



**PEACE RIVER REGIONAL DISTRICT
RURAL BUDGETS ADMINISTRATION COMMITTEE**

MEETING MINUTES

DATE: January 19, 2010
 TIME: 1:00 p.m.
 PLACE: Regional District Office Boardroom, Dawson Creek, BC

PRESENT: **Directors**
 Director Arthur Hadland, Electoral Area 'C', Meeting Chair
 Director Karen Goodings, Electoral Area 'B'
 Director Wayne Hiebert, Electoral Area 'D'
 Alternate Director Dan Rose, Electoral Area 'E'

Staff
 Faye Salisbury, Corporate Officer
 Kim Frech, Chief Financial Officer
 Ron Storie, Manager of Community Services
 Diana Mitchell, Executive/Recording Secretary

1) Call to Order: The Chair called the meeting to order at 1:45 pm.

NEW BUSINESS:

ADOPTION OF AGENDA:

2) Adoption of Agenda **MOVED** by Director Hiebert, **SECONDED** by Alternate Director Rose, that the Rural Budgets Administration Committee agenda for the January 19, 2010 meeting be adopted.

CALL TO ORDER: - *Director Hadland to chair the meeting*

DIRECTORS' NOTICE OF NEW BUSINESS:

ADOPTION OF AGENDA:

MINUTES:

M-1 Rural Budgets Administration Committee Meeting Minutes of December 17, 2009.

BUSINESS ARISING FROM THE MINUTES:

DELEGATIONS:

CORRESPONDENCE:

C-1 Federation of Canadian Municipalities (FCM)

- a) December 2, 2009 invoice from FCM for April 1, 2010 to March 31, 2011 membership fees in the amount of \$2,883.51 and for the travel fund contribution in the amount of \$361.70 for a total invoice amount of 3,245.21 (*the full invoice amount was paid in 2009 – membership fees only were paid in 2008*); and
- b) Attendance at the 2010 FCM Annual Conference May 27-31, in Toronto (Director Caton will attend if two others do not put their name forward to attend ***deposits on rooms are non-refundable after February 1st*).

C-2 January 4, 2010 thank you letter from the South Peace Crime Prevention Association.

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ADOPTION OF AGENDA: continued

- 2) Adoption of Agenda C-3 January 10, 2010 request for funding amendment from Farmington Community Association.
C-4 December 7, 2009 letter from Charlie Lake Grandhaven Fire Protection Society regarding funding for a water line and hydrant.

REPORTS:

- R-1 Financial Report *** (to be handed out at the Meeting)*
1) Grants-in-Aid;
2) Fair Share Money Market Fund;
3) BC Rail; and
4) Reserve Balances.

ADJOURNMENT:

CARRIED.

MINUTES:

- 3) M-1 RBAC Meeting Minutes of December 17, 2009 MOVED by Director Hiebert, SECONDED by Alternate Director Rose, that the Rural Budgets Administration Committee Meeting Minutes of December 17, 2009 be adopted.

CARRIED.

BUSINESS ARISING:

CORRESPONDENCE:

- 4) C-1 Federation of Canadian Municipalities re: membership fees / Annual Conference MOVED by Director Hiebert, SECONDED by Director Goodings, that the Rural Budgets Administration Committee approve payment of \$2,883.51 from the Legislative Electoral Areas Budget – Membership, to the Federation of Canadian Municipalities for membership fees, for the period of April 2010 to March 2011

CARRIED.

MOVED by Director Hiebert, SECONDED by Director Goodings, that Director Caton be authorized to attend the 2010 FCM Annual Conference May 27-31 in Toronto, Ontario.

CARRIED.

- 5) C-3 Farmington Community Association – funding amendment MOVED by Director Hiebert, SECONDED by Alternate Director Rose, that the Rural Budgets Administration Committee approve the January 10, 2010 Grant-in-Aid Request for Funding Amendment from the Farmington Community Association to redirect the balance of their 2009 Grant-in-Aid (\$6,850) to cover 2009 operating expenses.

CARRIED.

- 6) C-4 Charlie Lake Gandhaven Fire Protection Society re: December 7, 2009 funding request MOVED by Director Hadland, SECONDED by Alternate Director Rose, that a letter be forwarded to the Charlie Lake Grandhaven Fire Protection Society requesting that they submit three quotes for the cost of installing a water line and hydrant at the Charlie Lake Fire Hall; and advising that the Electoral Area 'C' Director will consider providing funds of up to 25%, to a maximum of \$10,000, toward the total cost of the project.

CARRIED.

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REPORTS:

7) R-3
Financial Report

Kim Frech noted that the Financial Report will not be presented at the meeting. There are a lot of year end adjustments that require changes so it will be presented in February.

ADJOURNMENT:

MOVED by Director Hiebert, SECONDED by Alternate Director Rose, that the meeting adjourn.

CARRIED.

The meeting adjourned at 1:55 pm.

Director Arthur Hadland, Meeting Chair

Diana Mitchell, Recording Secretary

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DIARY

DIARY ITEM	DIARIZED	COMMENTS	LAST REVIEW
1. Charlie Lake Sewer Monitoring	December 17, 2009	- ongoing	