



Report

To: Peace River Regional Directors
From: Ron Storie, Manager of Community Services
Date: October 15, 2009
Re: Peace River Lookout – Feasibility Recommendation

RECOMMENDATION

1. That the Peace River Regional District Board authorize feasibility funding for up to \$20,000 to complete a Peace River Lookout conceptual design, development plan, cost estimate and time frame.
2. That the Peace River Regional Board award the feasibility study to Focus Corporation for the conceptual design of the Peace River Lookout at the price of sixteen thousand three hundred and fifty-five dollars (\$16,355.00).

BACKGROUND

At the August 27th Peace River Regional District Board meeting, staff were requested to prepare a conceptual design, not limited to a development plan, cost estimate and timeframe for the Peace River Lookout. A Request for Proposal (RFP) was released by Peace River Regional District for the feasibility of developing the Peace River Lookout. This was publicly advertised in the Northeast News as well as the CivicInfo BC, Bids and Tenders Section for approximately one month before closing. Although we received a number of queries regarding this project, only one valid RFP was obtained at the closing date.

Focus Corporation \$16,355.00

The proponent has appropriate references and relevant experience as project manager. Focus Corporation has provided us with a detailed methodology, and has committed to a fair timeline. The project clearly fits into an appropriate budgeted level of work to be performed.

Oct 22 2009

Department Head

CAO