13 and Plans 7141, 8282, 10051, 10411, 14402, from the Agricultural Land Reserve in order to utilize the northwest remainder for residential use and the northeast remainder for light industrial use; and authorize the application as submitted to proceed to the Agricultural Land Commission on the basis that the proposed use is consistent with the Fort St. John and Area Comprehensive Development Plan.

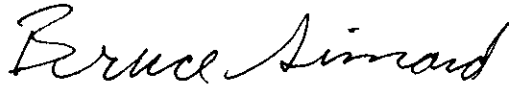
**CARRIED.**

The Kitzke property is a new proposal you have introduced for considering the conversion of some existing light industrial land near the proposed Charlie Lake Settlement Centre, to a mobile home park use. You expressed a preference to pursue this proposal as a possible inclusion in the draft NPFA OCP rather than submitting a formal OCP/zoning amendment application. It was agreed that this proposal would be considered as another public submission to the draft OCP and reviewed in the context of the plan.

The discussion we had was very general in nature since the OCP is still in draft form and no firm answers could be provided with regard to the proposals you have put forward. I trust however that you still found the meeting productive and that you will continue your dialogue with us. We can be reached through either the Fort St John or Dawson Creek office, and we could be available to meet again as necessary, at your request. Thanks again for your time and input.

CA-3

Yours truly,



Bruce Simard  
General Manager of Development Services

cc. Karen Goodings, Director of Electoral Area 'B'  
Larry Houley, Director of Electoral Area 'C'  
Debbie Kunz, Assistant Manager of Development Services

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CA-3

RA-1

## Peace River Regional District

### Monthly Building Permit Report for the month of February 2008

		Current Month	
BUILDING INSPECTION AREA		Number of Permits	Value of Permits
Chetwynd vicinity (Portion of Electoral Area 'E')			
No permits issued			
Dawson Creek vicinity (Area 'D' & portion of Area 'E')			
S/F Dwelling		2	\$468,130
Fort St. John vicinity (Areas 'B', 'C' and portion of Area 'E')			
S/F Dwelling		1	\$181,360
Shop / Garage		2	\$ 42,000
<b>Monthly Total</b>		<b>5</b>	<b>\$716,490</b>

		Year to Date		
		West Peace	South Peace	North Peace
S/F Dwelling	# of permits		2	1
	Value		\$ 468,130	\$ 181,360
Manufactured Home	# of permits			
	Value			
Garage/shop	# of permits			2
	Value			\$ 167,000
Commercial	# of permits			
	Value			
Industrial / Utility	# of permits			
	Value			
Institutional	# of permits			
	Value			
Total Number of Building Permits				5
Year to Date Total				<b>\$ 716,490</b>

FEB 28 2008

RA-1