



PEACE RIVER REGIONAL DISTRICT

Special Solid Waste Committee Meeting Minutes

DATE: Thursday, January 28, 2010
 TIME: 2:00 p.m.
 PLACE: Regional District offices, Dawson Creek, BC

PRESENT: Director Tim Caton, Electoral Area 'E', Committee Chair
 Director Lori Ackerman, City of Fort St. John
 Director Evan Saugstad, District of Chetwynd, via teleconference
 Shannon Anderson, General Manager of Environmental Services
 Jeff Rahn, Manager of Solid Waste
 Kim Frech, Chief Financial Officer
 Suzanne Garrett, Corporate Services Coordinator

1) Call to Order: Director Caton called the meeting to order at 2:10 p.m.

2) Adoption of the Agenda BY CONSENSUS,
 that the Special Solid Waste Committee Meeting agenda for the January 29, 2010 meeting be adopted.

Budget Review: CARRIED.

3) 2010 draft SW Mgmt. Budget Committee members reviewed the draft 2010 Regional Solid Waste Management budget.

- \$500,000 to provide for upgrades of transfer stations located at Pink Mountain, Wonowon and Tomslake (pursuant to the Solid Waste Management Plan). Compactor bins will be implemented at these sites to reduce transportation costs.

Mrs. Frech advised that there is a need to determine the time frame for borrowing i.e. 5, 10 or 15 years? Or should the \$500,000 come out of the reserve fund?

- increase in consulting services as a result of keeping the Fort St. John landfill active. The current operating permit needs to be updated and the Ministry of Environment is requesting new operating fill plans, these need to be done by professional consultants. Landfill gas assessment will need to be conducted at Bessborough and Fort St. John, this is triggered by total in place tonnage or annual tonnage being landfilled.
 - 5% increase across the board to cover transport / hauling contracts, HST (effective July 1st) will need to be applied to all contracts
 - fees have dropped at the Bessborough, Chetwynd and Fort St. John landfills, new contractor has standardized charges
- Q why the variance in recovered costs?
 R \$46,000 recovered for the bear fence installed at Bessborough.
 Q Administrative fees have jumped?
 R Enforcement officer (new position) will be shared between Departments.
 Q Additional site work, is that work not done by the previous contractor?
 R It was noted that additional site works has been included into the new contracts, however there is work that is above and beyond the contract i.e. gravel, snow removal.

3) 2010 draft Solid Waste budget (continued) - NEAT budget has been increased to allow for advertising and marketing. Education component is part of the Solid Waste Management Plan program. \$14,000 for new equipment for Trade shows - 2010 expenditure only. Discussion ensued regarding the program delivered by NEAT, how do they feel they are doing from year to year, are they being effective, can they quantify that, what are their success rates? What evaluation tools do they use to determine their success rates? What are their goals, long term objectives? What criteria do they use? What activities are they doing?

Follow-up: Invite NEAT to the next budget meeting to provide information and statistics on the delivery of the education programs.
Jeff

- Eco-Depot has not received any further subsidies both past and for 2010, recycling market is slowly turning around.

Follow-up: Invite Eco-Depot to the next budget meeting to provide information and statistics on the delivery of recycling programs within the region.
Jeff

- need sustainable and equitable program for all, the present recycling program is very expensive. Recycling provides space savings in landfills.

4) Coupon Program Discussion ensued regarding the coupon program for spring clean up (bulky items). Coupons will be available for all residents in the region. Residents can call in with address, or visit the website and fill out a form - coupons will then be mailed out. Bins will be placed in the rural areas only, landfill operating hours will remain as is - no extension of hours or open landfill free dumping period. Free dumping may be honoured with the acceptance of a clean up coupon only.

5) Tipping fees Currently revenue is collected from 60% requisition and 40% tipping fees. Fees were raised 7 years ago. Mr. Anderson advised members that a report will be forthcoming regarding the possibility of raising tipping fees. It was noted that tipping fees are the lowest in the Province. If tipping fees are raised Municipalities must be given advance notice as their budgets must be complete by the end of April.

Follow-up: Mrs. Frech to provide, via email, budget figures that would result in 45% fees / 50% requisition.
Kim

BY CONSENSUS,
that the next Special Solid Waste Committee meeting be scheduled for 8:00 a.m., Thursday, February 11, 2010 in Dawson Creek.

CARRIED.

6) Adjournment BY CONSENSUS,
that the meeting be adjourned.

CARRIED.

The meeting adjourned at 3:35 p.m.


Tim Caton, Chair


S. Garrett, Corporate Services Coordinator